

- 0006 Mayor Barbara Larsen called the Regular Meeting of the Castle Rock City Council to order at 7:34 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Khembar Yund, Greg Marcil and Julie Bean. Councilmembers Smith and Skeie were absent.
- 0046 Councilmember Marcil made a motion, seconded by Yund to approve the minutes of the November 27, 2006 Regular Council meeting.

During Discussion: Clerk-Treasurer Ryana Covington noted a typographical error (tape count 3949) in the minutes. This should be amended to reflect that the budget adoption is for the “year ending December 31, 2007”, not 2006.

By roll call vote, unanimous ‘Aye’, as amended.

- 0116 Mayor Larsen closed the regular meeting at 7:36 p.m., and opened the public hearing to take testimony on a proposed budgetary amendment to the Street Fund in the amount of \$5,000.

Covington reports that this amended is for an unanticipated emergency repair of the lift truck. This amendment will transfer \$5,000 from the General Fund into the Street Fund to cover that expense.

- 0175 There being no further comment, Mayor Larsen closed the public hearing at 7:38 p.m. and resumed regular session.
- 0204 Don Miller, 1062 Cowlitz View Court, requests repairs to remove the bumps in the road at Cowlitz View Court, caused by roots.

Public Works Director David Vorse stated that the Public Works Department has attempted repairs in the past by removing those roots, which took a significant amount of work. In addition, removal of the roots would need to be done in fair weather and would require traffic control measures.

- 0453 City Engineer Mike Johnson reports that the Sewer Influent Trunk Line Replacement Project has been delayed due to the high groundwater table. The line has been replaced from the Wastewater Treatment Plant, to Hibbard Street SW and approximately 100 feet west toward Third Avenue SW. This portion of the project was completed before the heavy rains began. The contractor has requested a temporary suspension of contract until the water table recedes. The contractor is monitoring the water levels. Johnson stated that dewatering equipment will be brought in to enable the contractor to proceed with this project if the groundwater level does not recede within the week.

0550 Johnson reports that erosion occurred at the south end of Lions Pride Park as a result of the heavy rains. Erosion resulted from the surface water gathering at the top of the bank and then carving a channel into the river. One channel is approximately 60 feet by 30 feet and the other 20 feet by 10 feet. The park is composed of dredge spoil material that erodes easily. A short term solution would be to divert the surface water from the area and armor or rebuild the washed out places by adding material, such as riprap, above the high water mark. This should only require a shoreline permit. The estimated cost is \$5,000 to \$20,000. The long term solution would be to try and reduce the eddying in the river, possibly with barbs. This would require working within the river with additional permits and expense.

Vorse stated that he met with the Federal Emergency Management Agency and the Army Corps of Engineers at the park to ascertain if funding is available for repairs. Even if the state is granted disaster relief funds, there is no coverage to correct erosion issues unless facilities are lost. Assistance may be available through the Department of Ecology Flood Control Assistance Account. Without action the park will continue to lose ground.

Vorse reports that those additional costs incurred for the Sewer Influent Trunk Line Replacement Project due to the heavy rains, were submitted to the Department of Emergency Management and may be reimbursable.

In response to a question from Councilmember Yund, Vorse stated that paving First Avenue SW between Hibbard and Aden Street due to damage from the use of heavy equipment for the Sewer Influent Trunk Line Replacement Project was not included in that contract. Johnson added that the contract only included repaving Hibbard Street SW where the new sewer line is installed. However, the City can request repairs if significant damage has been caused to another roadway.

1043 Vorse reports that he attended a meeting on Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) funding. This is an acronym for federal funds that the county distributes. Castle Rock, Kalama, Woodland and rural county areas share the rural portion of that fund. The funds remaining in the Rural Surface Transportation Program (RSTP) was \$738,941. Kalama will receive \$250,000 from RSTP for a project. Castle Rock will receive \$30,000 for the Front Avenue North Sidewalk Project and the city will also receive the remaining \$458,941 for the Cowlitz Street West Improvement Project. Cowlitz Street West Improvements from Huntington Avenue to Second Avenue is estimated at \$2 million. The RSTP funds together with the \$250,000 from Cowlitz County Rural Development amounts to \$708,941 towards that project.

