

Note: Due to a recording error, the opening of this meeting was not recorded.

Mayor Barbara Larsen called the Regular Meeting of the Castle Rock City Council to order at 7:30 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Greg Marcil and Julie Bean. Councilmember Jeff Skeie arrived at 8:00 p.m. Councilmembers Khembar Yund and Ed Smith were absent.

Mr. Harold Erdelbrock, representing Castle Rock Christian Church, presented a memorandum dated April 6, 2007 regarding the building permit application #CR07-09, installation of a carport. This memorandum outlined various concerns over the processing and building official's review of this permit and included copies of the submitted drawings, the site plan, and a copy of a letter dated February 5, 2007 from Wally Stein, city building inspector.

Councilmembers also were provided with copies of Mr. Stein's file notations dated March 26, 2007 and a copy of the April 9, 2007 memorandum to the clerk-treasurer.

Mr. Erdelbrock stated this project was initially discussed with the city's previous building inspector, Russ Perry, who required drawings to be certified. Erdelbrock stated this increased the cost an additional \$400. However the city's current building inspector, Wally Stein is requiring the engineer's original water marks, which the company states would cost the applicant an additional \$1,000. Mr. Erdelbrock also questioned why this project is required to have a building permit, when other similar buildings can be found around the city, which do not have any permits issued for those project.

City Attorney Tom O'Neill stated that he would need to research if an appeal process is available to Mr. Erdelbrock. O'Neill also noted that the building inspector referenced building code sections and if these have been adopted by the city, the codes must be adhered to. The city attorney stated he would contact and discuss Mr. Erdelbrock's concerns with Wally Stein, city building inspector to ascertain clarification on this permitting issue.

Brad Link, owner of C&L Burger Bar, 1161 Mt. St. Helens Way NE, would like to make adjustments to provide for additional parking. The property along Old Pacific Hwy North, which abuts his business is currently owned by Cowlitz County. The county has indicated to Mr. Link, that they are willing to deed this property to the city. Mr. Link is asking if the city would be willing to obtain ownership from the county and then allow him to use a portion of this property for parking.

Public Works Director David Vorse stated that he was not sure the city would want this property. Furthermore, if the city is willing to acquire and allow private use of this property, then an agreement would be required which provides for the return of this property, if needed.

- 0940 Tape malfunction repaired – remainder of meeting recorded.
In response to a question from Mayor Larsen, City Attorney Tom O’Neill stated that there would be a nominal recording fee for this property transfer. Documentation inaccuracies could be an issue if no current survey exists. The city could allow easements, but a fee to the applicant would need to be assessed.
- In response to a question from Councilmember Marcil, Vorse would prefer granting an easement instead of a lease.
- Mr. Link will provide O’Neill with a copy of the title showing the land description. O’Neill will research this issue.
- Councilmember Bean recommends that any agreement include the expense of the land transfer.
- 1125 City Attorney Tom O’Neill reviewed the current draft of the ComCast agreement. He noted that this contract addresses the city’s concerns, however ComCast is still reviewing the agreement. When the contract is ready for approval, the city council will need to adopt, by ordinance.
- 1207 Public Works Director David Vorse reported that for the last five years, local agencies have been working on a Cowlitz Regional Trail Plan. The goal of this plan is to link communities through a non-motorized trail system. When pursuing recreational grants, providing access can significantly increase scoring where small communities are at a disadvantage, due to population. In the near future the Cowlitz Wahkiakum Council of Governments will bring a presentation to council and request adoption of this trail plan.
- 1299 Vorse reports that Pathways 2020 has received a grant for a North County Lexington Trail Loop. This grant is to research property ownership to ascertain if a corridor can be established from the Lexington Bridge to the Castle Rock Riverfront Trail, to form a loop on both sides of the river. Development of this loop will be completed a section at a time by various agencies.
- 1454 Vorse outlined meeting discussions regarding reduction in flood protection levels resulting from a sediment plug at the mouth of the Cowlitz River. This obstruction is a result of the continuing sediment yield from the Toutle River. The Army Corps of Engineers (ACOE) will begin dredging at the mouth of the Cowlitz River to increase flood protection levels. The Cowlitz River Flood Consortium is seeking funds for dredge spoil sites and to fulfill permit requirements. The ACOE has indicated that sites may be needed for the next ten

