

- 0003 Mayor Barbara Larsen called the regular meeting of the Castle Rock City Council to order at 7:30 p.m., with the following councilmembers present: Earl Queen, Jack Reilly and Mike Mask. Councilmembers Yund and Marcil were absent.
- 0041 Councilmember Queen made a motion, seconded by Reilly to approve the minutes of the August 24, 2009 Budget Workshop Meeting. By roll call vote, unanimous Aye.
- 0112 Councilmember Mask made a motion, seconded by Queen to approve the minutes of the August 24, 2009 Regular Council Meeting. By roll call vote, unanimous Aye.
- 0131 Councilmembers tabled approval of the minutes to the August 31, 2009 Special Meeting due to a lack of enough councilmembers present to vote. Councilmember Mask abstained from voting since he had not attended the meeting
- 0250 Covington stated she has just distributed copies of the minutes from the September 8, 2009 Budget Workshop Meeting. Councilmembers will take action on their approval at the next regular meeting.
- 0335 Laverne Pritchard, Little Avenue NE, requested permission to site a fence which would encroach four feet onto the city right-of-way. Public Works Director Dave Vorse, stated that Ramsey Street has a forty (40') foot right-of-way and it is a dead-end section of street. He stated that a large cedar tree restricts construction of the fence along her property line. City Attorney Tom O'Neill stated that the city does have a process for residents to obtain a revocable permit to allow a resident to use public right-of-way. This permit only provides permission and can be revoked if the city finds that the right-of-way is needed. This prohibits the resident from holding the city responsible, should the fence need to be removed. It does not give the resident any rights that would supercede the public's interest. In answer to Councilmember Mask's question, Mrs. Pritchard stated she does not intend to erect any structure, other than a 4' chain link fence to keep neighborhood dogs off of her property. Mrs. Pritchard stated that she understands if the fence needs to be removed, it would be done at her cost. Councilmembers advised that if the property ownership changes, the new owner would need to obtain a new permit from the city to retain use of this right-of-way.
- 0857 Councilmember Mask made a motion, seconded by Reilly to grant Mrs. Pritchard permission to enter into a formal agreement with the city to use right-of-way to build a fence. Pritchard would be responsible for any costs to erect the fence. In addition, if anything happened to Mrs. Pritchard, future owners of the property would need to obtain a permit from the city to retain use of this right-of-way.

In answer to Mrs. Pritchard's question, Mr. O'Neill stated he would need to obtain a legal description of the area and prepare the permit for her signature.

Unanimous 'Aye' on the above motion.

- 1035 Tim Kuhn, Corps of Engineers project manager for the Mount Saint Helens activities provided a summary of the work to be done on the Castle Rock levee. He stated the expectation is that digging will encompass approximately 700 linear feet of the existing levee. This improvement includes construction of a 2.5 foot wide and 40 foot deep levee cutoff wall, using cement bentonite. After eruption of Mount Saint Helens, a portion of the levee was constructed on a sand surface and this project is required to reduce the risk of levee damage from seepage below the levee. Levee improvements extend from the PH-10 bridge to the end of the levee near the 500 block of Front Avenue NW. The project will be completed in October. Kuhn stated that Congressman Baird will be visiting the site this Friday. The congressman has been very supportive of projects associated with the Mount Saint Helens Sediment Management program and helped the Corps to obtain \$1 million dollars in funding for the Castle Rock project through the American Recovery And Reinvestment Act (ARRA) funds. The Castle Rock project is an important piece in the overall sediment management strategy for the Toutle basin.

Vorse stated the city has secured a disposal site on the High Banks area for materials taken from the levee. In answer to Councilmember Mask's question, Kuhn stated that safety for both workers and property owners is a high priority and all work will be within the levee area.

