

CALL TO ORDER

Mayor Paul Helenberg called the September 12, 2016, regular meeting of the Castle Rock City Council to order at 7:32 pm., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Keesler, Ellen Rose, and Earl Queen.

PRESENTATION

Public Works Director Dave Vorse and CR-America In Bloom (CR-AIB) Coordinator Nancy Chennault showed councilmembers the PowerPoint presentation that was shown at the America In Bloom (AIB) Symposium in California, which outlined the positive impact that the America In Bloom project has had on the city. This is the fifth year that Castle Rock has participated in AIB. Over that time span, the city has completed over 49 projects, at a cost of approximately \$7 million dollars, and there have been over 4,200 volunteer hours invested for construction projects. Vorse stated since 2011, property tax revenues have increased 14%, sales tax revenues increased 9% and a voter-approved sales tax was approved to support a Transportation Benefit District for street improvements. Chennault noted there have also been nine new businesses come to the city and five additional businesses expanding or renovating.

Chennault announced that CR- AIB was the AIB Video Award winner for the second year in a row. The winner receives \$1500 from AIB and CR-AIB will be deciding how the use those funds in the coming year. In addition to that award, Castle Rock also was recognized as the AIB Champion for cities under 3000 in the population category. Castle Rock received the following additional recognitions at the AIB Symposium: Top 3 for Plants in Baskets; Top 3 Floral Awards (all sized cities) and special award recognition for Community Involvement.

Chennault noted the reason for participating in the AIB program, was the evaluation from the judges annual visit. This evaluation provides an outside perspective and suggestions for improving the city's presentation to outside visitors and potential investors. Chennault stated she just received a copy of the 21-page report and will be distributing it to city council members and community leaders.

Note: Due to equipment failure; no further recording is available.

PROCLAMATION

Mayor Helenberg proclaimed October 15, 2016 as Ken Davis Day to commemorate Castle Rock Pharmacy; 50 years of business in the City of Castle Rock. Castle Rock Pharmacy will be hosting a celebration on Saturday, October 15th from Noon to 3:00 p.m.

BUSINESS FROM THE FLOOR

Jennifer Engkraf and Nancy Chennault requested council permission to close the parking lot area around the historic Castle Rock Jail building for a community Halloween Party to be held on Sunday, October 30th. Councilmember Queen made a motion, seconded by Rose to approve the request to close the parking lot area for the purpose described. By roll call vote; unanimous 'Aye'.

PRESENTATION

Sergeant Scott Neves gave a PowerPoint presentation on the current status of the police vehicle fleet. Neves stated the two important factors in their decision are cost of maintenance and vehicle safety. Impacts to the department include the public's image of the department and city government and also officer morale. Many evaluate vehicles from the amount of driven miles; however this is not a good indicator on engine wear because many city police vehicles are required to sit idle. Neves stated a

recent study indicated that every hour a vehicle idles is equivalent to 30 vehicle miles on the engine wear. Newer technology has resulted in safer vehicles; including backup cameras, sensors, etc.

Summary of vehicle status from presentation:

- * 2003 Ford Interceptor; vehicle was received from the City of Vader. 145,297 miles on the vehicle; currently used as a reserve vehicle. Exhaust leak.
- * 2005 Ford Interceptor; 108,724 miles. Assigned as vehicle for radar reader board. Vehicle has peeling paint issues; cost to repaint is estimated at \$1800
- * 2007 Ford Interceptor; 115,110 miles. Assigned to Chief of Police. Issue: high mileage and peeling paint.
- * 2009 Ford Expedition; first four-wheel drive vehicle purchased in fleet. 91,362 miles. Assigned to Officer Gann. Vehicle has minor interior damage, some lighting issues. Repair of rear deck lights would cost \$220 for the part, plus labor. This vehicle will be the next one to replace.
- * 2011 Ford Interceptor; 76,918 miles; assigned to Officer Yeager
- * 2013 Dodge Charger; mileage 37,491; this is a 2013 model purchased in 2014 on State bid from Oregon dealer. Assigned to Officer Worley
- * 2016 Ford Interceptor Utility; all-wheel drive. Assigned to Sergeant Neves

Neves distributed a vehicle replacement rotation plan from fiscal 2017 through 2033, which requires funding from General Fund and the Local Criminal Justice Fund. The rotation plan does not address replacement of the vehicle used for administration; only patrol vehicles.

