

- 0216 Mayor Barbara Larsen called the regular meeting of the Castle Rock City Council to order at 7:30 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Khembar Yund, Greg Marcil, Earl Queen, Jack Reilly and Mike Mask.
- 0231 Councilmember Mask made a motion, seconded by Reilly to approve the minutes of the June 22, 2009 Regular Council Meeting. By roll call vote, Councilmember Yund abstained, the rest Aye, motion passed.
- 0260 Mayor Larsen announced that she has appointed Mark Accimus to the Castle Rock Planning Commission to fill the remaining portion of the term vacated by Mari Hodges. This term expires December 2009.
- 0366 Mayor Larsen opened the Public Hearing at 7:33 p.m. to take public comment on the city's Six Year Transportation Improvement Plan, for years 2010-2015.

City Engineer Mike Johnson detailed that this plan is updated annually. In the past only arterial streets were included in the Six-Year Transportation Plan. However, to be eligible for grant opportunities, funding agencies are now requiring local projects to also be included on this list. Each year this plan is reviewed and project cost estimates are updated. This listing is used by Cowlitz County, Washington State and federal agencies to evaluate funding needs.

Johnson summarized the Six-Year Transportation Plan:

- Cowlitz Street West Reconstruction, Front Avenue NW Reconstruction and Dougherty Drive Reconstruction Projects have been listed on each updated plan, until project funding is obtained.
- The Riverfront Trail NE Extension and Riverfront Trail Repair Projects have been added, as a requirement of the funding agencies.
- The Roake Avenue SE, a pedestrian easement and C Street SE Sidewalk Project is dependant upon the Safe Routes To School grant and must be included to be eligible for funding.
- Cowlitz River Pedestrian Bridge has been added to this plan, to allow the project to qualify for future grants, if available.

In response to a question from Councilmember Reilly, Johnson clarified that the sidewalk easement is located between Roake and Allen Street SE and provides direct pedestrian passage from the Elementary School to Allen Street SE.

Public Works Director David Vorse requests the addition of Huntington Avenue South Overlay Project to this list, to qualify the project for funding resources. This year the street has been scheduled to receive a crack seal on the asphalt portion of the roadway.

- 0681 There being no further discussion, Mayor Larsen closed the Public Hearing at 7:38 p.m.
- 0682 Mayor Larsen opened the Public Hearing to take public comment on proposed budgetary amendments for various funds to increase expenditure appropriations and amend revenue estimates for fiscal year ending December 31, 2009.

Clerk-Treasurer Ryana Covington summarized that an amendment of the 2009 budget is needed due to revenues adjustments, receipt of grants and loans and receipt of private donations. The budgetary amendments are summarized below:

**General Fund:** The 2009 General Fund budget included interfund loans from the CDBG Home Rehab Fund in the amount of \$102,060 and from the Swimming Pool Construction Fund in the amount of \$134,014. On June 22<sup>nd</sup>, City Council adopted a budgetary amendment to eliminate the interfund loan from the CDBG Fund and to increase the Swimming Pool interfund loan to \$140,000.

This action created a budgetary imbalance, with adopted expenses for 2009 equaling \$1,330,004 and projected revenues of \$1,242,930.

Research through Washington State Community Trade and Economic Development showed that the city could use money from the CDBG Fund, providing the amount used is not derived as ‘program income’ (over \$25,000 revenue/year). Research showed that \$63,037 is available to be used and will not need to be repaid, unless so deemed by the city council.

In addition, based on information obtained at the Council Retreat, this date, Councilmembers recommended that the additional revenue received, over the estimated amount be used to offset any remaining budgetary shortfall. (Estimated \$135,000; actual \$209,441; difference of \$73,441). Of the \$73,441 in revenues, this ordinance will use \$33,037 to balance the remaining fund deficit.