- 1603 Donna Williams, resident, asked if this project will help the city to certify the levee. Kuhn stated the project is related to the impacts that the Mount Saint Helens eruption has created in relation to flood protection levels. The change in hydrology is the reason for the Corps's intervention. The FEMA certification process is a separate mandate that the city needs to address, however this work should help with those requirements. Vorse added that largely because of the work that the Corps is doing will definitely help the city meet the certification criteria. The city has completed all of the required studies and the only issue remaining is the completion of this project.

Councilmember Queen stated he has lived in Castle Rock for over 40 years and he has never seen any issues with the levee. Queen asked who would be responsible if seepage occurs after this work is completed. Kuhn stated that seepage is not the only issue that the Corps is addressing; the other issue is the sand layer under the levee. He felt that the solution that they are using should address all concerns. Vorse added that the Corps has successfully completed similar projects in California.

- 2107 Mayor Larsen opened the Public Hearing at 7:45 p.m. to take public testimony on proposed budgetary amendments affecting the current fiscal year funds.

Covington reported that at the previous council meeting the mayor's budget committee presented recommendations to reduce the General Fund expenses. Members of this committee included Mayor Larsen and Councilmembers Mask and Marcil.

Councilmembers discussed the recommendations and provided direction for the reductions. Ordinance No. 2009-11 is proposed at this meeting to reflect what city council has directed.

There being no public comment, Mayor Larsen closed public comment at 7:51 p.m. and resumed regular session.

- 2356 City Attorney Tom O'Neill summarized his findings regarding signage of the school zone and elimination of the blinking lights. State law mandates a 20 mile per hour zone within 300' from either direction of a school. He felt that the existing signage that the city has meets this requirement. Councilmember Queen stated if the blinking warning lights are not needed, the city would save money by not having to retain an electrician to manually change the lights to adhere to the school schedule. He estimated the cost savings to be \$2000.

Chief Heuer stated the language for school signage is designated by Washington State Administrative Code. He recommends the school zone signs to include the wording Monday – Friday, 7:30 am to 4:00 p.m. He felt from the public's intent, they would expect the school zone to be enforced only through normal school hours. Chief Heuer stated his department also has some strategies to gain school zone speed compliance.

- 2931 Vorse stated that council direction from a previous meeting was to change the signage to include 7:30am to 4:00 pm. Those signs have already been changed. In addition, the flashers are on as council requested, to operate Monday through Friday during the hours listed. This has eliminated the need to reprogram the flashing lights to coincide with time changes and school modified schedules. The only cost would be the electricity needed for the flashing lights.

Councilmember Queen asked why Councilmember Yund has made this an issue. Vorse summarized that reprogramming of the flashing lights were an issue and he cited examples of such. He added that the timing of the lights was amended and his staff has worked with a technician to learn to reset the system. By consensus, councilmembers deem this a non-issue.

- 3322 Police Chief Bob Heuer stated he did not include this issue on the council agenda however he asked councilmembers to consider renewing the Memorandum of Understanding (MOU) with Cowlitz County for use of the Spillman system. The city initially signed the MOU five years ago. This would be a continuation of the MOU which includes maintenance of the Spillman system and after hour services

for police records. Covington asked Chief Heuer for a copy of the MOU to be included in the packet.

Councilmember Mask asked if this is an issue that can be tabled. Chief Heuer stated if the city does not renew the MOU, his department will lose after hour services and this office will lose the use of the Spillman system.

- 3758 Buck Savage, resident, stated that he lives on the corner of Allen Avenue and C Street SE. He suggested that the two stop signs on Allen Street be removed because people are ignoring the warning devices and he feels the city would be liable if any accident were to occur. Councilmember Reilly also has observed this problem. Chief Heuer stated if this is an enforcement issue, the signage should be kept, especially with the close proximity of the fuel bulk plant. Vorse stated the three-way stop was intended to slow motorists near this intersection.

Chief Heuer stated he appreciates this notice and he will speak with his officers about this problem area.

