

CALL TO ORDER

Mayor Pro-Tempore Earl Queen called the June 25, 2018, regular meeting of the Castle Rock City Council to order at 7:30 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Paul Simonsen and Ellen Rose. Mayor Paul Helenberg was absent.

Also present: City Attorney Nicole Tideman, Public Works Director Dave Vorse, Police Chief Scott Neves, City Engineer Tom Gower and Deputy Clerk II Carie Cuttonaro.

BUSINESS FROM THE FLOOR -

- Charlotte Bradley, Second Avenue SW, advised city council of a possible sink hole that is forming at the back of her property, along the adjoining fence line between her property and Castle Rock Middle School. Ms. Bradley stated she notified the city in February of the issue. She stated since February, the hole has increased in size and depth and Bradley is concerned for children's safety. Vorse stated there is a sewer line along the back alley. He will have public works staff investigate the issue. In addition, he will follow-up with the school superintendent. Ms. Bradley stated she has also contacted the school district to notify them of the issue. Vorse stated when he gets further information; he would contact Ms. Bradley with an update.

DEPARTMENT REPORTS -

Chief Scott Neves

- reported the Eagles Youth Convention was held this past weekend. The event was attended by approximately 300 youth from across the state. He commended Castle Rock Reserves and Reserve Sgt. Kessler for their assistance.
- testing for the sergeant's position is now complete. Civil Service should have the results by the end of this week.
- Castle Rock Police officers participated in the county-wide DUI emphasis patrols.
- Mayor Pro-Tempore Queen stated that Linda Knowles, Castle Rock Eagles praised the efforts of the Castle Rock Police Department and reserve officers during the Youth Convention.

Deputy Clerk II Carie Cuttonaro

- reported that four applicants would be interviewed this week for the Deputy Clerk I position.

Librarian Vicki Selander

- Summer reading program begins this week. The theme is 'Libraries Rock'. She encouraged all youth to participate.

COUNCIL AND AD HOC COMMITTEE REPORTS

Mayor Pro-Tempore Queen

- announced that Mount Saint Helens Motorcycle Club presented the city with a plaque in appreciation of their support.

Art Lee

- announced that he will be submitting another grant for the dog park. This grant will be for maintenance costs.

PUBLIC HEARING

Mayor Pro-Tempore Queen closed regular session at 7:40 p.m. to convene a Public Hearing to take public testimony on the city's Six Year Transportation Plan for fiscal 2019-2024. City Engineer Tom

Gower explained there are seven projects listed on the Six Year Plan. Gower provided a summary and status of each project. Vorse explained that some of the listed projects include State Route 411 roads. By including those road sections on the city's Six Year Transportation Plan, the city can assist the State to seek funding for needed improvements. Vorse cited the PH-10 Bridge as an example of how a section of State road affects the city. This bridge has had numerous issues with the decking and Vorse believes the State has included this on their maintenance schedule for 2020.

There being no public input, Mayor Pro-Tempore Queen closed the Public Hearing at 7:46 p.m. and reconvened regular session.

#### CONSENT AGENDA

1. Councilmember Kessler made a motion, seconded by Rose to approve the minutes to the June 11, 2018 regular council meeting. By roll call vote, unanimous 'Aye'.

#### OLD BUSINESS -

1. Councilmembers reviewed proposed draft Ordinance No. 2018-04. The Fireworks Committee members recommended limiting times when fireworks can be discharged in the city limits. Councilmember Kessler noted the proposed ordinance, Item B, should state that fireworks may be used or discharged on December 31<sup>st</sup> from 6:00 p.m. to 1:00 a.m. January 1<sup>st</sup>.

Councilmembers Simonsen and Kessler and Chief Neves comprised the Fireworks Committee. Limiting days and hours of use simplified enforcement for the police department. Neves stated the proposed ordinance does not change sale dates. The chief noted State law (RCW 70.77.395) provides when fireworks can be used or discharged. This proposed ordinance will not be effective until one year after adoption. Kessler stated the committee wanted to attain a balance between those who enjoy using fireworks to celebrate the holiday and those who have issues. Councilmember Kessler stated for this ordinance to become effective before July 4<sup>th</sup>, 2019, city council would need to schedule a Special Meeting on July 2, 2018 to consider adoption of the ordinance on second reading. City Attorney Tideman stated the ordinance is does not go into effect until one-year from adoption.

Chief Neves stated under current State law denoted as RCW 70.77.395 fireworks may be discharged as follows:

- June 28<sup>th</sup> – discharge is allowed between noon and 11:00 p.m.
- June 29<sup>th</sup> through July 3<sup>rd</sup> – discharge is allowed between 9:00 p.m. to 11:00 p.m.
- July 4 – discharge allowed between 9:00 p.m. and midnight
- July 5<sup>th</sup> – discharge allowed 9:00 p.m. to 11:00 p.m.
- December 31 to January 1<sup>st</sup> – discharge allowed 6:00 p.m. to 1:00 a.m.

