

CALL TO ORDER

Mayor Paul Helenberg called the February 26, 2018, regular council meeting of the Castle Rock City Council to order at 7:30 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, and Ellen Rose. Councilmember Paul Simonsen was absent.

City representatives present: City Attorney Nicole Tideman, Police Chief Scott Neves, Public Works Director Dave Vorse, City Engineer Tom Gower, Deputy Clerk II Carie Cuttonaro, Student Council Representative Maddie Neves and Librarian Vicki Selander.

BUSINESS FROM THE FLOOR – NoneDEPARTMENT REPORTS

City Attorney Nicole Tideman – no report

Police Chief Scott Neves

- provided a memorandum outlining results of the department firearms qualification training conducted January 27, 2018. Testing included both sworn officers and reserve officers. Chief Neves noted several officers had increased their proficiency level to Master or Expert.
- Officer Yeager recently attended Defensive Tactics Level 2 training at the Police Academy.
- Officer Gann taught a class to Kelso Police Department officers in lateral vascular neck restraint. Gann received positive reviews on this class. There are limited certified instructors in the State teaching this course.
- the second of three Town Hall meetings on opioid drug issues was held on February 15th. Meetings have been well attended. The final Town Hall meeting is scheduled for March 15th. Fliers for the event will be distributed at the next council meeting.
- the first week in March, Neves and other officers will be attending a leadership conference in Portland. This is an annual Northwest Regional Training Conference and attendance applies toward the department training certification hours.
- Chief Neves has begun to work toward his State of Washington certification, which requires 80 hours of leadership training.
- commended Deputy Clerk II Carie Cuttonaro for her work in absence of the Clerk-Treasurer. Neves stated Ms. Cuttonaro has been easy to work with and done an outstanding job.

Public Works Director Dave Vorse

- reported lighting in the Senior Center, Library, water treatment plant and City Hall have been converted to LED lights. LED light conversion at the Public Work Shop and Wastewater Treatment Plant will be completed soon. Once completed, the city will submit to Cowlitz PUD for their rebate program.
- reported the ductless heat pump will be installed in the Senior Center starting tomorrow. This will replace the window air conditioner and baseboard heaters.

City Engineer Tom Gower

- Stormwater System project; next step is to survey the city's existing catch basins and manholes. Recommendations for improvements to the system will be provided to city council once all evaluations are complete.
- Exit 49 Pedestrian Improvement Project-Phase 2. Anticipated that engineered drawings will soon be completed for review by the Public Works Director.

City Clerk Carie Cuttonaro – no report

Librarian Vicki Selander

- basic tax forms are available at the library and can be printed from the Internet.

COUNCIL AND AD HOC COMMITTEE REPORT

- Mayor Helenberg attended the annual Cowlitz Economic Development Council Meeting last week. Public Works Director Dave Vorse, CRCDA Representative Nancy Chennault and School Superintendent Jim Mabbott also attended.

- the mayor has been attending several meetings regarding the career training center that Cowlitz County and Lewis County have been working to develop. All documents will be sent to Washington State Superintendent of Public Instruction by July 1st.

- Councilmember Ellen Rose announced that next week there would be 45 U.S. Geologic Survey employees in Castle Rock for their annual meeting and training.

- reminded councilmembers of the Castle Rock Community Development Alliance annual meeting, scheduled for March 5th at 6:00 p.m. Meeting will be held at the Woman's Club.

Student Representative To City Council – Maddie Neves

- Castle Rock Seniors sponsored a Winter Ball in January.

- Sophomore class is sponsoring a Tolo Dance on March 3rd.

- Junior Class sponsors the Prom, scheduled for May 5th.

- Student led Parent/Teacher conferences will be held March 13th through 15th.

- February 9th, approximately 100 students were recognized and honored for academic achievement.

- Most of the junior class students and some from the senior class attended a job fair at Toutle High School.

- reported on the wrestling team's success at the State tournament.

- also reported on basketball, softball, baseball and track activities.

- FFA members attended a conference in Vancouver

- the agriculture students again will be raising plants to be used in the city's hanging baskets.

- FBLA members attended their conference meet, with several advancing to State finals.

- a new entrepreneurial class will be setting up fund raising activities for several clubs. In the past up to \$10,000 has been generated for several activities. Approximately thirty events will be held between December through February.

CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose to approve the minutes to the February 12, 2018 Special Council Meeting. By roll call vote, unanimous 'Aye'.

OLD BUSINESS

1. Councilmember Kessler made a motion, seconded by Queen to adopt the 2018 Salary Schedule – Amendment #1, which reflects the salary increases from the Police Department Collective Bargaining Agreement. By roll call vote, unanimous 'Aye'. Mayor Helenberg stated an additional amendment to the Salary Schedule would be required when the Chief of Police contract is approved by council.

2. Councilmember Lee made a motion, seconded by Queen to adopt Ordinance No. 2018-02, an ordinance amending Castle Rock Municipal Code Title 17 ZONING to include: a new consolidated table of permitted land uses; standards governing the siting of certain light manufacturing used in the C-1 Retail Business District; and standards governing State-licensed marijuana facilities in permitted zoning districts, on second reading. By roll call vote, Councilmembers Lee, Queen and Rose voted 'Aye'. Councilmember Kessler voted 'Nay'. Councilmember Simonsen was absent. Motion passed.

3. Mayor Helenberg tabled review of the proposed Police Chief employment contract until the next regular council meeting.

NEW BUSINESS

1. Carolyn Kennington, chairperson for the annual Spring Clean-up Event, contacted the city staff and requested sponsorship of event informational fliers. Mayor Helenberg stated the city has paid for the fliers since the event's inception. Councilmember Rose made a motion, seconded by Queen to approve payment of printing costs for the Spring Clean-Up event fliers, not to exceed \$250. By roll call vote, unanimous 'Aye'.
2. Public Works Director Dave Vorse asked that review of the Washington State Department of Natural Resource Land Swap Agreement be tabled.
3. Thelma Blanchette, Castle Rock Lions Club submitted documentation advising of their intent to sell fireworks in 2018, per Castle Rock Municipal Code 5.32(c). Mr. Blanchette stated this would only be for July 4th sales. Councilmember Queen made a motion, seconded by Kessler to accept Castle Rock Lion's Club request to sell fireworks in 2018. By roll call vote, unanimous 'Aye'. Motion passed.

ADJOURNMENT

Mayor Helenberg adjourned the meeting at 7:46 p.m.

Mayor Paul Helenberg

City Deputy Clerk Carie Cuttonaro