- 4133 City Engineer Mike Johnson distributed bid results for the reservoir and outfall cleaning and inspection project. The following bids were received:

Advanced Diving Services, Harmony Falls, Utah	\$ 8,100.13
Hydro Tech International, Port Townsend, WA	\$11,567.00
Liquivision Technology Diving, Klamath Falls, OR	\$11,646.62
Engineer's Estimate:	\$12,000.00

Upon review of the bids, Johnson discovered that Advanced Diving Services is not a licensed and bonded contractor in Washington State and therefore does not meet the bid requirements. He recommends council reject that bid because they do not meet the responsibility criteria.

Johnson recommended council award the bid to the next lowest bidder, Hydro Tech International.

Councilmember Mask declared that he has a conflict of interest regarding this contractor because he has personally known the owner of Hydro Tech International for over twenty years and would he not be able to take action on this issue. City Attorney O'Neill noted that because of the small quorum present at this meeting, the bid could not be awarded if Councilmember Mask abstains. O'Neill informed that State statute does authorize that if there has been a disclosure of interest, a councilmember could vote, if it is necessary for action to be taken.

- 4458 Councilmember Queen made a motion, seconded by Reilly to award the reservoir and outfall cleaning and inspection bid award to Hydro Tech International, Port Townsend, WA. in the amount of \$11,567.00. Unanimous 'Aye'.

In answer to Councilmember Reilly's question, Johnson stated that any overruns would not impact the General operating fund, since the project is funded from water and sewer revenues. Vorse noted that a combination of \$20,000 has been appropriated for these projects.

Councilmember Mask asked if it would be a problem if the contractors stayed at their house during the course of the project. O'Neill stated he did not think this would be an issue.

- 4635 Johnson presented an engineering service proposal, in the amount of \$3,300 to develop bids and specs for damages sustained by the city December 2008 and January 2009. The city has received FEMA reimbursement for 75% of the damage costs and an additional 12.5% from the State Department of Emergency Management to make these repairs. Vorse noted in particular he will need specs on the repair needs for a section of the Riverfront Trail that was undermined by high waters.
- 4803 Councilmember Mask made a motion, seconded by Reilly to approve the engineering services proposal submitted by Gray and Osborne to complete the work as stated, in the amount of \$3,300. By roll call vote, unanimous 'Aye'.
- 4832 Johnson distributed a cost summary for the Water Treatment Plant Project. The remaining available in the contingency fund is \$39,853. He noted that they have met with Councilmember Marciel and also researched better estimates for consideration of additional potential additives to be completed.

These include:

Raw water transmission main drainage repair and improvements	\$3,515
Repair solids pump station control panel	\$5,563
Replace clarifier control panel cover	\$3,280
Replace filter room door	\$1,517

If additional funds are available, he would also recommend repair of the bathroom plumbing at an estimated cost of \$3,762 and replacement of existing piping insulation, estimated cost of \$2,130.

Johnson stated the total amount of the first four projects is \$13,875 and if all six projects are approved, the total cost would be \$19,767.

Johnson stated the alum feed pumps include some piping that has already been completed. If the city were to purchase the pumps separate from the existing project, they would cost approximately \$6,000 each. With the cost of the electrician, the total project would be approximately \$15,000.

Side - B

- 5130 Johnson stated that contingencies include approximately \$20,000 remaining from

the Rural Development loan and approximately \$20,000 from the Regional Water Capital Improvement Reserve Fund.

Mask informed councilmembers that during a budget workshop committee meeting, the replacement of the alum pumps was discussed. He noted that it was suggested these could be purchased from the Rural Development loan funds, instead of using utility operating funds. Johnson suggested the city could either purchase the pumps by amending the scope of the project, or purchase the pumps separate from the water plant project using Rural Development funds.