years while Sediment Retention Dam issues are being resolved. Vorse stated that it is the responsibility of the diking districts to obtain sites for dredge spoil placement, however one of the diking districts is disagreeing with the contribution levels, as determined by the consortium. The Consortium has suggested that an elected official be appointed to attend these meetings. The next meeting is scheduled for tomorrow at 4:00 p.m. at the county Administration Building. Councilmember Marcil agreed to attend this meetings with Dave Vorse.

In response to a question from Mayor Larsen, Vorse explained that the first dredging will be from the mouth of the Cowlitz River, to just past Gerhart Gardens.

1710 Vorse distributed the Annual Drinking Water Report which contains the results of water testing taken in 2006. There were no violations, with 431 constituents tested for.

1810 Councilmember Jeff Skeie arrived at 8:00 p.m.

1820 Vorse explained that a large puddle of standing water has formed in the road at the entrance to C & C Speedy Mart and Front Avenue NW. He suggested three options for repair:

1. Install a catch basin by connecting to the stormwater system on Front Avenue NW which would require digging on Front Avenue and pushing underneath the new sidewalk
2. Attempt to patch this area which would require a large patch that would have seams on the edges
3. Overlay this section of road which could be done without any additional expenditure of funds as part of the sidewalk project. This option would provide a seamless transition.

By consensus, Councilmembers directed Vorse to overlay this section of road.

1925 Councilmember Marcil made a motion, seconded by Bean to approve the minutes of the March 26, 2007 Regular Council Meeting. By roll call vote, unanimous Aye.

1933 Councilmember Bean made a motion, seconded by Marcil to approve the minutes of the April 2, 2007 Special Meeting. By roll call vote, Councilmember Skeie abstained, the rest Aye, motion passed.

1957 Vorse requests approval of the URS Boat Launch Engineering Services Contract Change Order #1. This change order is for an increase of \$7,000 as a result of the Interagency Committee for Outdoor Recreation amendment to the Boating Facilities Program grant that was approved at the last Regular Council Meeting.

- 1997 Councilmember Bean made a motion, seconded by Skeie to approve the URS Boat Launch Engineering Services Contract Change Order #1. By roll call vote, unanimous Aye.
- 2010 Vorse stated that the Federal Emergency Management Agency (FEMA) has approved some damage requests, but has denied coverage of the erosion repairs at Lions Pride Park and also damage claims for the Water Treatment Plant issues that were a result of the November rains. Vorse indicated that he plans to appeal this decision.
- 2057 Clerk-Treasurer Ryana Covington requests payment of March expenditures in the amount of \$460,120.03 as outlined on the Summary of Claims and further described as check numbers 35991 through 36103 for general expenditures and check numbers 19459 through 19509 for payroll expenses.
- 2072 Councilmember Skeie made a motion, seconded by Marcil to approve payment of March 2007 invoices in the amount of \$460,120.03, as described in the Summary of Claims. By roll call vote, unanimous 'Aye'.
- 2104 Mayor Larsen reported that the timber harvest proposed at Seaquest State Park is for removal of downed timber only.
- 2120 Mayor Larsen reports that there were two openings on the Civil Service Commission. She appointed Dick Moore and Ellen Rose to fill those positions.
- 2156 Covington reports that Alberto Garcia, 629 Fourth Avenue SW, discovered a water leak from a broken pipe under the house. He has repaired that leak and submitted a written request for a utility adjustment. The Public Works Department has confirmed there is no longer a leak.
- 2189 Councilmember Bean made a motion, seconded by Marcil to approve a utility leak adjustment for 629 Fourth Avenue SW in the amount of \$253.47. By roll call vote, unanimous Aye.
- 2204 Hiten Patel owner of Timberland Inn & Suites, 1271-A Mt. St. Helens Way NE, has submitted a written request for a utility adjustment due to a running toilet that has been repaired. The Public Works Department has confirmed that there is no longer a leak.
- 2218 Councilmember Bean made a motion, seconded by Marcil to approve a utility leak adjustment for Timberland Inn & Suites, 1271-A Mt. St. Helens Way NE, in the amount of \$111.82.

