

Public Works Director David Vorse opened the November 14, 2012 Park Board Meeting at 7:00 p.m. In attendance were Park Board Commissioners Roy Henson and Linda Moody. Also present was Park Board Student Representative Erin Dillinger, Exchange Student Paulina Barahona and Public Works Secretary Barbara Roller.

### Approval of Minutes

Commissioner Henson made a motion, seconded by Moody to approve the minutes of the July 18, 2012 and September 19, 2012 Regular Park Board Meeting. By roll call vote, unanimous Aye.

### WSDOT Pedestrian and Bicycle Program

Vorse detailed that project evaluation for the Washington State Department of Transportation for the Pedestrian and Bicycle Program will be available on December 15<sup>th</sup>.

### Skate Park

Vorse reports that the new surface panels for the skate ramps have been received. This repair package was sent from Amsterdam and cost approximately \$5100. Two Loss Control Grants has been awarded from the Association of Washington Cities Risk Management Service Agency for \$500 plus \$350 towards the purchase of these surface panels. Volunteers are needed to assist with this repair. In response to a question from Commissioner Henson, Vorse specified that these panels are attached using tamper resistant screws.

### Riverfront Trail Extension Enhancement Project

Vorse clarified that the Recreation and Conservation Office has approved a grant to complete the unfinished components from the Riverfront Trail Extension Project:

- A bench must be installed at the platform.
- Two more “windows” need to be cut and beneficial low growing vegetation planted to retain the “windows”.
- Students of Ryan Penner and Julia Collins will perform restorative work on fish bearing Janisch Creek this spring. The excess woody debris will be removed to improve hydraulics and bank stabilizing vegetation planted. The Department of Fish & Wildlife and Cowlitz & Wahkiakum Soil Conservation District Manager/Forest Hydrologist Darin Houpt will be asked to instruct and educate students as part of this outdoor classroom.

### Memorial

During the July 18, 2012 Regular Park Board Meeting, Commissioners concurred that they would like a tree with a memorial plaque planted along Memory Lane at Michner Volunteer Park to honor Park Board Commissioner Lynda Frantsvog. Vorse specified that city funds could not be expended toward the purchase of a memorial in recognition of service as a Park Board Commissioner. Meeting packets include a quote for a 6” x 8” cast aluminum

memorial plaque, black or bronze, in the amount of \$92.50 without tax. This plaque is similar to the Cowlitz Street W dedication plaque at the Library. Vorse clarified that a 4" x 6" post would increase the cost to approximately \$125. In addition a six foot evergreen tree would cost about \$60.

Commissioner Moody will meet with Lynda's son Daniel to determine the inscription for the plaque. Roller requests that Commissioner Moody ask Daniel if he can determine when Lynda began serving on the Park Board, most likely in the mid 1980's.

#### Park Board Representatives

Vorse clarified that Ryan Penner declined consideration to fill a vacant Park Board position.

Vorse reports that Charles and Barbara Rutherford came into the office today to inquire about upgrading Coldwater Park. They were invited to this meeting, however Barbara works with a church group on Wednesday evenings. Vorse inquired if Commissioners would consider meeting on a different day of the week. The meeting room at City Hall could be used for a small group. Commissioner Henson specified that he is not available on the third Thursday of the month, but is otherwise free. Commissioner Moody has no preference.

Commissioner Moody suggests considering Chris Cherrington for a vacant position.

#### Boat Launch Phase 2

Vorse reports that the 4 stall restroom at the Boat Launch is 80% complete and will be open for use by soccer season. The floats have all been installed. The log pole frame of the picnic shelter is up and awaiting delivery of the metal roofing material. A partial wall may be added to help reduce wind exposure. In response to a question from Commissioner Henson, Vorse clarified that the shelter could be expanded.

The use of rocks as a river current calming component could increase the deposit of sediment. The installation of barbs to divert the current may be a preferred method of reducing the current's impact on the launch. Barbs were installed approximately a decade ago off Larsen Lane with beneficial results. Plans were submitted this week for permitting. This component would be completed next August and will require offsite mitigation. The expense of this component is a concern. All other project components must be completed by the spring of 2013.

#### Student Representative Report

Castle Rock High School Representative Erin Dillinger reports that the Girls Volleyball Team just concluded a very successful season, winning the state championship. These same female athletes are now trying out for the Basketball Team which they managed to take to the State Championship Playoffs last year.

## 2013 Budget

### Redesign of Castle Rock Lions Club Memorial Park (Magnuson)

The Front Avenue N Improvement Project will present an opportunity to redesign the Castle Rock Lions Club Memorial Park. However, due to budget restraints this must be accomplished using donations and volunteer labor. The current parking area for this facility will be redesigned to redirect northbound access onto Huntington Avenue N. The Front Avenue N Improvement Project will benefit the park with 4 paved parking spaces at the current parking area (on the south side) for northbound vehicles and 6 paved parking spaces off Front Ave (on the west side) for southbound vehicles.

In response to a question from Commissioner Henson, Vorse agreed that a new location could be found for the Harry Truman Memorial.

### High Banks Mining Permit

Vorse reports that a meeting was held with personnel at the Department of Natural Resources as a result of the letter sent to the Commissioner of Public Lands requesting movement on the land swap. This is the sixth year of this process with no action. DNR's Chief Assessor does not agree with the appraisal received from the appraiser that the City retained which was recommended by DNR.

Three options were presented:

1. DNR would like us to lease the land with costs increasing with development. Under the lease agreement, funds generated through the sale of dredge spoils would have to be shared.
2. A direct swap of property, if DNR's Chief Appraiser can establish that the City owns any property on the west side of the river of equal value or
3. Work with legislators towards a direct swap of property.

Vorse hopes to retain in the budget the expense for a mining permit to sell dredge spoils in the event that there is a finalization of the land swap. The sale of dredge spoils generates funds for park improvements. The City's goal is to develop this property into an RV Resort. The sharp contrast in value that the appraiser assigned to the river and upland property prohibits this project from moving forward.

### Basketball Court at Skate Park

The proposed budget includes a basketball hoop plus one basketball hoop with backboard that has been donated. This will allow us to install a basketball court at the Skate Park. Currently there is no outdoor basketball court.

### RV Dump Station Payment Box

The proposed budget includes payment services for the RV Dump Station. Commissioner Henson noted that a larger sign would be helpful.

### Quality of Life

Vorse reports that he has been attending Quality of Life Committee meetings which is a subcommittee of the Castle Rock Community Development Alliance. This group hopes to develop a guidebook of community services that incorporates volunteer groups. For example: A Boy Scout could earn a Merit Badge working at the park.

The Quality of Life Committee has been monitoring Longview and Kelso's development of an ordinance to have the ability to enforce the "No Tobacco Use" signs. They also did a survey this summer which found that although smokers have become a minority, they feel that a place should be provided for smokers.

### Next Meeting

The next Regular Park Board Meeting is scheduled for January 16, 2013.

### Adjournment

There being no further business, Vorse adjourned the meeting at 8:04 p.m.