

CALL TO ORDER

Mayor Paul Helenberg called the July 9, 2012 regular meeting of the Castle Rock City Council to order at 7:30 p.m. followed by the Pledge of Allegiance. The following councilmembers were present: Ray Teter, Glenn Pingree, Earl Queen, Mike Davis and Ellen Rose.

BUSINESS FROM THE FLOOR

1. Gene Frymire, 304 Growlers Gulch, thanked council for considering street striping adjustments at the intersection of Cowlitz Street West and Third Avenue SW. He hopes revisions are made soon. Public Works Director David Vorse clarified that the engineer will review the radius on this corner.

Mr. Frymire noted some of the benefits obtained by attending the Association of Washington Cities (AWC) Certificate of Municipal Leadership Training and he encouraged elected officials to take advantage of that training.

2. Carey Mackey, Red Canoe Credit Union, requests approval to place signs in the right-of-way for the 2nd Annual 'Fill the Canoe School Supply Drive' July 30th to August 17th. Over 1,000 pounds of supplies were raised last year.

In response to a question from Councilmember Rose, Mayor Helenberg affirmed that the TT Grand National Championship Races will be held during this time; August 2nd, 3rd and 4th. Councilmember Pingree believes there is sufficient room in the designated areas to post signage for both events. Councilmember Rose reiterated the need to establish a policy for sign placement in the city right-of-way.

By consensus, council approved the request to place signs in the designated right-of-way for the 2nd Annual 'Fill the Canoe School Supply Drive'. Ms. Mackey will contact the Public Works Director to determine the date to place the signs.

3. Paul Simonsen, Mt. St. Helens Motorcycle Club, requests approval to place signs in the right-of-way for the TT Grand National Championship Races on August 2nd thru 4th.

By consensus, councilmembers approved the request to place signs in the designated right-of-way for the TT Grand National Championship Races. Mr. Simonsen will contact the Public Works Director to work out placement details.

DEPARTMENT REPORTS

City Engineer Mike Johnson

- Johnson reviewed the status on several projects as follows:

Project	Estimated Ad Date	Est. Construct. Start	Estimated Completion
Safe Routes to School Plans submitted to WSDOT. Awaiting approval and fund obligation.	7/16/2012	9/1/2012	10/31/2012
Boat Launch Phase 2 Working through proposed mitigation with agencies. Anticipated construction in 2013.	7/1/2013	8/1/2013	9/30/2013
Boat Launch Floats Submittals approved. Floats are being manufactured.			
Front Ave N - Water/Sewer Replace	Not yet determined	Fall 2012?	Not yet determined
Front Ave N - A St to Shintaffer	Not yet determined	Fall 2012?	Not yet determined
Front Ave N - Shintaffer to Huntington Plans are 90%+ complete. Completion of design on hold waiting on funding. City may obtain	Not yet determined	Fall 2012?	Not yet determined

an additional \$650,000 in Rural STP Funds. Waiting on final decision on funds.			
WWTP blower Replacement			
Contract awarded. Blowers being manufactured.			
Water System Plan Update	10/1/2012		
Drafts of Chapters 1-7 completed and submitted to City.			
Sewer Cleaning and Inspection			
Sewer inspection and cleaning completed. Reviewing tapes and developing repair priorities.			

In response to a question from Councilmember Rose, Vorse noted that the sewer mains were last clean approximately twelve years ago. Johnson clarified that AWC recommends cleaning every five years. The inspection will help identify and prioritize repair needs. Issues vary depending on the area; some have grease accumulation problems, while other areas have deteriorating clay lines.

In response to a question from Councilmember Teter, Johnson estimates the Front Avenue North Improvement Project should take 3 to 4 months, however work may be interrupted with a winter shutdown. Johnson estimates that utility replacement should begin this fall.

- Johnson reports that last March an application was submitted for a Public Works Trust Fund loan to construct a water system booster pump station on Carpenter Road. Homes in the area around the Carpenter Road reservoir have insufficient water pressure due to the higher elevation. Washington State Department of Health (DOH) does not support allowing areas within the system to have a water pressure less than 30 psi. At this time, each of these homes must maintain a booster pump station. DOH prefers a city-owned booster station to reduce the potential for any cross connection events. A city owned booster station would also provide sufficient pressure to extend water service along Bond Road, which would facilitate property development.

The Public Works Board (PWB) has offered a subsidized loan with 1% interest rate over a 20 to 24 years term. Johnson estimated this loan would necessitate a monthly rate increase of \$2 to \$3 per customer. The PWB will submit a loan contract to the city in August and the city has 60 days to accept or reject.

Johnson stated, the updated Water System Plan will provide a complete evaluation of system wide needs. Every effort will be made to complete this evaluation prior to this loan offer, as other system needs may be determined to be a higher priority.

Public Works Director David Vorse

- Announced a \$10,000 grant award from Cowlitz County Rural Public Facility Funds to redesign the Front Avenue NW intersection to redirect northbound traffic to intersect with Huntington Avenue North at a right angle for improved visibility.
- Announced a \$500 Loss Control Grant award from AWC Risk Management Service Agency for surface panel replacement on Skate Park equipment. In addition, Castle Rock Christian Church Youth Pastor Joel Royce and the Christian Youth Group have been busy assembling the Hipped Quarter Pipe Skate Ramp which was purchased a few years ago.
- Reported that Nutter Corporation cleaned the stamped intersections on Cowlitz Street West and applied an epoxy sealant Sunday night. The street was reopened today at 6:00 am.

Councilmember Pingree pointed out that the sidewalk on Cowlitz St West has a low area where water puddles near the access ramp on the southeast corner of Front Avenue SW.

