

CALL TO ORDER

Mayor Paul Helenberg called the April 23, 2018, regular meeting of the Castle Rock City Council to order at 7:31 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen and Ellen Rose.

Also present: City Attorney Nicole Tideman, Public Works Director Dave Vorse, Librarian Vicki Selander, Police Chief Scott Neves, City Engineer Tom Gower, Student Representative Maddie Neves and Deputy Clerk II Carie Cuttonaro.

PROCLAMATION

Mayor Helenberg presented a proclamation for National Police Week, May 13 – 19, 2018 to Cowlitz County Chaplain Flip Eyland. Mayor Helenberg thanked the police officers and Chaplain Eyland for all that they do for our community.

BUSINESS FROM THE FLOOR - noneDEPARTMENT REPORTSPolice Chief Scott Neves -

- reported that Cub Scout Pack 313 did a litter pickup yesterday from the north trailhead to the picnic shelter.
- have made a conditional offer of employment to one of the applicants for the vacant patrol position. He has also reserved a date at the Police Academy for this new hire.
- his department will be gearing up their part-time patrol staffing

Public Works Director Dave Vorse-

- last Saturday local volunteers joined Comcast employees for the Comcast Care Day. Approximately 53 people volunteered to work on three projects, which included a construction of a structure at the base of The Rock, planting a wildflower meadow and weeding and cleaning of the trail access to The Rock.
- April 25th is the Annual Spring Clean-Up Day. Over 126 students have already pre-signed up to volunteer for this event. Vorse encouraged councilmembers to join other community volunteers.

City Clerk Carie Cuttonaro-

- distributed the Cash Activity Report for March 2018. She noted that four funds have exceeded their fund balances. Fund 100; Street Fund – waiting for budgeted interfund transfer from General Fund. Fund 320; Street Construction Capital Fund – waiting for grant reimbursement from projects. Fund 170 Dot Spoil Site Fund and Fund 475 Boat Launch Facility Fund – expenditures exceeding revenue resources. In answer to Councilmember Simonsen's question, Cuttonaro explained this report summarizes the total revenues and expenditures and provides a fiscal ending balance for each fund.

COUNCIL AND AD HOC COMMITTEE REPORTS

Mayor Paul Helenberg –

- attended several meetings pertaining to development of a career training center.
- participated in the Comcast Care Day Event. He thanked those who came and worked.
- asked city councilmembers to take time this Saturday to thank those volunteers working during the Annual Spring Clean-up Event. He will be attending a planning meeting this Wednesday to discuss projects and coordination of volunteers.
- will be attending a Mosquito Board meeting later this week.

Nancy Chennault – CRCDA Representative-

- Castle Rock has again been asked to compete in the international Communities in Bloom competition. Competition includes Canada and European countries. Chennault stated she declined the offer, however it is an honor to be personally invited by one of the international judges.
- met with representatives from Proven Winners. They are petitioning to their board to have Castle Rock become the first certified Proven Winner Garden city.

Maddie Neves, Student Representative

- reported that seniors will be helping with the Castle Rock Cleanup Event
- senior presentations will be May 19th
- the High School is going through their five-year accreditation process. This is a comprehensive evaluation of the school's programs and includes teacher, student and administrator interviews.
- Class of 2019 will be hosting the Class of 2018 Junior/Senior prom on May 5th.
- Associated Student Body elections will be held before May 28th. Candidate speeches will be held before the student body.
- reported that the tennis and track team fundraisers were very successful.
- two FBLA members attended the State tournament and both finished in the top 10.
- Honor Society blood drive will be May 17th.
- Future Farmers of America greenhouse plant sale will be May 5th.

CONSENT AGENDA

1. Councilmember Queen made a motion, seconded by Rose to approve the minutes to the April 9, 2018 regular council Meeting. By roll call vote, unanimous 'Aye'.

OLD BUSINESS - none

NEW BUSINESS

1. Jessica Lakey, requests to use the Lions Pride Park Riverfront Trail for a combined 'I Topped The Rock' fundraising event on June 3rd. Mayor Helenberg stated they would need to provide a map of the course and have it reviewed and approved by Chief Neves and Public Works Director Dave Vorse. Mr. Vorse stated he has met with this group. The entire course will be sited on the Riverfront Trail and will not require any road closures. The course will start and end at Lions Pride Park instead of the North Trailhead. Councilmember Lee asked if this would require course markings on the trail. Lakey answered they would use colored corn starch and temporary signage. The mayor stated proof of insurance will be required, along with a completed Indemnification Agreement.

Councilmember Kessler made a motion, seconded by Queen to authorize use of city property for the 'I Topped The Rock' event on June 3rd, pending submission of the required forms and insurance waiver. By roll call vote, unanimous 'Aye'.

2. Jim and Donna Grose, requested permission to close certain streets in the downtown area for the annual Rod Run To The Rock Car Show on July 28th, from 5:30 am to 4:30 p.m. Donna Grose provided a map and written summary of the streets to be used for the event. She noted this will be the 25th year for this car show. In answer to Mayor Helenberg, Mrs. Grose stated street closures will be the same as in previous years. She provided a completed Facility Use Insurance And Indemnification Agreement for the event and noted that proof of insurance will be provided later to

the Finance Office. Councilmember Queen made a motion, seconded by Rose to approve closure of city streets on July 28th for the Annual Rod Run To The Rock Car Show. By roll call vote, unanimous 'Aye'.

3. Councilmember Kessler made a motion, seconded by Queen to approve Resolution No. 2018-06, a resolution amending, in part, Resolution No. 2016-13 relating to State Building Code fee changes, on first reading. Mayor Helenberg noted the city received a letter from State of Washington Building Code Council advising of state building code fee increases. A copy of the letter was provided to councilmembers.

Vote on above motion: unanimous 'Aye'.

4. Councilmember Queen made a motion, seconded by Kessler to approve Ordinance No. 2018-03, an ordinance amending the 2018 budget appropriations for the Street Construction Capital Fund to reflect grant funding for Huntington Avenue South overlay and Dougherty Drive reconstruction projects, on first reading. By roll call vote, unanimous 'Aye'.
5. Mayor Helenberg tabled consideration of Gibbs and Olson Engineering Consultant Agreement for Dougherty Drive project/engineering services.
6. Councilmembers reviewed the proposed employment agreement for Chief of Police Scott Neves. Nicole Tideman noted that page 10, Article 12.1 has been corrected regarding the base salary. Councilmember Rose stated she would like clarification on several points of this agreement. Mayor Helenberg stated they would discuss this in Executive Session.

EXECUTIVE SESSION

Mayor Helenberg adjourned regular session at 7:52 p.m. for a fifteen-minute executive session. The mayor stated council action may follow. City Attorney Nicole Tideman cited RCW 42.30.110 (1)(g) and RCW 42.30.110(1)(i) as reason for the Executive Session under OPMA. Attendees: City Attorney Nicole Tideman, Mayor Helenberg and Councilmembers Kessler, Lee, Queen, Simonsen and Rose.

Mayor Helenberg reconvened regular session at 8:07 p.m. He stated council consensus is to table further discussion on this issue until the next regular council meeting. He noted councilmembers did not have adequate opportunity to review the proposed document prior to this meeting.

ADJOURNMENT

There being no further business, Mayor Pro-Tempore Queen adjourned the meeting at 8:08 p.m.

Mayor Paul Helenberg

City Deputy Clerk Carie Cuttonaro