<u>General Fund Revenues:</u>	<u>General Fund Appropriated</u>
<u>Expenses:</u>	
\$1,339,004 (Adopted 12/2008)	\$1,339,004 (Adopted 12/2008)
- 102,060 (Ord. 2009-03/CDBG Rehab Fund)	
+ 5,986 (Ord. 2009-03/Swim Pool Fund)	
<hr/>	
\$1,242,930 (Current 2009 Revenue Estimate)	
+ 63,037 (CDBG Non-Program Income)	
+ <u>33,037 (Beg Fund Balance Reappropriation)</u>	
\$1,339,004 (Amended 2009 Revenue Estimate)	

**Library Fund:** Received a grant for purchase of computer equipment from the Bill and Melinda Gates Foundation in the amount of \$5,850, with a required \$2,000 grant match. The city also received a private donation in the amount of

\$2,000 to be used for the grant match.

Friends of the Library continue to promote fundraisers to keep the library opened through this fiscal year. Library Vicki Selander has advised that \$15,000 will be donated to the city by this organization.

**Police Department (within General Fund):** Received American Recovery and Reinvestment Act (ARRA funds) federal grant in the amount of \$9,999 to purchase equipment to monitor and promote reduction of speed within school zones.

**Water Treatment Plant Fund:** Received a loan from Cowlitz County in the amount of \$300,000 to fund cost increases of the reconstruction project. In addition, the engineer estimates use of contingency funds from the Regional Water Capital Improvement Fund in the amount of \$140,000; for a total budget adjustment of \$440,000.

**DOT Spoil Site Fund:** Received American Recovery and Reinvestment Act (ARRA funds) federal grant in the amount of \$66,500 to restore a portion of the Riverfront Trail that will be displaced by the Corps of Engineer levee improvement project.

1012 There being no further discussion, Mayor Larsen closed the Public Hearing at 7:43 p.m. and resumed regular session.

1021 In response to a question from Councilmember Mask, City Attorney Tom O'Neill reports that the lawsuit against Adriatic, Inc., the in-water appraiser, has been filed. However, the receipt of service has not been returned.

In response to a question from Councilmember Mask, O'Neill clarified that an agreement was reached with Tetra Tech/KCM to resolve the blower issues at the wastewater treatment plant. O'Neill believes that a check has been delivered to the city for the agreed amount.

1070 Police Chief Bob Heuer detailed that a Justice Assistance Grant (JAG) in the amount of \$9,999 was received. The funding source is from the American Recovery and Reinvestment Act, for a researchable project.

Heuer reports that he will introduce two new cadets at the next council meeting.

1150 City Engineer Mike Johnson stated that the Wastewater Treatment Plant Blower Room HVAC Improvements Project have been completed in accordance with the plans. He recommends accepting this project as complete.

In response to a question from Councilmember Mask, Covington verified that a check was received from Tetra Tech/KCM for the agreed amount.

- 1178 Councilmember Reilly made a motion, seconded by Queen to accept the Wastewater Treatment Plant Blower Room HVAC Improvements Project as complete. By roll call vote, unanimous Aye.
- 1188 Johnson reports that the water treatment plant has now been brought online. It has produced potable water each day last week and also has operated unattended overnight. In response to a question from Councilmember Mask, Johnson clarified that no major problems have been encountered, only minor issues.
- 1237 Public Works Director David Vorse requests approval to submit a Weyerhaeuser Grant Application in the amount of \$30,000 to help fund the Whittle Creek Offsite Mitigation portion of the Boat Launch Project. The grant funds would provide material for an “outdoor classroom” that includes plantings. Vorse would like to submit this application by the end of the week so it can be considered for their next funding cycle.
- 1276 Councilmember Mask made a motion, seconded by Queen to submit a Weyerhaeuser Grant Application in the amount of \$30,000 for the Whittle Creek Offsite Mitigation portion of the Boat Launch Project. By roll call vote, unanimous Aye.
- 1293 Vorse advised that he has been contacting the permitting agencies daily regarding the Boat Launch Project. It appears that the Army Corps of Engineer will have all the material that is needed to issue the permits within the next two weeks; just in time for the August fish window. Vorse stated that at the last city council meeting, council awarded the contract for the in-water work, with the condition that all permits necessary for this work are obtained. Vorse stated that the contractor needs two to three weeks to purchase materials and prepare for mobilization. For this reason, Vorse requested council reconsider eliminating the condition and award the Boat Launch Project In-water Work contract at this time.