Tideman stated city council would need to have a Special Meeting to adopt the ordinance, however the ordinance would not go into effect until one-year after adoption.

Chief Neves stated his department would be working to make sure the public is notified of the new restricted hours. Notification would be through social media and posted at local fireworks sales points.

Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2018-04, including the amendment of Section B as discussed. By roll call vote, unanimous 'Aye'.

Councilmember made a motion, seconded by Lee to schedule a Special Meeting on July 2, 2018 at 7:00 p.m. to consider adoption, on second reading of Ordinance No. 2018-04. By roll call vote, unanimous

'Aye'.

#### NEW BUSINESS

1. Councilmember Kessler made a motion, seconded by Queen to approve Resolution No. 2018-07, a resolution adopting the city's Six-Year Transportation Plan for 2019-2024, on first reading. By roll call vote, unanimous 'Aye'.

2. Councilmembers reviewed a proposed employment agreement between Carie Cuttonaro and the City for the position of Clerk-Treasurer. City Attorney Tideman stated she has reviewed the proposed contract and discussed the terms with Cuttonaro. Tideman made the following recommendations:

Page 4, #2, Employee Compensation. Change the first sentence to read 'This compensation will be payable on the Employer's regular pay schedule.'

Page 4, #5, recommends a month be inserted. Such as 'Commencing January 1, 2019, ...'

Tideman stated she also received correspondence from Councilmember Kessler with suggested amendment for contract term date. Kessler's recommendation has been incorporated into this draft agreement. Tideman would also like to see the term denoted on Page 3 under Commencement Date and Term to make clarification easier to locate.

Councilmember Kessler made a motion, seconded by Simonsen to approve the Employment Agreement between Carie Cuttonaro and the City for the position of Clerk-Treasurer, including the city attorney's recommended changes. By roll call vote, unanimous 'Aye'.

3. Councilmembers reviewed proposed Ordinance No. 2018-05, an ordinance amending the Regional Water Fund for fiscal year 2018 to reflect funding for repair of the Powell Road Overpass water main. Vorse stated this ordinance reflects the bid opening cost for that project. A portion of this repair will be paid by the city's insurance carrier, with the remaining \$65,000 cost from the Regional Water Fund operating/maintenance allocation. Funding for the added operation/maintenance cost will be from the Ending Fund Balance, which will be reallocated to the Powell Road Water Main Repair project. Councilmember Kessler made a motion, seconded by Rose to approve Ordinance No. 2018-05, an ordinance amending appropriations within the Regional Water Fund for fiscal year 2018, on first reading. By roll call vote, unanimous 'Aye'.
4. Public Works Director Dave Vorse stated the Castle Rock Park Board Commissioners are recommending the new structure at the base of 'The Rock' be designated as Huntington Heritage Monument. This will be the location for the two historic monuments denoting when the town was established and honoring the Huntington family. This is not creating a new park, just an identifier for the new structure. Councilmember Kessler made a motion, seconded by Rose to approve naming the structure 'Huntington Heritage Monument'. By roll call vote, unanimous 'Aye'.
5. Cuttonaro informed city council that consideration for designation of a city flower has been tabled.
6. Red Canoe Credit Union requests council approval to place event signage on city right-of-way. Signage is for their annual Fill The Canoe School Supply Drive, July 30 – August 17, 2018. Red Canoe provided councilmembers with a picture of the proposed banner. Councilmember Kessler made a motion, seconded by Lee to approve Red Canoe Credit Union request to use city right-of-way to

place event signage. By roll call vote, unanimous 'Aye'.

7. Councilmembers reviewed a proposed Memorandum of Understanding (MOU) between the City and Police Chief Neves, for the Employment Agreement. Councilmember Kessler stated the MOU is a clarification of intent to provide the Police Chief with any and all benefits that are provided to the members of the Castle Rock Police Collective Bargaining Agreement for current and future contracts. This MOU provides for an additional monthly compensation of \$43.33 to be paid in lieu of participation in the Teamsters Pension Fund. The Chief is not eligible for participation, which is a benefit currently provided in the Police Collective Bargaining Agreement. Kessler stated this would be a paid benefit under the Employment Agreement for Police Chief.

Councilmember Kessler made a motion, seconded by Lee to approve the Memorandum of Understanding between the City and Chief Neves, as noted.

Discussion: City Attorney Tideman stated she did not receive a copy of this MOU prior to the meeting and she requested clarification that this MOU was only for the current contract, not intended for subsequent contracts. Councilmember Kessler stated that was correct.

Vote on motion: Unanimous 'Aye'.

#### ADJOURNMENT

There being no further business, Mayor Pro-Tempore Queen adjourned the meeting at 8:41 p.m.

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Mayor Pro-Tempore Earl Queen

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Deputy Clerk II Carie Cuttonaro