Covington questioned Johnson's description of the contingency funds. She stated funding included: Drinking Water State Revolving Fund (\$1,795,000), Cowlitz County Grant (\$200,000) and the Cowlitz Loan (\$300,000) have all been expended. The city council had approved the use of \$140,000 from the Regional Water Reserve Fund to be used in case a contingency is needed. At this time, all sources of funding have been expended, and the project has also been using the contingency funds; of which approximately \$39,000 of the contingency funds remains. Most recently, the city was able to secure a Rural Development (RD) loan in the amount of \$300,000 to replace the county's loan. The city has not yet received the RD loan and will need to pay back the loan to the county.

Johnson stated the initial RD loan included the lead paint, clearwell baffles and the HVAC equipment. Over the last couple of weeks, he has spoken with Bruce Whittle, Rural Development loan officer regarding the scope of the projects to be included in their loan. Mr. Whittle had verbally agreed to allow the included project to be reprioritized to replace the funding for the clearwell baffles with other higher priority issues. The city would need to submit a formal written request to document these changes. For this reason, he feels \$20,000 is still available from the RD loan, when received.

Covington added that in most cases, grant and loan funds are expended before identified contingency funds are used. Councilmembers discussed the allocation of the contingency funds.

- 5841 Councilmember Mask made a motion, seconded by Queen to approve completion of the raw water transmission main drainage repair and improvements (\$3,515), repair solids pump station control panel (\$5,563), replace clarifier control panel cover (\$3,280), replace filter room door (\$1,517) and purchase the alum fee pumps (\$15,000).

In answer to Covington's question, Mask clarified that the pumps would be purchased separately from the project and installed by the city.

By roll call vote, unanimous 'Aye'.

- 6140 Grace Burch, property manager for Carol Huson's property located on Cowlitz

View Court requests an adjustment of the August utility bill due to extraordinary circumstances. She explained that the property is vacant. When the water meter reader was doing her rounds she had noticed the hose had been turned on and was running full force. Ms. Burch advised that Nathan Vorse is also a caretaker for that property and he had not noticed any problems. She noted that the back gate located at the rear of the property is sometimes left unlocked by city personnel and she requests more care be taken.

Ms. Burch stated she received a letter from the city outlining the statutory amount for the leak adjustment, in the amount of \$913.18. Burch stated they would like to request less than this amount, citing that they have taken extra precautions to make sure this will not occur again. Burch stated she can't imagine that the use was as high as reported, citing that she can't imagine why the lawn was not completely flooded. She stated it was not possible for that much water to be used during that timeframe and she suggested that possibly someone had been stealing the water. Councilmember Mask stated the meter reader had reported to the mayor that the grass was tall, lush and marshy due to the standing water. He felt that Nathan Vorse should have noticed the problem if he was checking the property. Mask felt it is unfair for the other utility customers to absorb the loss, due to lack of maintenance. Ms. Burch noted instances where clothing and other items have been left by unknown persons. Nathan Vorse also described minor vandalism that has occurred and noted that PUD workers also leave the back gate open.

Barbara Roller, meter reader, described the area where the hose was left on. She noted that the grass was tall and there was standing water on the ground.

Ms Burch stated she understood that the city cannot withstand such losses, and she described the measures taken to assure this will not occur again. In answer to Councilmember Reilly's question, Nathan Vorse stated he was checking the property every ten days. Now he checks the property weekly, the faucets have been removed and an alarm system installed.

Councilmember Queen felt that the council cannot deny an adjustment, because the council has provided it to others in the past.

- 7146 Councilmember Queen made a motion, seconded by Reilly to approve an adjustment as requested by Ms Burch in the amount of \$913.18 due to extraordinary circumstances.

Discussion: In answer to Councilmember Mask's question, City Attorney Tom O'Neill stated the city council has the discretion on providing an adjustment. The amount of the adjustment is set by ordinance. This is why the customer must attend the meeting, to allow councilmembers to question the reasons for the adjustment and form a decision based on those reasons.