In response to a question from Councilmember Mask, Vorse clarified that there is the possibility that material and mobilization costs could be incurred and the permits not obtained in time. If that happens, the material for this project will be needed next August. Vorse acknowledged that proceeding without the required permits is a bit of a gamble. However, delays may cause the city to miss the August fish window, if the contractor is not authorized to move forward at this time. Councilmember Mask stated that he does not want to pay mobilization costs and then not be able to do the work.

In response to a question from Councilmember Queen, Vorse affirmed that the City will purchase the subtractive items at a reduced cost as indicated in the bid package. Councilmember Queen feels we should take the chance and proceed with this project.

In response to a question from Covington, Vorse specified that any materials that are purchased now will be needed next year if the permits are not obtained in time for the August fish window. The only expense that could be lost is for mobilization. However, the contractor will not move equipment onsite without permits which minimizes the risk of incurring this cost. But materials must be ordered soon to have them available August 1<sup>st</sup>. A request has been submitted to the Department of Fish & wildlife to extend the fish window into September if needed.

Covington asked if it would be possible for councilmembers to only approve the purchase of supplies and equipment, but not authorize mobilization until permits have been secured. Johnson stated that mobilization includes a number of things, such as the permits that the City is obtaining, establishing a job trailer, having sanitary facilities for employees, as well as equipment and other overhead expenses over the duration of the project.

In response to a question from Councilmember Mask, Johnson explained that the contractor will be retained under a Public Works Contract. A Public Works Contract specifies that the contractor does not receive any funds until materials are placed in the ground. An exception can be made for a large purchase of materials by paying a portion of that expense when the materials are onsite. An invoice for a portion of the work will not be received from the contractor until 30 days after the start of the project. Vorse stressed the importance of getting the project on the contractor's schedule.

City Attorney Tom O'Neill asked if the contractor was informed of the council's action to award the contract, contingent upon receiving the needed permits. He also asked if the contractor is willing to proceed with the chance that the permits are not secured, or is it just the city that is shouldering the risk. Vorse answered that the contractor is aware of the action taken at the last meeting to award the contract under the condition that permits are obtained. He stated the contractor has scheduling concerns, if the permits are not obtained the contractor may lose an opportunity for other work. Councilmember Mask stated the contractor is already aware that they got the award. Vorse explained that the contractor is not awarded the job until the contract is signed. City Attorney O'Neill stated he does not like the idea of the city taking this action. But, he acknowledges that the project has been a long time coming and it is very close to being able to construct the facility.

Councilmember Mask expressed frustration with the years of obstructions from the permitting agencies. He will be extremely upset if construction funds are expended and the project is not able to proceed this year. In answer to Councilmember Mask's question, Johnson stated he would not say this is a common action for cities to take. There are risks, and if those are verbalized and the council understands the impact, then if permits are not able to be obtained, they knew of the issues.

In answer to Councilmember Queen's question regarding issues holding up the project, Vorse answered that the Corps notified him only ten days ago that the final Whittle Creek Mitigation Plan was needed. Gray & Osborne have been working nonstop to provide this plan.

Councilmember Mask asked if it would be possible to take a ten-minute executive session to discuss this project. In response to a question from The Daily News Reporter Barbara LaBoe, O'Neill stated that an executive session is allowable, due to potential litigation. LaBoe protested that nothing has occurred to indicate that a lawsuit is imminent and by this standard the potential for a lawsuit exists in any contract that the council addresses. She felt that allowing an executive session for the reason stated, does not meet the intent of the law. O'Neill noted that this involves a contract using public funds and the potential for litigation exists. He advised the council that he feels an executive session under the reasons stated is allowable. Barbara LaBoe requests that the record reflect her protest of this executive session and she feels it does not meet the qualifications for an executive session.

