

CALL TO ORDER

Mayor Pro Tem Earl Queen called the September 10, 2018, regular meeting of the Castle Rock City Council to order at 7:32 p.m., followed by the Pledge of Allegiance. Mayor Helenberg was excused. The following councilmembers were present: Art Lee, Earl Queen, Paul Simonsen and Ellen Rose. Lee Kessler was excused.

Also present: Librarian Vicki Selander, Police Chief Scott Neves, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower and Clerk-Treasurer Carie Cuttonaro.

BUSINESS FROM THE FLOOR

-none

DEPARTMENT REPORTS

Public Works Director Dave Vorse

- The WA State Department of Natural Resources board approved the land swap agreement. The deeds were sent today and those need to be signed and then they move on to be signed by Governor Inslee.
- water treatment plant is 100% fully operational after two years, following the issue of the coating of the filter
- reported update for the boat launch debris removal; dive team members are still assisting with wildfires. We're hoping to get a dozer with a cable, cut the logs and pull them out.

Council and Ad Hoc Committees

Councilmember Ellen Rose

- shared information about a kayak light float that took place on Silver Lake 9/1/2018. It was in the evening and the kayaks had colorful lights on them.

Nancy Chennault, Castle Rock Community Development Alliance

- Dave Vorse shared a brief update on Chennault's behalf; excited that Mayor Helenberg and Public Works Electronic Specialist Brian Engkraf will be attending the America in Bloom Symposium later this month in Lexington, Kentucky. A couple people from the Bloom Team will also be attending so Castle Rock will be well represented. Chennault will be presenting a slide show showcasing Castle Rock's volunteerism.

CONSENT AGENDA

1. Councilmembers Rose & Lee made a motion, seconded by Simonsen to approve the minutes to the August 27, 2018 Regular Council Meeting. By roll call vote, unanimous 'Aye'.
2. Councilmember Lee reviewed the August 2018 invoices prior to the meeting. Councilmembers Rose & Lee made a motion, seconded by Simonsen to approve the August 2018 invoices in the amount of \$359,520.50 as described on the Fund Transaction Summary Report and further described as adjustment number EFT 612-8/2018 and check numbers 49587 through 49662 for general expenditures; and adjustment numbers EFT Payroll Draw 8/15/18, NACHA Draw Batch #1941366, EFT Payroll 8/31/18, NACHA August Pay Batch #1946835 and check numbers 25329 through 25347 for payroll expenditures. By roll call vote, unanimous 'Aye'.

OLD BUSINESS

1. Councilmember Lee made a motion, seconded by Rose and Simonsen to approve Ordinance No. 2018-06, an ordinance adding a new chapter 9.21 "Parades, Athletic Events and Other Special Events, to the Castle Rock Municipal Code, providing the permit procedure for special events, on second reading. By roll call vote, unanimous 'Aye'.

NEW BUSINESS

1. City Engineer Tom Gower stated bids were opened September 6 for the Huntington Ave S Overlay project. Three bids were received from Lakeside Industries, Clark & Sons Excavating, Inc., and C&R Tractor and Landscaping, Inc. Lakeside Industries was the lowest bidder, however, one of the forms was incorrectly completed. After a review was completed by WSDOT, it was determined we had to declare their bid as non-responsive. The second lowest bid was by Clark & Sons Excavating, Inc. This bid was only \$390 more than Lakeside Industries' bid. Gibbs & Olson has reviewed this bid and confirmed they have a current contractor's license and no outstanding taxes need to be paid. WSDOT completed an initial review and they concur Clark & Sons Excavating, Inc. completed the paperwork correctly. Gibbs & Olson recommends Council awards the contract in the amount of \$599,000 to Clark & Sons Excavating, Inc. of Battleground, contingent upon receiving concurrence from WSDOT as there is still some additional review they will complete. Councilmembers Lee and Simonsen commented on two of the bids coming in considerably lower than the Engineer's Estimate. Gower stated that the asphalt prices came in better than when they completed their estimate. Simonsen asked about the quality of work Clark & Sons has provided. Gower responded they are fairly new but they have done work with them for Beacon Hill Water & Sewer District. Their work was okay and they are capable of doing this project. Public Works Director Dave Vorse added that with the Engineer's Estimate being higher than the bid, we will be within our funding range for the project and any funding not used can be transferred to other projects within our local area.

Councilmember Lee made a motion seconded by Rose to approve the Clark & Sons Excavating, Inc. bid, contingent upon additional review by WSDOT. By roll call vote, unanimous 'Aye'.

2. Jan Kell, NAMI (National Alliance on Mental Illness), from the Southwest Washington region, presented ASK (Ask-Support-Kindness) for suicide awareness and prevention. A proclamation will be in the next regular meeting to request September is a Suicide Awareness and Prevention Month.

ADJOURNMENT

There being no further business, Mayor Pro Tem Queen adjourned the meeting at 7:49 p.m.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro