

CALL TO ORDER

Mayor Pro-Tempore Earl Queen called the April 9, 2018, regular meeting of the Castle Rock City Council to order at 7:30 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Paul Simonsen and Ellen Rose. Mayor Paul Helenberg was absent.

Also present: City Attorney Frank Randolph, Public Works Director Dave Vorse, Librarian Vicki Selander, Police Chief Scott Neves and Deputy Clerk II Carie Cuttonaro.

BUSINESS FROM THE FLOOR - noneDEPARTMENT REPORTS - noneCOUNCIL AND AD HOC COMMITTEE REPORTS

Mayor Pro-Tempore Earl Queen –

- reviewed Cowlitz Humane Society first quarter report. Chief Neves reported the cities have been meeting to discuss animal control services. Mayor Helenberg and Officer Gann represented the city at that meeting. Additional meetings will be forthcoming.

CONSENT AGENDA

1. Councilmember Kessler made a motion, seconded by Lee to approve the minutes to the March 26, 2018 regular council Meeting. By roll call vote, unanimous 'Aye'.
2. Councilmember Lee reviewed March 2018 invoices prior to the meeting. No discrepancies were noted. Councilmember Kessler made a motion, seconded by Rose to approve March invoices in the amount of \$290,212.56 as described on the Fund Transaction Summary Report and further described as adjustment EFT 572-2/2018 and EFT 574-3/2018 and check numbers 49170 through 49258 for general expenditures; and adjustment numbers EFT Payroll Draw 3/15/18, EFT Payroll 3/31/18, NACHA March Pay Batch #1899492; and check numbers 25219 through 25248 for payroll expenditures and TBD check number 2025. By roll call vote, unanimous 'Aye'.

OLD BUSINESS

1. Councilmember Kessler made a motion, seconded by Lee to adopt Resolution No. 2018-05, a resolution asking qualified voters of the City of Castle Rock to fund by special excess levy the furnishing of public library services and will submit the question of whether or not a special excess levy on real property shall be had for the purpose of funding library services during the year 2019, on second reading. By roll call vote, unanimous 'Aye'.

NEW BUSINESS

1. Councilmembers reviewed a proposed Intergovernmental User Agreement between the State of Washington Office of Secretary of State, Washington State Library Division and the City of Castle Rock Public Library. Purpose of the agreement would allow Castle Rock Library to join other libraries in a consortium for the purpose of increasing buying power to enable the group to use the Koha system for individual benefit. The Secretary of State will assist in funding and retaining a contractor. The contractor will provide hosting to the libraries of automated services, including cataloging, circulation and other services through the use of the Koha Integrated Library System. City Attorney Frank Randolph stated he has reviewed the agreement and does not have any changes. Librarian Vicki Selander explained that Koha is a software system currently used by libraries. The libraries in Cathlamet and Kalama would also participate. Under this agreement, the State will fully fund the first two years of this service; cost of \$650 per year. The third year would be funded 50% by the State and 50% by consortium members. Selander spoke in favor of the program and encouraged

councilmembers to approve participation in the consortium.

Councilmember Kessler made a motion, seconded by Rose to accept the Intergovernmental User Agreement as presented. By roll call vote, unanimous 'Aye'.

Councilmember Kessler made a motion, seconded by Rose to authorize Vicki Selander to sign the agreement on behalf of the City of Castle Rock Library. By roll call vote, unanimous 'Aye'.

2. Councilmembers reviewed the Interlocal Agreement between the City and Cowlitz County regarding use of lodging tax to pay the cost of tourism promotion. Funding would originate from Cowlitz County contribution of 'Big Idea' funds in the amount of \$26,134 to support tourism, promotion and cost of operation of a Visitors Center in Castle Rock at Exit 49.

Vorse clarified that the county's annual contribution for the Big Idea funds is \$52,000. Cowlitz County did not complete any project last year, so they will be splitting their contribution between the City of Castle Rock and City of Woodland to support operation of Visitor Centers on the State Route 503 and State Route 504 corridors. In answer to Councilmember Rose's question, Vorse stated that continuation of the 'Big Idea' Interlocal has not yet been resolved between all prior participants.

Councilmember Rose made a motion, seconded by Kessler to approve the Interlocal Agreement between Cowlitz County and the city to accept the county's offer in the amount of \$26,134.

Discussion: Councilmember Kessler asked if the city has developed a budget as required in the agreement. Vorse stated Castle Rock Chamber of Commerce discussed proposed costs with city council earlier this year. This funding is not the full amount recommended by Chamber, but will help in funding staffing at the Visitor Center. An initial operating budget for the Visitor Center was developed when the 2018 fiscal year budget was approved.

By roll call vote on the above motion, unanimous 'Aye'.

3. Queen announced that Castle Rock Eagles thanked Dave Vorse and the public works personnel for assisting in identifying their water issue. Vorse stated during very heavy rainfall, the grade around their building creates some water to leak into the facility. Queen stated the flow seems to come from the parking lot. Vorse stated he would look into it further.
4. In answer to Councilmember Lee's question, Chief Neves stated he would schedule a meeting of the Fireworks Committee something this next week.

ADJOURNMENT

There being no further business, Mayor Pro-Tempore Queen adjourned the meeting at 7:57 p.m.

Mayor Pro-Tempore Earl Queen

City Deputy Clerk Carie Cuttonaro