- 1906 Mayor Larsen recessed regular session at 8:01 p.m. for a ten-minute executive session to discuss potential litigation.
- 1922 Mayor Larsen resumed regular session at 8:11 p.m.
- 1929 Councilmember Queen made a motion, seconded by Reilly to award the contract for the Boat Launch Project to Bergerson Construction Company and allow them to proceed with the project. By roll call vote, Councilmember Yund voted 'Nay' and Councilmembers Marcil, Queen, Reilly and Mask voted 'Aye', motion passed.
- 1949 Vorse reports that each year the City sponsors the Mountain Mania Fun Run/Walk by including the event on their liability insurance. Mountain Mania donates proceeds from the event to the Cancer Society Relay for Life. Vorse noted that city sponsorship is only through insurance coverage. No city funds are expended for this sponsorship.
- 1975 Councilmember Yund made a motion, seconded by Queen to sponsor the Mountain Mania Fun Run/Walk on July 25<sup>th</sup>, by providing insurance coverage for the event. By roll call vote, unanimous Aye.
- 3208 As mandated by Washington State Emergency Management, Cowlitz County is updating their Hazard Mitigation Plan and has invited the city to participate in the process. One section that the plan addresses would include the west riverfront trail, near the fairgrounds. It has been suggested this area could be elevated and used as a berm to protect the fairgrounds and county road from being flooded. In answer to Mayor Larsen's question, Vorse stated he usually serves as the city

- contact and the city clerk as the alternate contact. Councilmember Mask asked if he could also attend meetings. By council consensus, it was agreed that the city would participate with the county in updating the Hazard Mitigation Plan.
- 3513 Vorse stated that prior to the fair and festival, he schedules an annual cleanup of the Lions Pride Park, entrance feature and around Exit 49. This year he has again scheduled to use the Cowlitz County jail crew. The cost is around \$337, which provides a foreman, their vehicle and a six to ten man crew. State Department of Corrections also provides a jail crew, at no cost to the city, however their foreman has been injured and the crew are not available. Vorse stated there are funds in the Arterial Street Fund already included in the adopted budget, to pay for this expense.
- Councilmember Mask stated he was unable to attend the Council Retreat held earlier today. He emphasized that the city budget is at the critical point and questioned how the city could approve this expense, when they are looking at the possibility of laying off employees. Vorse stated money for the Arterial Street Fund comes from gas tax revenues and has not effect on the decisions regarding the General Fund. In answer to Councilmember Marcil's question, Vorse stated over the past fifteen years, the city has used the jail crew to weedat and trim brush. Councilmember Mask stated he would not support this expense, citing that he would do the work if the city provided the equipment. Councilmember Queen stated he also is against paying for the county work crew and suggested that Vorse contact the State Corrections to ascertain their availability. Queen stated he wants to use volunteers. Queen added that he also does not want to see the city using landscaping services; he feels this also should be done with volunteer labor.
- 4056 Councilmember Mask made a motion, seconded by Queen to not expend funds for county jail crews to do any weeding or any landscaping of any sort for the next near future. By roll call vote, Councilmembers Reilly, Mask and Queen voted 'Aye', Councilmembers Yund and Marcil voted 'Nay', motion passed.
- 4248 Mayor Larsen and Councilmember Queen provided positive comments regarding the restroom improvements at Lions Pride Park. In answer to Councilmember Queen's question, Vorse stated the cost was \$225, using public works personnel.
- 4319 Councilmember Mask noted that Cowlitz County has begun work on Whittle Creek. He asked if it would be possible to partner with the county to begin the mitigation work required for the boat launch project. Vorse stated the city is trying to coordinate efforts with Cowlitz County. The city engineer is completing the Mitigation Plan, which will provide a grading plan. Once done, the city will coordinate with the county to complete the heavy equipment work. After that, the city is coordinating with Castle Rock High School to develop an outdoor classroom to complete the wetland plantings, placement of woody debris and educational plan. The students involved with be able to study a wetland mitigation area as well as a stream bank mitigation area. These sites will be

monitored and maintained.