Councilmember Mask stated he is having a difficult time approving an adjustment

when people are suppose to be checking the property. In answer to Councilmember Reilly’s question, Nathan Vorse stated he checked the property approximately five days prior to the meter being read.

By roll call vote, Councilmembers Queen and Reilly voted ‘Aye’ and Councilmember Mask voted ‘Nay’. Motion passed.

7728 Covington explained that the leak adjustment request for Dea-Na Rinck, Clearwood Court, in the amount of \$64.38 is required to have council approval because the leak included two billing periods. Ms Rinck has already received an adjustment for the July loss and council will need to consider approval of the additional adjustment for the August loss.

7751 Councilmember Queen made a motion, seconded by Mask to approve the leak adjustment request from Dea-Na Rinck, Clearwood Court, in the amount of \$64.38 for a leak that included the months of July and August. By roll call vote, unanimous ‘Aye’.

7931 Councilmember Reilly made a motion, seconded by Mask to approve the leak adjustment request submitted by Karen Janisch, Front Avenue SW, in the amount of \$392.20. By roll call vote, unanimous ‘Aye’.

8019 Councilmember Reilly made a motion, seconded by Mask to approve the leak adjustment requested by Jeff Merrell, C Street SW, in the amount of \$169.75. By roll call vote, unanimous ‘Aye’.

8045 Councilmember Mask made a motion, seconded by Reilly to approve the leak adjustment requested by Agnes Brown, Shintaffer Street NW, in the amount of \$105.37. By roll call vote, unanimous ‘Aye’.

8204 Vorse requested council approval for the chemical procurement bid.
Bid results were:

BIDDER	Alum Sulfate 4,000 Gallons	Sodium Hypochlorite 12.5% (400 Gallons)	Sodium Fluoride (2,000 lbs)	Chlorine 3,000 lbs
JCI Jones Tacoma, Wa				\$1.333/lb \$3,999
General Chemical LLC Parsippany, NJ	\$1.4445/gal \$5,778			
Northstar Chemical Sherwood, OR	\$1.35/gal \$5,400			
Univar USA Kent, WA (Bid received late at 2:21 PM)		\$6.62/gal \$2,648 Requires min. order of 6 pails + FSC of \$45	\$.79/lb \$1,580 Requires min. order of 40 bags + FSC of \$45	

Vorse stated that bids were due by 2:00 p.m., however the bid submitted by Univar USA was not delivered until 2:21 p.m. He stated that councilmembers will need to decide if this bid will be included for consideration.

City Attorney O’Neill initially stated that the Univar USA bid could not be considered. However since the call for bids included all of the chemicals listed, everyone had an equal chance to submit a bid for any or all of the chemicals. Univar USA was the only bidder for two of the chemicals, therefore the lateness will be considered an insignificant violation of the technical requirements and the bid could be considered valid.

Vorse explained that the bids received were only slightly higher than last year.

8719 Councilmember Mask made a motion, seconded by Reilly to accept and award the following bids: Northstar Chemicals (Alum Sulfate), Univar USA (Sodium Hypochlorite and Sodium Fluoride) and JCI Jones (Chlorine). By roll call vote, unanimous ‘Aye’.

8800 Vorse distributed results of the Boat Launch Upland Work Bid, received September 10, 2009. The amounts were bid based on 160 hours of work and equipment was bid on an hourly rate. Vorse stated that Triple S Construction, Castle Rock, Wa., was the low bidder and he asked for council to consider awarding this contract.

