

Special Workshop Meeting
Castle Rock Senior Center

March 22, 2010
6:30 p.m.

Mayor Paul Helenberg called the Special Meeting to order at 6:35 p.m., with the following councilmembers present: Ray Teter, Earl Queen, Jack Reilly, and Mike Mask. Councilmember Pingree was absent due to illness.

Resident Roy Henson provided an overview of parliamentary procedure. He stated that Roberts Rules of Order is just one set of specific rules for conducting business.

Henson outlined a simplified order of action; Item of business identified → Main Motion → Motion is seconded → Discussion → Vote on the motion. He then identified the processes for modifying motions, postponing actions and for withdrawing motions.

Councilmember Reilly suggested that council could adopt their own meeting procedures and then use Roberts Rules of Order as a backup procedure for those circumstances not included in the council's adopted rules.

Mayor Helenberg, Roy Henson and City Attorney Frank Randolph will work to develop an outline for council meeting procedures. A draft will be made available to the council, prior to adoption.

Outgoing city attorney Tom O'Neill suggested that some rules be identified for discussion that original from the public.

Mayor Helenberg adjourned the Special Workshop Meeting at 7:18 p.m.

Mayor Paul Helenberg

Clerk-Treasurer