- 4825 Carolyn Kennington stated that she and her husband have submitted a request to the city requesting approval to vacate a portion of Maple Street NW, between Huntington Avenue North and Front Avenue NW. City Attorney Tom O'Neill stated he was provided with a parcel map so that he could provide a fair market valuation estimate for Mr and Mrs Kennington, as required by State statute.

Side - B

- 4917 O'Neill stated he uses appraised values derived from the Cowlitz County Assessor's office as a basis for determining fair market values. Based on comparisons, he estimates the valuation to be approximately \$19,000. This is based on an area measuring 100' x 60'. If the area is larger, this amount would be more. State statute requires the city to be compensated fair market value for whatever is vacated.

Public Works Director Vorse noted that the city has a water main located within that portion of Maple Street. If the city chooses to vacate that portion, the city would need to be provided with an easement to allow work to be done on the main, if needed. Vorse noted that the development plans submitted by Mrs. Kennington do not show any proposed buildings to be erected within the Maple Street area. Vorse added that the city's long-range plan is to abandon that line, however he could not estimate when that project would be scheduled. As long as no building is erected over the utility main and the city is provided with an easement, Vorse stated he does not know of any issues to he would have.

Mrs. Kennington stated they would still be interested in pursuing the street vacation, based on the fair market valuation presented by the attorney.

- 5749 Councilmember Queen made a motion, seconded by Yund to direct staff to begin the street vacation process.

Discussion: Councilmember Yund explained that councilmembers are now requesting that the fair market value is determined and the applicant/s are willing to pay that value, prior to directing staff to expend city funds to complete the process. Mrs. Kennington stated that she appreciates that council is able to provide this information prior to directing any further action from staff.

By roll call vote on the motion: Unanimous 'Aye'.

- 5917 Joseph Puccia, utility customer at 'A' Street SW, requested adjustment to his utility bill for the month of June, in the amount of \$134.63, due to unusual circumstances. Mr. Puccia stated he has been working with Mr. Vorse to ascertain the reason for the high usage. He stated there is a small leak in one of his toilets, however he has been monitoring his meter readings and he could not

see any appreciable difference in usage when the toilet is turned off. Mr. Puccia stated he has not left the hose on. Vorse stated he spent one-half hour monitoring the meter and did not see where there was a leak.

- 6405 Councilmember Queen made a motion, seconded by Reilly to approve the utility adjustment requested by Mr. Puccia in the amount of \$134.63 for unusual circumstances. By roll call vote, unanimous 'Aye'.

In answer to Councilmember Reilly's question, Vorse stated Mr. Puccia's meter is approximately 10 to 15 years old and when meters malfunction, they read less, not more.

- 6646 Joel Kandoll, representing the Apostolic Lutheran Church, 208 Cowlitz Street West, requested an adjustment of their May utility bill in the amount of \$210.73 due to unusual circumstances. Mr. Kandoll indicated he only opens the church and he does not have any information as to what could have caused the high reading. Dave Vorse noted that he also met with church representative Carl Wirkkala and the meter is being monitored. He does not see where the church has a leak to cause the high usage. Vorse added that the new meters being considered by the city will have the capability to data log when spikes in usage occur. This will enable the city to provide this information to the customer to resolve high usage issues that are not the result of a leak in the system.

- 6935 Councilmember Mask made a motion, seconded by Marcil to approve the utility adjustment request submitted by the Apostolic Lutheran Church, in the amount of \$210.73 due to unusual circumstances. By roll call vote, unanimous 'Aye'.

