

RESOLUTION NO. 2023-03

A RESOLUTION AMENDING A FEE SCHEDULE FOR CERTAIN LAND USE, PLANNING, ZONING, ENVIRONMENTAL AND RIGHT-OF-WAY PERMIT APPLICATIONS

WHEREAS, a review of fees for certain land use, planning, zoning, environmental and right-of-way permit applications have not been updated since 2018.

NOW, THEREFORE BE IT RESOLVED, that the following fee schedule is amended as denoted below:

LAND USE/PLANNING FEES	
ENVIRONMENTAL REVIEW	FEE AMOUNT
State Environmental Policy Act (SEPA)	
Threshold Determination – DNS/MDNS	\$300(*)
EIS Permit – (Environmental Impact Statement Permit)	\$1,500(*) + Actual Cost/Bond Required
Shoreline	
Appeal (shoreline only)	Actual Cost
Substantial Development Permit (SDP)	\$1,500 (*)
Shoreline Permit	\$1,000(*)
Critical Areas	
Critical Areas Determination Application Fee and Administration Fee	\$250 Application Fee and \$45 Administration Fee
Critical Area Permit Application Fee and Administration Fee	\$500(*) Critical Area Permit Fee and \$45 Administration Fee
LAND USE ACTIONS	
Binding Site Plan	\$2,500 (*)
Boundary Line Adjustment	\$350 (*)
Fee in Lieu of Park Land Dedication	\$2,500/lot
Manufactured Home Park/Subdivision	\$2,500(*)
Recreational Vehicle (RV) Park	\$2,500(*)
Short Plat (Includes Final)	\$1,500 + \$250/lot (*)
Subdivision – Preliminary Plat	\$2,500 + \$250/lot (*)
Subdivision – Plat Time Extension	\$1,000
Subdivision – Final Plat	\$1,500(*)
Vacation of Plat or Public Right of Way	\$100 + Actual Cost
OTHER LAND USE/PLANNING FEES	
Appeals (other than shoreline)	\$750 (*)
Right Of Way Permit (ROW) – Notification	No Fee
Right Of Way Permit (ROW) – Road Cut	\$100
Annexation/Hearing	\$2,500 + \$50/Acre over 10 Acres
Conditional Use Permit	\$500(*)
Special Use Permit	\$350(*)
Temporary Use Permit	\$150
Variance	\$500(*)

Preapplication Conferences/Site Plan Reviews	
Preapplication Conference for Conservation Easement or Density Incentives (CRMC 18.10.090)	Actual Cost of City Staff Time Expended
Preapplication Conference for Land Exchanges (CRMC 18.10.090)	Actual Cost of City Staff Time Expended
Preapplication Conference/Site Plan Reviews for: Binding Site Plans Commercial Uses Duplexes General Land Use Conference Industrial Uses Mobile Home Parks Multi-family structures Recreational Vehicle Parks Short Plats Single Family Dwellings Subdivisions Preapplication Conferences/Site Plan Reviews for which no other fee is listed	\$300 + Actual Cost after the first hour. Actual Cost is the amount invoiced by the meeting participants contracted by the City of Castle Rock. Examples of city contracted participants are, but are not limited to, the Building Official, City Engineer, and City Planner

SIGNS

The sign fees below are in addition to any fees required through the IBC for installation.

Electric Signs	Permitted through L&I (In addition to the above & below sign permit fees.)
Political Signs	No Fee
Sandwich Board (portable sidewalk signs)	\$35
Signage; up to 100 square feet	\$55
Signage over 100 square feet	\$55, plus 25¢ for each additional square foot, or fraction thereof

ZONING

Rezone	\$1,000(*)
Comprehensive Plan Amendment – Map Change	\$1,250(*)
Comprehensive Plan Amendment – Text Change	\$1,250(*)
Zoning Ordinance - Map Change	\$2,500
Zoning Ordinance - Text Change	\$2,500


(*) = Any costs in addition to the application fee, including but not limited to copies, postage, publishing, engineering fees, city planner fees, and hearing examiner fees will be billed at actual cost.

PASSED by the City Council and signed by the Mayor on this 24th day of July, 2023.


 Mayor Paul Helenberg

Attest:

 Carie Cuttonaro, Clerk-Treasurer

Approved as to form:

 Frank Randolph, City Attorney