Bids were as follows:

Based on 160 Hours	Tim Brown Excavator Castle Rock, WA	Carney Construction Toutle, WA	Triple S Excavation Castle Rock, WA	Lakeside Construction Longview, WA	Colf Construction Vancouver, WA
Small Excavator	\$120/hr	\$110/hr	\$65/hr		\$150/hr
Large Excavator 330	\$140/hr		\$190/hr		\$200/hr
Road Grader 12' or 14'	\$95/hr	\$110/hr	\$65/hr	\$140/hr	\$100/hr
Grade Roller/Compactor	\$80/hr	\$90/hr	\$83.75/hr	\$140/hr	\$75/hr
Water Truck	\$75/hr	\$85/hr	\$67.75/hr	\$105/hr	\$100/hr
Dump Truck	\$85/hr	\$85/hr	\$95.85/hr	\$110/hr	\$90/hr
120 Size Excavator	\$95/hr		\$65/hr		\$80/hr
Utility Laborer	\$48/hr	\$58/hr	\$47/hr	\$55/hr	\$50/hr
Mobilization	\$95/hr	\$200 per equipment	City to supply oil, fuel and move in/out costs	\$135/hr	Includes mobilization for 160 hours work

Multiplied by 160

	Tim Brown Excavator Castle Rock, WA	Carney Construction Toutle, WA	Triple S Excavation Castle Rock, WA	Lakeside Construction Longview, WA	Colf Construction Vancouver, WA
Based on 160 Hours					
Small Excavator	\$19,200	\$17,600	\$10,400		\$24,000
Large Excavator 330	\$22,400		\$30,400		\$32,000
Road Grader 12' or 14'	\$15,200	\$17,600	\$10,400	\$22,400	\$16,000
Grade Roller/Compactor	\$12,800	\$14,400	\$13,400	\$22,400	\$12,000
Water Truck	\$12,000	\$13,600	\$10,840	\$16,800	\$16,000
Dump Truck	\$13,600	\$13,600	\$15,336	\$17,600	\$14,400
120 Size Excavator	\$15,200		\$10,400		\$12,800
Utility Laborer	\$7,680	\$9,280	\$7,520	\$8,800	\$8,000
Total not including mobilization	\$118,080	\$86,080	\$108,696	\$88,000	\$135,200

**Subtract Sm, Lg & 120
Excavator**

Multiplied by 160

	Tim Brown Excavator Castle Rock, WA	Carney Construction Toutle, WA	Triple S Excavation Castle Rock, WA	Lakeside Construction Longview, WA	Colf Construction Vancouver, WA
Based on 160 Hours					
Small Excavator					
Large Excavator 330					
Road Grader 12' or 14'	\$15,200	\$17,600	\$10,400	\$22,400	\$16,000
Grade Roller/Compactor	\$12,800	\$14,400	\$13,400	\$22,400	\$12,000
Water Truck	\$12,000	\$13,600	\$10,840	\$16,800	\$16,000
Dump Truck	\$13,600	\$13,600	\$15,336	\$17,600	\$14,400
120 Size Excavator					
Utility Laborer	\$7,680	\$9,280	\$7,520	\$8,800	\$8,000
Subtract Sm, Lg & 120 Excavator Total not including mobilization	\$61,280	\$68,480	\$57,496	\$88,000	\$66,400

Councilmember Reilly questioned why Triple S Construction did not include specific mobilization costs. Vorse stated this would be only the direct costs, with the city providing oil and fuel and the contractor paying based on the piece of equipment that will be needed. Covington noted that all other contractors identified this cost. Project Manager Paul Helenberg stated the mobilization was not included as a bid item. He felt that the only pieces of equipment that would require mobilization expenses would be the large excavator and possibly the

roller.

- 9306 Councilmember Queen made a motion, seconded by Reilly to award the bid to Triple S Construction for the boat launch upland work as outlined in their bid.

In answer to Councilmember Mask's question, Helenberg stated the mobilization costs for the equipment noted would depend on the distance that they are moving.

By roll call vote, unanimous 'Aye'.

- 9504 Mr. Helenberg stated the in-water work will be completed on time. There have been almost 800 volunteer hours logged for the project, with an additional 90 hours of volunteer work from those who were doing the daily water monitoring.