- 6943 Mr. Charlie Curry, 150 Happy Trails, submitted a Notice of Intention To Commence Annexation Proceedings to the city council. The request includes annexation of nineteen properties totaling approximately 295 acres, generally located north of the city limits, between the Cowlitz River and Interstate 5, extending to Exit 52. The total assessed value of the nineteen properties, including improvements, is \$698,690. Mr. Curry stated that he has met with the city planner. His property includes a Recreational Vehicle park that he is in the process of developing. Mr. Curry stated he has had ongoing problems with the county's building and planning services during the term of this development, however he feels the park is nearly complete. He would like the use of city services, including city police protection. Mr. Curry acknowledged that annexing into the city would increase his property taxes, however he felt annexing into the city would benefit both the city and his development.

Mr. Curry stated recreational vehicle parks do not require a lot of city services, other than medical aid, therefore they would not be taxing on city services.

Mr. Curry stated there are eleven parcels situated between the existing city limits and his property. Ownership is mostly publicly owned. Mr. Curry has chosen to

use the petition method of annexation and he will need to get 60% of the property owners to agree to the annexation.

Mr. O'Neill stated the memorandum submitted by city planner, T.J. Keiran, outlines that the city council must schedule a meeting no later than August 21, 2009 to consider the following:

1. Whether to accept, reject, or geographically modify the proposed annexation;
2. Whether the simultaneous adoption of a comprehensive plan is required; and
3. Whether an assumption of indebtedness is required.

Councilmember Queen made a motion, seconded by Reilly to direct staff to begin the process for annexation, as requested by Mr. Curry. Staff to set date to have the issue return to council, not later than August 21, 2009. By roll call vote, unanimous 'Aye'.

Councilmember Queen stated he has toured Mr. Curry's facility and complimented the owner on his development.

7829 Covington advised that Councilmember Mask has reviewed the invoices for June expenditures. Mr. Mask did not recommend approval of the invoice from Gray and Osborne in the amount of \$21,449.05 for the Water Treatment Plant engineering services because the invoice did not reflect the credit that the city was to have received. Covington stated that she contacted the city engineer and he advised that a revised invoice would be forthcoming.

Covington stated that today Vorse notified her that the invoice from Rodda Paint, in the amount of \$342.32, is not to be paid. Vorse will be returning some of the items on that invoice and the city will later receive an amended billing.

With these adjustments, the June Summary of Claims total is \$435,261.35 as described on the Summary of Claims and further described as check numbers 38755 through 33856 for general expenditures and check numbers 20717 through 20759 for payroll expenses.

7958 Councilmember Yund made a motion, seconded by Reilly to approve payment of June expenses in the amended amount of \$435,261.35 as described by the city clerk. By roll call vote, unanimous 'Aye'.

8022 Covington advised of a training workshop sponsored by Association of Washington Cities (AWC) and Washington Finance Officers Association pertaining to Municipal Budgeting and Fiscal Management, to be held in Tacoma, August 13<sup>th</sup> and 14<sup>th</sup>. AWC is offering two scholarships to the training. Councilmember Mask has requested permission to attend. The scholarship includes the workshop session only and does not include lodging or travel expenses. Councilmember Mask stated he would like to use a city vehicle and

