

CALL TO ORDER

Mayor Paul Helenberg called the July 9, 2018, regular meeting of the Castle Rock City Council to order at 7:32 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen and Ellen Rose.

Also present: Librarian Vicki Selander, Acting Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, Clerk-Treasurer Carie Cuttonaro.

BUSINESS FROM THE FLOOR

Rob Cameron, representing the Mt. St. Helens Motorcycle Club, requested a Letter of Non-Objection from the City in order to sell beer during their Wild One event to be held at the Castle Rock Race Park, 120 Fair Lane, Castle Rock, WA, on 7/13 and 7/14/18. Cameron advised they sold 300 or less beers last year and anticipate around the same this year. Mayor Helenberg asked if they have a liquor license. Cameron advised that because they are a non-profit organization holding a special event, a liquor license is not required for this event. The Letter of Non-Objection must be issued prior to approval by the WA State Liquor and Cannabis Board. Mayor Helenberg also inquired whether or not they have insurance for the event. Cameron stated that they do. Cameron also responded to Councilmember Kessler's question regarding private security stating that they do. Approval by consensus.

DEPARTMENT REPORTS

Acting Police Chief Charlie Worley –

-reported on the different events happening in Castle Rock this weekend; Seattle-to-Portland (STP) Bike Race and Motorcycle Races.

-final plans for the Fair Parade.

-National Night out will be held Tuesday, August 7th, 2018 at the Castle Rock Middle School. They wanted a bigger venue and will have the life flight helicopter land. Working with the Fire Department. All kinds of different booths.

-Cornhole Tournament – over 120 competitors already registered for the event. Tournament will be held August 18th, 2018. Mayor Helenberg has heard that there are people registered all the way from Spokane, Southern California, and all the way up through Oregon. Acting Police Chief Worley noted that he has seen cornhole on ESPN. Helenberg informed everyone that there is a gentleman from Georgia who is making the cornhole boards. There will be age brackets for the tournament.

-Officer Bill Zimmerman is in week 5 of the academy. Zimmerman is progressing very well; advancing ahead of others in his class; taking a lead role assisting others in the class. Mayor Helenberg commended the Department's reserve program.

Public Works Director Dave Vorse –

-reminded Council that Clerk-Treasurer Ryana Covington's last day in the office will be tomorrow. A retirement gathering is planned for her this Thursday at the Baptist Church between 4-6 pm.

Clerk-Treasurer Carie Cuttonaro –

-reported a new employee, Celina Hart, will begin Monday, July 16th, 2018, as Deputy Clerk I. Hart is currently the Vault Teller at Red Canoe Credit Union. Hart will complete the new crew in the Finance Department.

Council and Ad Hoc Committees

Mayor Helenberg –

-had a meeting with Cowlitz County Commissioners last Tuesday. Discussion regarding the Urban Growth Area (UGA). One Commissioner wants to remove the UGA completely in our area. Helenberg countered the suggestion with the County can then take ownership of all services provided to residents outside City Limits, including the water lines. Helenberg also requested Public Works Director Dave Vorse stops work on the Powell Rd Overpass & Washout Repair project, as it is outside City Limits. If they don't wish to cooperate, Helenberg believes it will be their responsibility to fund that project. Councilmember Queen agreed. Helenberg feels the City's relationship with Cowlitz County has always been great over the years, but sees that relationship is beginning to fail with one of the Commissioners at this time. Councilmember Kessler asked what the issue is. Helenberg responded by stating there is a development in progress on Gassman Rd/West Side Hwy. The contractor put the water lines in meeting County standards. The City would maintain the line and read the meters, but the lines are not meeting the City's standards. The development would also not meet the City's standards. There has been bad misrepresentation regarding the UGA. There is approximately 50 customers who would be affected. Kessler asked if the Commissioner who has an issue with the UGA is the decision maker. Helenberg stated he is not. There is one Commissioner against the UGA, one for it and the third is an unknown. Public Works Director Dave Vorse is hopeful an amended agreement can be drawn up that would benefit both the City and the County. Vorse stated there are examples throughout the County where developments took place without consideration of neighboring city standards but are later annexed to that city. That city then took ownership of the problems from bad development decisions. The idea behind the UGA is to allow the County to work with the City during developments, and make decisions based on what makes sense. It doesn't mean the City standards would be used, but that they would be considered.