Vorse submitted a summary of the remaining costs as follows:

Bergerson in-water:	\$390,000
Whittle Creek mitigation	\$145,000
Logs for log boom	\$ 7,000
Concrete ramp	\$ 20,000
Riprap work	\$ 13,000
Parking lot base rock	\$ 13,000
Center boarding float	\$140,000
Mitigation plantings and irrigation	\$ 10,000
URS Consultants (remaining contract amt)	\$ 12,000
Utility work	<u>\$100,000</u>
Total	\$850,000

Vorse stated there is approximately \$860,000 of the funding remaining to complete the project. Obviously there are not adequate funds to complete the entire project, as designed and the city will need to request approval of a change of scope from the funding agency. Vorse stated the above listed projects will allow the launch to be used and he is requesting councilmembers to give approval of the recommended amended scope.

He suggested the city could apply for additional funding to complete the following:

Electrical and lighting	\$100,000
Top rock and paving access road and parking lot	\$161,000
Restrooms	\$ 55,000
Sidewalk and landscaping	\$ 35,000
Remaining floats	\$290,000

Tape 2 of 2

Side A

- 0003 Vorse summarized the projects left outstanding. He stated if the council concurs with the proposed change of scope, he will need to submit to the funding agency

for their approval.

In answer to Councilmember Queen's question, Vorse stated the additional floating docks have not yet been ordered. They are proposing installing the center dock to allow boaters to off load and then tie up to the dock for boarding.

In answer to Councilmember Queen's question, the proposed projects will allow boaters to get in and out of the water. Vorse felt that items in the first list of costs are essential to being able to make the launch usable.

0293 Councilmember Reilly made a motion, seconded by Mask to move forward to the amended scope as prioritized, in the amount of \$850,000. Unanimous 'Aye'.

0385 Councilmember Mask thanked the efforts of Dave Vorse and Paul Helenberg for the boat launch project being able to move forward. Councilmember Queen also thanked Paul Helenberg and the volunteers for their work. Vorse noted this project has been a collaborative effort.

0463 Vorse reported that the crack seal project on Huntington Avenue South has been completed.

In addition, next week the public works department also will be completing mandatory testing for lead and copper of select residences. This testing is State mandated and is a requirement of all facilities. He described the process and how the sampling is conducted.

0778 Vorse announced that Lower Columbia College would like to use the city utilities as a site for providing work experience to one of their students. Vorse stated this would not cost the city any money and will be for only one quarter, beginning September 21st. He noted the city attorney has reviewed the agreement for provision of this service and the only addition requested by the attorney is to add dispute language as outlined by the attorney. By consensus, Councilmembers agree to allow entering into this program with the college.

0873 In answer to Councilmember Queen's question, Vorse stated that asbestos was found to exist in some areas of the building that the city is considering for demolition. Vorse will provide more details at the next council meeting.

0911 Covington requested council approval of the August Summary of Claims described as check numbers 38962 through 39068 for general expenditures and check numbers 20811 through 20852 for payroll expenses. She noted that Councilmember Yund has reviewed the voucher documentation for these claims.

0924 Councilmember Mask made a motion, seconded by Queen to approve August Summary of Claims in the amount of \$600,170.83 as presented. By roll call vote, unanimous 'Aye'.

0940 Vicki Selander, Librarian announced that the library excess levy was successful; receiving 62.7% affirmative votes. Covington noted the efforts of the community, Library Board and Friends of the Library in keeping the doors open this year.

1005 Council Report Of Meetings:

Mask stated he has been chairing a committee to seek alternative ways to support parks and recreational facilities throughout the county. This committee was formed from discussions at the County's Summit Meetings. He thanked Dave Vorse, Roy Henson and Alice Millward for their efforts on this committee. The next County Summit Meeting will be held September 23rd, 6:00 p.m. at the Conference Center in Kelso. Various committees will provide recommendations for consolidation of services county-wide.

Councilmember Queen stated he would like to see volunteers step up to keep our parks in good shape. This fall there will be many tasks to do, including pruning. In answer to Councilmember Queen's question, Vorse stated that he has not been able to contact the State work crew.