- would commute each day. Councilmembers felt that the training would be beneficial.
- 8441 At the request of Councilmember Mask, Covington provided a summary of revenue donations received for the RV Dump Station as compared to the utility expenses at Lion's Pride Park. Councilmember Queen stated that it appears the donations are supporting the utility costs at the park. Councilmember Mask asked if these costs could be monitored on a bi-monthly basis for the duration of this year.
- 8615 Librarian Vicki Selander thanked councilmembers for their support of the 'I Topped The Rock' fund raising event. She also thanked Dave Vorse and the police department for their time in attending committee meetings. Selander reported that the Friends of the Library were able to raise approximately \$5,500, which will be donated to the city to pay for library operating costs.
- 8816 Rita Baxter, Exhibit Hall Director, provided a report showing that her volunteers have assisted 187 visitors and answered 56 telephone calls at the city Exhibit Hall and Visitor's Information Center during the month of June.
- 8731 Council Report of Meetings:  
Councilmembers reported attending the Council Retreat, held earlier this date. Councilmember Queen suggested a follow-up meeting be scheduled to discuss the 2009 budget.  
Councilmember Mask reported that the joint governmental committee, formed to investigate combining park services, have been discussing the possibility of forming a metropolitan park district, which would encompass all park facilities within the county.  
Councilmembers scheduled a follow-up meeting to discuss the status of the 2009 budget, for July 20<sup>th</sup> at 1:00 p.m. Covington was asked to check with Chief Heuer to see if the police training room is available on that date.
- 9626 Councilmember Marcil stated issues pertaining to the size and siting of the propane tank may increase the cost of the project. He is currently researching to see if it is more economically feasible to convert the tank to natural gas use instead of propane.

Tape 2 of 2

Side - A

- 0007 Marcil stated if the tank were changed to natural gas, there will be a monthly charge for the gas. Further information will be available at the next council meeting.
- 0090 Councilmembers acknowledged receipt of the June 19<sup>th</sup> letter from FEMA providing a 90-day notification of provisionally accredited levee period expiration. The letter outlines that the city must have all required documentation

submitted to FEMA by September 19, 2009 to retain full compliance with the National Flood Insurance Program. Vorse stated the city will not be able to meet that deadline because the Corps of Engineer will not be completed with their work on the levee improvements. He advised that the city will continue to complete the other portion of the requirements. Vorse stated this is be an issue for all levees and dike areas across the nation.

0154 Councilmembers reviewed Ordinance No. 2009-04. City Attorney Tom O'Neill stated that all references to the old statutory regulations be deleted from this new ordinance and that reference to the RCW's do not need to be underlined. He also cited a typographical error that needed correction. He recommended approval, with those changes.

0275 Councilmember Mask made a motion, seconded by Reilly to adopt Ordinance No. 2009-04, an ordinance regarding impounding of vehicles from public streets or public property with the corrections outlined above, on second reading.

Discussion: Councilmember Yund stated he has information pertaining to a document outlining new rulings that may contradict some sections of this ordinance. O'Neill stated he has not seen that document and suggested the passage of the ordinance be tabled until he is able to research this information.

Councilmember Mask rescinded his motion and Councilmember Reilly rescinded the second. Ordinance No. 2009-04 is tabled until further notice from the city attorney.

0416 Councilmember Queen made a motion, seconded by Yund to approve Resolution No. 2009-06, a resolution relating to the Six-Year Transportation Improvement Plan for 2010 through 2015, as amended to include Huntington Avenue project in addition to the projects initially proposed, on first reading. By roll call vote, unanimous 'Aye'.

0459 Councilmember Yund made a motion, seconded by Mask to approve Ordinance No. 2009-05, an ordinance amending the budget for fiscal year ending December 31, 2009 as outlined in the public hearing held earlier this meeting, on first reading. By roll call vote, unanimous 'Aye'.

0485 Covington requested that Ordinance No. 2009-06 be tabled the next meeting.

0500 Covington announced that Steve Winstead, Winstead and Associates has a contract with the city for provision of building inspection services. Mr. Winstead has restructured his firm and will now be providing building inspection services under his new business name of Building Codes Consultancy. Mayor Larsen has signed a new contract with Mr. Winstead to reflect this change. No other conditions of the contract were affected.

0556 Mr. O'Neill reported that on June 25<sup>th</sup>, he wrote a letter to Kari and Jon Murfitt asking if they intended to pursue their request for a street vacation. He has not received a response to his inquiry.

0589 There being no further business, Mayor Larsen adjourned the meeting at 9:20 p.m.

---

Mayor Barbara Larsen

---

Clerk-Treasurer