- In response to a question from Councilmember Davis, Vorse reports that the C Street SE Water Main Replacement Project was halted over the Fourth of July holiday. A pressure test of the main will be completed this week, with the transfer scheduled for next week.

Clerk-Treasurer Ryana Covington

- Covington announced that the State Auditor will arrive next Monday to begin audit of projects receiving federal funding. All department heads, Sargent Neves and the Police Clerk have been advised of this schedule.

Exhibit Hall Director Karen Johnson

Johnson will provide a report on the Arts & Vines Tour at the next meeting.

COUNCIL AND AD HOC COMMITTEE REPORTS

Mayor Paul Helenberg

Mayor Helenberg reports that a Special Meeting of City Council and Public Hearing will be held on Wednesday, July 18th at 7:30 p.m. to discuss the formation of a Transportation Benefit District. A second meeting will be held on July 30th at 8:00 p.m. A resolution must be passed before August to be eligible to seek voter approval of a sales and use tax increase of two tenths of one percent (.002) for street repairs, on the General Election Ballot this fall. Councilmember Queen requested Covington provide an email reminder for these Special Meetings.

Councilmember Glenn Pingree

Attended a CARE Coalition Meeting.

Councilmember Pingree observed the emergency response at Lions Pride Park last Saturday. Although the water rescue was unsuccessful, the response was impressive.

Councilmember Earl Queen

Visited the Exhibit Hall during the Arts and Vines event and noted that Johnson is doing an excellent job,

Councilmember Ellen Rose

Reports that she attended the Community Action Plan Board Meeting, on behalf of the Mayor.

CEDC Representative, Nancy Chennault

Mayor Helenberg reported that the 'America in Bloom' potluck BBQ dinner will be held at Chennault's residence on July 30th at 6:30 p.m. This is a reception for the America In Bloom judging team that will be evaluating the city on the 30th and 31st.

CONSENT AGENDA

1. Councilmember Queen made a motion, seconded by Pingree to approve the minutes of the June 25, 2012 Regular Council Meeting. By roll call vote, unanimous Aye.
2. Clerk-Treasurer Ryana Covington reports that Councilmember Teter has reviewed June Invoices. Councilmember Teter made a motion, seconded by Queen to approve payment of June invoices in the amount of \$507,174.14, as described in the June 2012 Fund Transaction Summary Report. By roll call vote, unanimous Aye.

OLD BUSINESS

1. Covington explained that Resolution 2012-02 sets a time for a Public Hearing to take testimony on a street vacation request submitted by Mr. Gourde, for vacate public right-of-way adjacent to McCoy Street NE. City Attorney Frank Randolph clarified that

although Mr. Gourde has a right to request a street vacation, the city is under no obligation to grant it. However, if the city chooses to grant the vacation, compensation and/or an easement agreement can be required. Covington clarified that Attorney Tom O'Neill has provided a formula to determine fair market value.

Councilmember Teter made a motion, seconded by Pingree to approve Resolution 2012-02, declaring intention to vacate public right-of-way adjacent to McCoy Street NE in the City of Castle Rock and setting the time for a hearing in accordance with RCW 35A.47.020, on first reading.

Discussion: In response to a question from Mr. Frymire, Covington specified that vacated property must be equally offered to all adjacent property owners.

Vote: By roll call vote, unanimous Aye.

Councilmember Queen made a motion, seconded by Teter to approve Resolution 2012-05 adopting the 2011 Cowlitz County Solid Waste Management Plan and Moderate Hazardous Waste Management Plan, on second reading. By roll call vote, unanimous Aye.

2. Councilmember Queen made a motion, seconded by Pingree to approve Resolution 2012-06 adopting the City of Castle Rock Six-Year Transportation Plan (2013-2018) for Arterial Streets within city limits, on second reading. By roll call vote, unanimous Aye.

NEW BUSINESS

1. City Engineer Mike Johnson clarified that the original design for the docking end float, prepared by another engineering firm, was only completed to the permit level as it was not scheduled for installation in phase 1. When he examined that design, it was discovered that the design for the end float would not work. This 20' by 20' float has now been redesigned into two floats to ease delivery and a step down transition to water level for small craft use. The original design had insufficient floatation and solid piling brackets that would require the use of a crane to lift the floats onto the pilings. Detachable pile hoops will allow float installation and removal without use of a crane.

Johnson recommends approval of Shoreside Marinas Change Order #1 for redesign of the end float in the amount of \$4803; Change Order #2A to provide detachable pile hoops for the transient float in the amount of \$3402 and Change Order #2B to provide detachable pile hoops for the end float in the amount of \$762.

Councilmember Teter made a motion, seconded by Queen to approve Shoreside Marinas Change Order #1 for redesign of the end float in the amount of \$4803.48; Change Order #2A to provide detachable pile hoops for the transient float in the amount of \$3420 and Change Order #2B to provide detachable pile hoops for the end float in the amount of \$762. By roll call vote, unanimous Aye.

2. City Attorney Frank Randolph is working with Mr. Winstead towards a one year extension of the Building Official and Inspector Services Agreement with Building Codes Consultancy.

Councilmember Teter made a motion, seconded by Queen to approve a one year extension of the Building Official and Inspector Services Agreement with Building Codes Consultancy, contingent upon review by the City Attorney. By roll call vote, unanimous Aye.

3. Councilmember Pingree made a motion, seconded by Teter to approve a leak adjustment for 456 Diane Street SW in the amount of \$106.01. By roll call vote, unanimous Aye.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:20 p.m.

Mayor Paul Helenberg

Clerk-Treasurer Ryana Covington