Queen suggested that a list of potential volunteers can be kept at either City Hall or the Public Works office. Mask summarized what his committee is proposing and stated he will find out more information at the Summit Meeting. Donna Williams, resident volunteered to help Councilmember Queen with maintenance at the parks.

Councilmember Reilly reported that he has attended a budget workshop meeting and a Council of Governments meeting.

1434 Councilmember Queen stated he would like to see more participation of councilmembers at budget meetings. He does not agree with the mayor's decision to develop a budget committee to do the initial review. He stated that last year the three new councilmembers were doing all of the budget work and the two others were always busy. He felt this would be the same this year. Queen also encouraged the council candidates to attend the budget meetings. Councilmember Mask felt that the budget committee meetings were a success and more progress is being made than with a full workshop.

Donna Williams asked if the candidate have been contacted regarding upcoming meetings. Covington stated that she sent letters to all candidates offering information. Queen stated he would like to see full council participation at all budget meetings.

Mayor Larsen will be attending an Emergency Management meeting and a Health Board meeting.

In answer to Councilmember Queen's question, Mayor Larsen stated budget

workshop meetings will be scheduled after the budget committee completes their review and has recommendations ready to present. Councilmember Queen recommends that all councilmembers attend the budget workshop meetings. Meetings should be scheduled to assure that all can attend. Councilmember Mask clarified that the budget committee members are only making recommendations, and do not have a definitive vote. All recommendations will be presented for council consideration.

Councilmember Queen attended the labor negotiations meeting for the police department bargaining contract.

1856 Councilmember Mask made a motion, seconded by Reilly to approve Ordinance No. 2009-09, an ordinance repealing and re-enacting Castle Rock Municipal Code Chapter 12.13.016, on second reading. By roll call vote, unanimous 'Aye'.

1866 Councilmember Mask made a motion, seconded by Reilly to approve Ordinance No. 2009-10, Retail Water Sales, as amended by the City Attorney, on second reading.

Mr. O'Neill stated that Section 3 includes subsections. The wording 'meter' should be changed to 'hydrant'.

By roll call vote, unanimous 'Aye', with the correction.

1981 Councilmember Mask stated he would like to attend the AWC Regional Conference in Woodland on October 27th at 5:00 p.m. AWC is offering a scholarship to pay for the \$40 registration fee. By consensus, councilmembers agreed to submit a scholarship request to allow Mask to attend the meeting. No other councilmember expressed an interest in attending.

2022 Councilmember Mask asked the city attorney to ascertain if it would be possible to amend our ordinances to allow ATV's to be used on city streets. He also suggested a plan to work with a private property owner to develop an area to ride ATV's. Mask stated he has spoken with the county, state and Mr. Alan Veys, a private property owner. Neither of these object to ATV riders using their property, however the access road at Cowlitz View Drive is unable to accommodate trailer parking. He stated that Alan Veys has suggested the city construct a parking area on his private property for use by the ATV trailers. Councilmember Mask suggested development of this area for ATV use will bring commerce into the city. In addition, the city could charge a user fee for the parking area. Mask stated he has spoken with Paul Helenberg who has volunteered to grade the parking area. Mr. Mask added that he has spoken with the city planner and there could be other environmental issues to consider.

In answer to Covington's question, Mr. O'Neill stated the city would need to have title to the property before they invested any funds into a development. Council-

member Mask stated this is just a preliminary idea and he asked the issue to be considered further at a later meeting.

2346 Councilmember Reilly made a motion, seconded by Queen to approve Ordinance No. 2009-11, an ordinance amending the budget for fiscal year 2009, on first reading. By roll call vote, unanimous 'Aye'.

2364 Mayor Larsen adjourned the meeting at 9:47 p.m.

Mayor Barbara Larsen

Clerk-Treasurer