During discussion: Councilmember Skeie stated that other councils do not allow a utility adjustments for a running toilet.

Vote on motion: By roll call vote, unanimous Aye.

2297 Bill Breneman, 316 Huntington Avenue South, has submitted a written request for a utility adjustment due to a broken pipe that has been repaired. The Public Works Department has confirmed that there is no longer a leak.

2366 Councilmember Marcil made a motion, seconded by Bean to approve a utility leak adjustment for 316 Huntington Avenue South, in the amount of \$257.82. By roll call vote, unanimous 'Aye'.

2377 John Justus, 7 West Motel, 864 Walsh Avenue NE, submitted a written request for an amendment to Castle Rock Municipal Code (CRMC 10.40) to eliminate the length restriction on Little Avenue NE. Mr. Justus feels that the motel loses customers due to the truck traffic length restriction. In addition, the letter indicated that school buses use these roads and they exceed twenty-eight feet in length.

Covington reviewed CRMC 10.40.010 which restricts vehicles over twenty-eight feet from using McCoy Street and Little Avenue NE.

In response to a question from Councilmember Marcil, Vorse answered that the reason for this restriction is due to the narrow corner where McCoy Street and Little Avenue NE connect. A utility pole is situated at this location, which had sustained damage prior to implementation of this ordinance.

Covington pointed out that McCoy Street and Little Avenue NE also have weight limitations. These residential streets are not adequate to bear the weight of large trucks.

Tape 1 of 1

Side B

Councilmember Skeie recalled a couple of occasions when damage occurred prior to the length restriction. He would be hesitant to remove this restriction without street improvements. In it's current condition this residential roadway is not safe for large vehicles to use.

In response to a question from Councilmember Marcil, Vorse stated that the property on the west side of Walsh Avenue, where large trucks park, is city owned property. A sign was installed on the south end of this property which reads; 'No trucks over 28 feet beyond this point'.

Councilmember Skeie is more concerned with enforcing a weight limit than a length restriction on residential streets due to the damage.

Vorse estimates the width of this street at less than twenty feet for both lanes. It is uncertain whether there is enough right-of-way to allow widening of this street.

Councilmember Skeie stated that funding is not available for improvements to this street. In addition, residents may prefer restricting large trucks from this residential street.

- 2998 Covington requests payment in the amount of \$317.20 to Longview Carpet Discount for tile and \$269.50 to Will Strook for the installation of that tile for the bathrooms at City Hall.
- 3024 Councilmember Marcil made a motion, seconded by Skeie to approve payment of \$317.20 to Longview Carpet Discount and \$269.50 to Will Strook for the flooring in the bathrooms at City Hall. By roll call vote, unanimous Aye.
- 3048 Report of Meetings
Mayor Larsen, Councilmember Marcil and Ryana Covington attended the annual Cowlitz Wahkiakum Council of Governments meeting in Kalama.
- Councilmember Bean announced that she has resigned from the CAP Board. Mayor Larsen will take over that responsibility.
- 3088 Mayor Larsen reports that Fibre Federal Credit Union will hold its grand opening on June 1st.
- 3110 There being no further business, Mayor Larsen adjourned the meeting at 8:35 p.m.

Mayor Barbara Larsen

Clerk-Treasurer