Reserve Office Justine Stennick stated he also works for Day Wireless and he has been doing vehicle wiring for the past fifteen years. He also has volunteered hours to work on the city's police fleet. He stated there are problems retrofitting wiring in older vehicles with new technology. Stennick also informed council of upcoming new technology requiring candle lumens. Keeping updated on these issues lessens city liabilities.

Chief Heuer remarked that for the size of his department; he has many people with knowledge of vehicles. He credits them with being a good resource in assessment of the police vehicle fleet and new technology issues.

DEPARTMENT REPORTS

1. Councilmembers reviewed the draft September Cash Activity Report. Covington noted the report is considered 'draft' because expenditures include in the report are pending council approval at this meeting.

COUNCIL AND AD HOC COMMITTEE REPORTS

1. Mayor Helenberg reported on the Harvest Festival that was held last weekend.
2. Nancy Chennault reported that the final environmental impact report for the Millennium Terminal project in Kalama is available to review through Cowlitz Economic Development Council.
3. Mayor Helenberg stated he will have a proclamation for the next meeting to commemorate the 125th anniversary of the Castle Rock United Methodist Church.

CONSENT AGENDA

1. Councilmember Queen made a motion seconded by Rose to approve the minutes of the September 26, 2016 regular council meeting. By roll call vote; unanimous 'Aye' to approve the minutes, as amended.
2. Councilmember Lee reviewed September invoices prior to the meeting. Councilmember Queen made motion, seconded by Kessler to approve September invoices in the amount of \$420,124.65 as described on the Fund Transaction Summary and further described as check numbers 47523 through 47603 for general expenditures and check numbers 24831 through 24851 for payroll expenses, adjustment number EFT 463-9/16, adjustment number EFT 469-9/16, EFT Payroll Draw 9/15/16 and EFT Payroll 9/30/16, NACHA Draw #1794890 and Month End NACHA Batch#1797834. By roll call vote; unanimous 'Aye'.

OLD BUSINESS

1. Vorse reported the city has an opportunity to purchase a Kubota 50' man-lift for \$20,000. Usually the cost for this equipment ranges from \$25,000 - \$27,000. The sale would be handled through the vehicle auction purchase representative contracted with the city for vehicle replacement. The city also has an opportunity to trade-in the current lift truck for the value of the sales tax amount associated with the purchase of Kubota equipment. Vorse noted this purchase was included in the Public Works Vehicle Replacement current year budget. Councilmember Kessler made a motion, seconded by Rose to approve the purchase of the Kubota 50' man-lift in the amount of \$20,000. By roll call vote, unanimous 'Aye'. City council also requested an ordinance be drafted for the next council meeting to surplus the city's current lift vehicle.

Councilmember Queen made a motion, seconded by Rose to authorize payment of the Kubota man-lift to be drafted this week, to complete the purchase. By roll call vote, unanimous 'Aye'.

NEW BUSINESS

1. Public Works Director Dave Vorse explained that public works and police bargaining employees receive an annual uniform stipend allowance; which they can use to purchase work equipment throughout the year. A few years ago, Police Chief Heuer had requested to be afforded the same uniform stipend that his employees receive through their collective bargaining agreement; which was approved by city council. Vorse stated he has not purchased any clothing or equipment for himself in this fiscal year; and he requested council approve his request to receive an annual uniform stipend at the same amount provided to public works employees as outlined in their bargaining contract. Vorse noted the uniform allowance stipend is \$500 for fiscal year 2016. Councilmember Kessler made a motion, seconded by Rose to authorize a uniform allowance stipend for the Public Works Director at the same amount as provided for public works employees covered under the collective bargaining agreement. By roll call vote; unanimous 'Aye'.

OTHER BUSINESS

Mayor Helenberg reported the city did have a perspective buyer for the old Exhibit Hall building located on Front Avenue NW. The buyer required a location to do light manufacturing and this building was not zoned for that use; therefore they are no longer looking to purchase. Mayor Helenberg has discussed this issue with the city planner and asked that the planning commission review and research the potential to allow light manufacturing within the commercial districts.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:47 pm.

Mayor Paul Helenberg

Clerk-Treasurer Ryana Covington