-Solid Waste Advisory Committee (SWAC) meeting will be held tomorrow at 5:30 pm. Every city has written a letter supporting that Cowlitz County Public Works (CCPW) maintain the landfill. SWAC will be making their recommendation to the County Commissioners. The deal with Republic is supposed to have an up-front payment of \$15MM, with \$6-9MM annual payments thereafter. It has not been stated where that money will go. Headquarters Road will have increased truck traffic, with all maintenance subsidized by County residents. The longevity of the landfill may be reduced, affecting our children, grandchildren and great-grandchildren. Engineering experts have reported that CCPW has done an outstanding job, third in the West Coast for compaction. Helenberg requests the City support CCPW. Helenberg hopes the Commissioners will listen to their constituents.

-Humane Society report provided. All looks good.

-Time to start thinking about budgets for 2019.

Councilmember Ellen Rose –

-a group of German motorcycle riders have been coming on an American tour for 19 years. The group includes people from Germany, Switzerland and Austria. They begin in Seattle, then go south to the Grand Canyon, go to Sturgis, etc. They are staying at the Mt. St. Helens Motel.

Nancy Chennault, Castle Rock Community Development Alliance –

-America In Bloom judges will be arriving Wednesday, July 25, 2018. A full day of activities with them is planned for Thursday and about 2/3 of the day on Friday. Conclusion will be a community potluck will be Friday evening at the Lion's Pride Park. Public Works Director Dave Vorse stated the potluck will immediately follow two ribbon cuttings beginning at 6:00 PM; one held at the new Huntington Heritage Monument and the other at the Log Shelter (Eagle Scout Project). There will be recognition for the efforts of the volunteers. Chennault also stated the America In Bloom judges like to see community

involvement and celebration of heritage. An itinerary will be distributed. There will be two judges in July; Barbara Vincentsen (lead judge) from New Jersey and Mary Hertel from California. Katy Moss Warner from Florida, past president of America in Bloom will also be here in August.

-Signs are nearing approval for the new Pollinator Garden at the water feature by Lions Pride Park.

-Another Pollinator Garden will be at the Visitor Center and will be started before the judges arrival.

-Five interpretive signs have been sent off to the sign company this morning. Marty Bozart and John Keatley have worked on this all winter long.

-Castle Rock has been chosen to be the first Proven Winners® Signature City in the nation. This means there will be national publicity on the Proven Winners® website, a press release, and 2,500 brochures will be provided. Mayor Helenberg stated this is very exciting for the City.

CONSENT AGENDA

1. Councilmember Queen made a motion, seconded by Rose to approve the minutes to the June 25, 2018 Regular Council Meeting. By roll call vote, unanimous 'Aye'.
2. Councilmember Kessler made a motion, seconded by Rose to approve the minutes to the July 2, 2018 Special Council Meeting. By roll call vote, unanimous 'Aye'. Mayor Helenberg thanked the Fireworks Committee for their work. He has received many compliments to the resolution and agreed they did a great job.
3. Councilmember Lee reviewed the June 2018 invoices prior to the meeting. Councilmember Kessler made a motion, seconded by Queen to approve the June 2018 invoices in the amount of \$412,209.40 as described on the Fund Transaction Summary Report and further described as adjustment number EFT 601-6/2018, EFT 602-6/2018, EFT 603-6/2018, TBD check number 2026, and check numbers 49423 through 49505 for general expenditures; and adjustment numbers EFT Payroll Draw 6/15/18, NACHA Draw Batch #1921097, EFT Payroll 6/30/18, NACHA June Pay Batch #1925225 and check numbers 25287 through 25307 for payroll expenditures. By roll call vote, unanimous 'Aye'.

OLD BUSINESS

1. Councilmember Kessler made a motion, seconded by Lee to approve Resolution No. 2018-07, a resolution adopting the city's Six Year Transportation Plan, on second reading. By roll call vote, unanimous 'Aye'.
2. Councilmember Queen made a motion, seconded by Kessler to approve Ordinance No. 2018-05, an ordinance amending the Regional Water Fund 2018 fiscal year budget, on second reading. By roll call vote, unanimous 'Aye'.
3. Councilmember Kessler asked for the date of the event. Mayor Helenberg stated it is August 18, 2018 and asked Kessler if Police Reserves and/or Cadets have been scheduled for this event. Kessler will disseminate the information to the Police Reserves and Cadets. Acting Police Chief Charlie Worley stated the hours for the event are between 9:00 AM and 11:00 PM. On a separate note, Helenberg added the North County Recreation Association (NCRA) dinner auction will be October 6th, 2018. Kessler asked when the beer garden would be open all day. Helenberg stated he thinks it would open at 12:00 PM. Councilmember Queen made a motion, seconded by Kessler to approve NCRA's request to place event signage in the city's right-of-way, hang a banner over Cowlitz Street West as well as approving NCRA's request to have a beer garden located on private property. By roll call vote, unanimous 'Aye'.

