

## CALL TO ORDER

Mayor Paul Helenberg called the December 27, 2011 regular meeting of the Castle Rock City Council to order at 7:30 p.m. followed by the Pledge of Allegiance. The following councilmembers were present: Ray Teter, Glenn Pingree, Earl Queen, Mike Davis and Ellen Rose.

## BUSINESS FROM THE FLOOR

Lee Kessler, Clearwood Court SE, was disappointed that public comment was not taken during the December 19<sup>th</sup> Budget Workshop Meeting. He felt that a period for public comment encourages the input of new ideas. Mayor Helenberg clarified that two Public Hearings were held to take public comment on the 2012 budget. Those meetings were November 28<sup>th</sup> and December 12<sup>th</sup>. The mayor noted that the legislative timeline was short, and there simply was not enough time during that workshop meeting to take comments from the numerous attendees. Mayor Helenberg welcomes any individual to make an appointment to sit down and discuss ideas or concerns with him.

## COUNCIL AND AD HOC COMMITTEE REPORTS

### Mayor Paul Helenberg

Mayor Helenberg reports that a meeting towards the formation of a Community Economic Development Team will be held on January 2<sup>nd</sup> at the Elementary School. Teams will be developed to consider options for implementation of the Strategic Marketing Plan. Community Economic Development Representative Nancy Chennault will be the chairperson for these meetings. Mayor Helenberg pointed out that this is an opportunity for public participation to improve on Castle Rock's economy; which will also benefit each city department.

### Councilmembers

On the agenda for the next Regular Council Meeting, Councilmember Pingree would like to begin discussions to implement a buy local campaign.

Councilmember Pingree noted that the Festival of Lights was well attended, including councilmembers.

## CONSENT AGENDA

Councilmember Pingree made a motion, seconded by Teter to approve the minutes of the December 12, 2011 Regular Council Meeting. By roll call vote, unanimous Aye.

Councilmember Queen made a motion, seconded by Pingree to approve the minutes of the December 19, 2011 Budget Workshop Meeting. By roll call vote, unanimous Aye.

## OLD BUSINESS

- Clerk-Treasurer Ryana Covington pointed out the addition of a statement in Ordinance 2011-20 regarding insufficient time for routine publication. City Attorney Frank Randolph clarified that the councilmembers that voted against Ordinance 2011-20 would need to make a motion to move for reconsideration.

Councilmember Queen made a motion, seconded by Pingree to reconsider Ordinance 2011-20 adopting the budget for fiscal year ending December 31, 2012.

Discussion: Councilmember Pingree specified that the budget will be reevaluated in April after revenues are received. Mayor Helenberg concurred that the Police Clerk position will be funded through April, then reassessed.

Vote: By roll call vote, unanimous Aye.

- Councilmember Queen made a motion, seconded by Teter to approve Ordinance 2011-20 adopting the budget for fiscal year ending December 31, 2012, on second reading. By roll call vote, unanimous Aye.
- Public Works Director David Vorse reports that the Washington State Department of Health requires the Water System Plan to be updated every six years; therefore this project must be completed by October 2012. This plan projects capital improvement needs for the system.

Councilmember Teter made a motion, seconded by Pingree to accept the engineering services proposal submitted by Gray & Osborne for Castle Rock / Toutle Regional Water System Plan Update in the amount of \$43,750. By roll call vote, unanimous Aye.

- Councilmember Pingree made a motion, seconded by Rose to adopt the 2012 Salary Schedule and Base Step Schedule for Full-Time Non-Bargaining Employees. By roll call vote, unanimous Aye.
- Councilmember Teter made a motion, seconded by Pingree to approve Ordinance 2011-16 relating to land use and zoning amending the city's Comprehensive Plan land use element to provide a policy for complying with new State laws and also amending Castle Rock Municipal code Chapter 17.40 C-2 Highway Business District to allow medical marijuana collective gardens on certain properties subject to satisfying siting and permit criteria, on second reading.

Discussion: In response to a question from Councilmember Pingree, Randolph clarified that no further action should be needed until legislative action is taken.

Vote: By roll call vote, unanimous Aye.

#### NEW BUSINESS

- Councilmembers considered the leak adjustment requested by Mr. Wrzesinski. Councilmember Pingree pointed out that Mr. Wrzesinski purchased parts locally for water line repairs. In response to a question from Councilmember Davis, Covington clarified that adjustments are limited to two within a 12 month period. Public Works has verified that there is no longer a leak.

Councilmember Pingree made a motion, seconded by Teter to approve a utility adjustment at 504 Michner Street SW, in the amount of \$144. By roll call vote, unanimous Aye.

- Clerk-Treasurer Ryana Covington administered the Oath of Office to incoming elected officials: Mayor Paul Helenberg, Council Position 3 Earl Queen, Council Position 4 Mike Davis and Council Position 5 Ellen Rose.

#### ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:00 p.m.

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Mayor Paul Helenberg

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Clerk-Treasurer Ryana Covington