

Workshop Meeting  
Location: Castle Rock Senior Center  
Tape 1 Of 1

March 27, 2006  
7:00 p.m.  
Side - A

0001 Mayor Larsen called the workshop meeting to order at the above time and location. Councilmembers present included Khembar Yund, Julie Bean, Ed Smith and Jeff Skeie. Councilmember Greg Marcil arrived at 7:20 p.m.

Linda Asher, Advocate for Cowlitz and Wahkiakum counties and Donna Booth, Advocate for Clark County introduced a new Crime Victims Advocacy Program (CVAP) that provides a 24-hour crisis line for victims of general crime. This program is being funded by a Community Trade And Economic Development (CTED) grant through the Emergency Support Shelter and Ethnic Support Council.

Ms Asher outlined the CVAP mission statement and explained services which include criminal or civil legal systems advocacy and legal advocacy needs. She noted that their services will target two of the most underserved groups; victims of general crimes and immigrants. Ms Asher distributed handouts outlining their services and provided contact information to Police Chief Heuer.

0399 The workshop was adjourned at 7:25 p.m.

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Mayor Barbara Larsen

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Clerk-Treasurer

Regular Council Meeting  
Tape 1 of 1

March 27, 2006  
Side A

0401 Mayor Barbara Larsen called the Regular Meeting of the Castle Rock City Council to order at 7:30 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Khembar Yund, Greg Marcil, Julie Bean, Ed Smith and Jeff Skeie.

0406 Councilmember Bean made a motion, seconded by Yund to approve the minutes of the March 13, 2006 Regular Council meeting. By roll call vote, Councilmember Skeie abstained, the rest 'Aye', motion passed.

0555 Police Chief Bob Heuer stated Columbia Ford estimated the value of the 2001 Ford Crown Victoria at \$1000 - \$1200. A copy of the written estimate was provided to councilmembers.

Covington reported that she requested guidance from the State Auditor's office regarding the Chief's recommendation to surplus the vehicle and offer it to a local vehicle repair service in exchange for credit on service work. Since there are no written policies for surplus property, the Auditor's Office stated the city would not be in violation of their policies if they accepted the Chief's recommendation.

By consensus, Councilmembers agreed that it would be in the city's best interest to surplus the vehicle and to trade the vehicle for \$1000 credit on service work with Extreme Auto/Offroad Inc.

- 0750 Councilmember Yund made a motion, seconded by Bean to adopt Resolution No. 2006-03, a resolution deeming the 2001 Ford Crown Victoria as surplus property, on first reading. By roll call vote, unanimous 'Aye'.
- 0813 Chief Heuer announced that Sergeant Neves received a plaque and Officer Worley received a certificate of recognition at the Justice and Hope Conference in recognition of their efforts for work with domestic violence victims.
- 1000 Chief Heuer and City Attorney O'Neill have met with the Humane Society Director to discuss animal control efforts and city ordinances.
- 1100 City Engineer Mike Johnson updated councilmembers on the following projects:  
1) Studebaker Wellhouse – project is nearly completed.  
2) North Street Storm Drain, Phase 3 – received plans and construction is estimated to begin this summer.  
3) Sewer Main Upgrade – plans and specs have been completed. Staff is working with the city attorney to obtain easements.
- 1305 David Vorse, Public Works Director, distributed pictures of a walnut tree located at 306 Kirby Avenue SE. The property owner has requested the tree be removed. Mr. Vorse stated the tree is located partially on city property and partially on private property, with cost of removal estimated to be \$500.

In answer to Councilmember Skeie's question, Vorse stated he had the tree checked for disease and it appears to be healthy. The city's options are:

- 1 – city pay for removal
- 2 – the property owner can be authorized to remove the tree, using a license, bonded cutter.
- 3 – leave the tree as is.

Councilmembers Smith and Skeie agreed that they did not want the city to pay for removal, but they would not object if the property owner takes it down.

- 1809 By consensus, councilmembers agreed to allow the property owner to remove the tree, at their own expense, providing that a licensed and bonded cutter is used.

1822 The police department has received a \$10,000 Homeland Security Grant to fund the purchase of an emergency back-up generator to power the police department during outages. Vorse distributed a memorandum which included an overview of cost comparisons for generators. A minimum of 15 KW generator would be required to run just the police services and a 30 KW generator would be needed to run the building, which has been used as an Operations Center during disasters and emergencies.