Vorse stated that Castle Rock has applied for Transportation Improvement Board (TIB) Small Cities Account funding. Historically the City has scored low in this

funding process. TIB scoring is based upon safety, street surface, accidents and access to facilities such as schools and hospitals.

1345 Police Chief Bob Heuer reports that the Cities insurance pool, the Association of Washington Cities (AWC RMSA), has a Stop Loss Program. AWC is willing to fund \$1000 from that program for a police vehicle video camera. This equipment is estimated to cost \$2000. Heuer requests approval to purchase this equipment in 2007 from the 1/10th of 1% sales tax funds.

1437 Councilmember Yund made a motion, seconded by Bean to approve the purchase of a police vehicle video camera in 2007 and accept \$1000 from the AWC grant toward that purchase. By roll call vote, unanimous 'Aye'.

Heuer stated that the Police Department Awards presentation will be postponed until January.

Heuer reports that the upstairs should be ready for the Police Department relocation in January. He invited councilmembers to view the new office areas.

1550 Clerk-Treasurer Ryana Covington requests payment of November expenditures in the amount of \$384,087.91 as outlined on the Summary of Claims and further described as check numbers 35538 through 35636 for general expenditures and check numbers 19284 through 19327 for payroll expenses.

3384 Councilmember Bean made a motion, seconded by Yund to approve payment of November 2006 invoices in the amount of \$384,087.91, as described in the Summary of Claims. By roll call vote, unanimous 'Aye'.

1568 Covington reports that the employee medical insurance, Oregon Teamster Employer Trust, increase will be 6.8%, which is less than anticipated. The coverage rate will be \$951.51 a month per employee in 2007.

1609 Librarian Vicki Selander reports that passage of the Library Excess Levy was certified by Cowlitz County election officials on November 28th.

1650 Report of Meetings

Councilmember Bean attended a CAP Board meeting to discuss fundraising efforts. This group continues to work towards the development of a logo.

Mayor Larsen attended the tree lighting ceremony on Sunday night.

1707 Councilmember Yund made a motion, seconded by Marcil to approve Resolution 2006-21 relating to setting rates and minimum charges for water and sewer services and amending Resolutions 2004-11 and 2005-14, effective for January billing, on first reading. By roll call vote, unanimous 'Aye'.

- 1755 Councilmember Bean made a motion, seconded by Marcil to approve Ordinance 2006-14 amending the Street Fund in the amount of \$5,000, on first reading. By roll call vote, unanimous 'Aye'.
- 1771 Councilmember Bean made a motion, seconded by Yund to approve the mayor's reappointment of Castle Rock Municipal Court Judges David R. Koss and Ed Putka to another term. By roll call vote, unanimous 'Aye'.
- 1828 Councilmembers reviewed a petition that was submitted, requesting street improvements on Roake Avenue SE. Councilmember Bean stated that this decision will be made at a later date. Councilmember Yund noted that Roake Avenue SE is on the list of streets to consider for improvement.
- 1858 Covington noted that the Collective Bargaining Contract is not finalized for the Police Department and the Clerks. A budgetary amendment will be needed when those contracts are settled.
- 1940 Councilmember Yund made a motion, seconded by Bean to adopt the 2007 Salary Schedule. By roll call vote, unanimous 'Aye'.
- 1950 Police Chief Bob Heuer reports that the Police Bargaining Contract should be ready for approval in January.
- 2020 By consensus, councilmembers agreed to cancel the final December council meeting. The next regular meeting will be held January 8, 2007.
- 2027 Mayor Larsen adjourned regular session at 8:10 p.m. for a 10 minute executive session to discuss personnel issues. No action is anticipated.
- 2041 Mayor Larsen reconvened regular session at 8:17 p.m. There being no further business, the meeting was adjourned.

Mayor Barbara Larsen

Clerk-Treasurer