NEW BUSINESS

1. CRCDA Representative Nancy Chennault and Bloom Team Volunteer Linda Staudinger presented everyone in attendance to the meeting their very own Proven Winners® Guara Stratospher White. Staudinger stated a 3.5x5” booklet is in the proofing process that will include a scavenger hunt. The scavenger hunt will include 12 different plants from the displays around town. Sponsors will be listed that would be available to turn the completed booklet into at which point they would receive a certificate to the Castle Rock Nursery to receive their very own Guara plant. The next step is to create an app to use with smartphones. A QR code would be included in the booklet. All plant artwork has been hand drawn by Ashley Hoth for the booklet. Chennault stated Staudinger has worked on this project all winter long. Mayor Helenberg thanked them for their great work. Chennault also stated the Guara is all over the town and is a reasonably hardy plant.

Councilmember Queen made a motion, seconded by Kessler to approve Resolution No. 2018-08, a resolution designating Proven Winners® Guara Stratospher White as the official city flower, on first reading. By roll call vote, unanimous ‘Aye’.

2. Councilmember Kessler made a motion, seconded by Rose to approve Resolution No. 2018-09, a resolution asking qualified voters of the City of Castle Rock to fund by Special Excess levy the furnishing of public library services to the citizens and will submit the following question for the General Election: whether or not a Special Excess levy on real property shall be had for the purpose of funding library services during the year 2019, on first reading. By roll call vote, unanimous ‘Aye’.
3. City Engineer Tom Gower stated the City’s current water plan is a six year plan that was effective in 2013, is set to expire at the end of 2019. This new plan is a ten year plan. \$25,000 has been budgeted in 2018, with the remaining amount of \$52,700 expected to be budgeted in 2019. Public Works Director Dave Vorse stated due to the cost and amount of time it usually takes to complete this plan, it was split between 2018 and 2019. A watershed analysis, among other things, have caused an increase in costs. Councilmember Kessler made a motion, seconded by Queen to approve the Gibbs and Olson Engineering Services Agreement for updating the Water System Plan, at a cost of \$77,700; \$25,000 budgeted and billed in 2018 and \$52,700 expected to be budgeted and billed in 2019. By roll call vote, unanimous ‘Aye’.
4. Discussion regarding the Washington State Department of Transportation Supplemental Agreement #1: Public Works Director Dave Vorse clarified that the initial amount previously approved was for the engineering (design) phase of the grant and this additional amount (\$68,900) is for the construction phase and is still included in the grant. In response to Councilmember Paul Simonsen’s question, City Engineer Tom Gower stated the section of Huntington Avenue S that is included in this project begins at Front Ave S and ends at Bond Rd on the east side of Interstate 5.

Councilmember Kessler made a motion, seconded by Queen to approve the Washington State Department of Transportation Supplemental Agreement #1 for the Huntington Avenue Overlay project, for engineering services provided by Gibbs and Olson for construction management and inspection services, increasing the contract by an additional \$68,900, for a total maximum payable amount of \$153,900.

5. Discussion regarding the Washington State Department of Transportation Supplemental Agreement #1: City Engineer Tom Gower stated this additional amount is for the construction phase and still included in the grant. Councilmember Kessler made a motion, seconded by Rose to approve the Washington State Department of Transportation Supplemental Agreement #1 for the Exit 49 Pedestrian Improvement Phase II project, for engineering services provided by Gibbs and Olson for construction management and half-time inspection services; increasing the contract by an additional \$25,000, for a total maximum payable amount of \$50,000.

EXECUTIVE SESSION

Mayor Helenberg adjourned regular session at 8:20 p.m. for a ten-minute executive session. The mayor stated the executive session is to discuss collective bargaining contract negotiations for the police department unit and that there will not be any council action following.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:30 p.m.

Mayor Paul Helenberg

Clerk-Treasurer Carie Cuttonaro