Cost for a portable diesel generator ranges from \$16,000 - \$19,000 for a 15 KW generator, with the cost of a 30 KW generator being \$20,000 - \$22,000. Another alternative would be a propane generator, which costs \$12,000 - \$13,000 for a 25 KW unit. Propane generators are not portable and could be exposed to potential vandalism issues.

In answer to Councilmember Beans's question, Vorse stated the generator must be used primarily for the police department. If the generator is portable, other departments could use the unit, providing the situation does not require need by the police department.

Side - B

2950 Councilmember Skeie suggested that the frequency of power outages does not warrant the expense for purchase of a portable generator. As a result, he favors purchase of the propane unit. Councilmember Yund also stated that the primary use of the unit should be at City Hall. Councilmember Smith stated the grant would more closely fund purchase of the propane generator.

Councilmembers discussed options for storage of a diesel generator and the need to include costs for upgrading City Hall to accommodate wiring for a transfer switch.

In answer to Councilmember Smith's question, Chief Heuer stated the grant was awarded in December, however delays have resulted in obtaining electrical estimates for the transfer wiring system. Vorse stated he needed council direction because the grant needs to be expended by April 30<sup>th</sup>.

3947 Councilmember Smith made a motion, seconded by Marcil to approve up to \$13,000 for purchase of a propane generator. By roll call vote, Councilmember Yund voted 'Nay', Councilmembers Marcil, Bean, Smith and Skeie voted 'Aye'. Motion carried.

4050 Vorse announced that preliminary drawings for parking at the Shintaffer/Leaming Street intersection has been completed and will be discussed at the next council meeting.

4055 Councilmember Smith reported that a freight truck has been parking off of Dike Road, at the dredge spoil site. He felt this was inappropriate since the city charges contractors a road maintenance fee when they purchase dredge spoils.

Chief Heuer will check to see if city ordinances allow truck parking in that area and he will contact the truck owner and ask him to move. Councilmember Smith suggested the city could install a 'No Overnight Parking' sign. Vorse noted this would require councilmembers to pass an ordinance prohibiting this practice.

4531 In answer to Councilmember Yund's question, Vorse stated the RV Dump Station has not been signed to prohibit the use of water for non recreational vehicle users. Vorse stated this was discussed during a budget workshop session, but no council direction was taken. Councilmember Marcil and Chief Heuer stated they both have caught people illegally taking water from that source. Councilmember Bean stated she would like to have information made available as to the amount of the utility bills for that service and the amount of the RV Dump Site donations.

5028 Librarian Vicky Selander reported that the contract with the PUD has been signed and the new lights and equipment is arriving. Public Works personnel will replace the old lights with new energy efficient equipment.

5109 Council Report Of Meetings:

Councilmember Marcil attended the Boat Launch Committee meeting. Discussion included plans for kayak and canoe launch areas and an application will be submitted to the State for construction funding.

Councilmember Skeie attended an impromptu meeting with the Fire Chief.

Councilmember Skeie was also contacted regarding a possible land acquisition opportunity for the city. He would like to discuss this with council in an executive session at the end of this meeting.

Mayor Larsen attended the County Health Department meeting at which they discussed the pandemic flu.

5510 Covington stated that Fire Chief Koreis has notified her that an additional agreement may be needed to allow him to serve as the city's Fire Marshall. She will be working with him to ascertain what is needed to clarify this issue.

5622 Councilmember Smith made a motion, seconded by Bean to adopt Ordinance 2006-02, an ordinance amending the fireworks sales requirements, on second reading. By roll call vote, unanimous 'Aye'.

5706 Councilmember Marcil made a motion, seconded by Yund to approve the Public Works bargaining contract. By roll call vote, unanimous 'Aye'.

- 5735 Councilmember Yund made a motion, seconded by Skeie to approve Resolution No. 2006-01, a resolution writing off certain ambulance accounts as uncollectible, in the amount of \$7,683.03, on first reading. By roll call vote, unanimous 'Aye'.
- 5831 Councilmember Bean made a motion, seconded by Marcil to approve Resolution No. 2006-02, a resolution writing off certain ambulance accounts for poverty level financial assistance, in the amount of \$4009.25, on first reading. By roll call vote, unanimous 'Aye'.
- 5923 Mayor Larsen called a 10-minute executive session, at 8:30 p.m. to discuss land acquisition. There will be no council action following the executive session.
- 5928 Mayor Larsen resumed Regular Session and adjourned the meeting at 8:39 p.m.

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Mayor Barbara Larsen

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Clerk-Treasurer