

- 013 Mayor Barbara Larsen resumed the regular meeting of the Castle Rock City Council at 7:35 p.m.; followed by the Pledge of Allegiance. Clerk-Treasurer Ryana Covington explained that this meeting was a continuation of the December 13<sup>th</sup> Regular Council Meeting. The following councilmembers were present: Yund, Marcil, and Smith. Covington revealed that Councilmember Bean should arrive 15 minutes late and Councilmember Skeie should arrive one hour late.
- 030 Councilmember Marcil made a motion, seconded by Smith to approve the minutes of the November 22, 2004 Regular Council Meeting. By roll call vote, unanimous 'Aye'.
- 040 Public Works Director David Vorse introduced Jeff Johnson, Engineer with AEI Engineering, the firm that was selected to design the Huntington Avenue South Entrance Features. Johnson reports that he has attended three public meetings in Castle Rock to capture the community vision for these entrance features. Johnson delivered a presentation of concepts obtained from these meetings for design approval.

Johnson reports that the entrance features would encompass approximately 800 linear feet on both sides of Huntington Avenue South at Lions Pride Park. Johnson presented different elements that could be incorporated in the entrance features.

- 250 Councilmember Bean arrived at 7:50 p.m.

Some of the features which Johnson presented were:

- Retaining walls
- Curved line of non-native trees
- Native plants
- High and low terrain
- Row of stones
- Information kiosk
- Old growth log by restroom
- Nurse logs 3 to 6 feet tall
- Willow arch tunnels
- Blowdown debris pile
- Sign incorporated onto retaining wall which could include lighting and water features
- Welcome sign

Johnson explained that low maintenance is one advantage of using native plants. Vorse pointed out that the east side of Huntington Avenue South will be only visual but the west side at Lions Pride Park is to be used.

- 435 Johnson answered council's questions pertaining to parking at Lion's Pride Park, need for interpretive signage, maintenance concerns, sight distances and recommended planting materials.
- 484 Councilmember Yund stated he has concerns with maintenance requirements and the safety of the proposed blowdown debris pile. Johnson explained that the structure would need to be made secure with a steep incline to discourage climbing. Vorse pointed out that this feature could create photo opportunities.

570 Vorse stated if the project design receives consensus to proceed, work could be done in phases as funding and material become available.

#### Side B

597 By council consensus, Vorse received approval to proceed with the Huntington Avenue South Entrance Features Design. City Attorney Tom O'Neill requests that a copy of the entrance features diagram be included in the minutes. *Note in lieu of this request: a copy of the Entrance Feature design diagram will be provided to all councilmembers and is posted at City Hall for public review.*

620 Steve Kraushaar, Tetra Tech/KCM Wastewater Treatment Plant Rehabilitation, requests approval of Change Order #7 in the amount of \$23,658.60.

Change Order #7 includes the following 10 items:

1. Water System Pump Relocation for an increase of \$4,180
2. Hydraulic and Water Piping for Thickener Equipment for an increase of \$4,920
3. Air Blower Piping Modifications for an increase of \$1,546
4. Change Power Feed from Panel 60H for an increase of \$693
5. Davit Crane Base for an increase of \$413
6. Additional Fittings for RAS/WAS Pumps for an increase of \$1,634
7. Thickening Building Sludge Piping Modifications for an increase of \$4,103
8. Walkway Between Clarifiers for an increase of \$4,633
9. Roof Insulation at Headworks Building for an increase of \$1,133
10. Reduce Breaker Sizing in 60 MCC01 for a reduction of \$1,247

638 Kraushaar explained that eight of the items are necessary for the plant to function. Items 7 and 8 will assist operators in running the plant.

650 Councilmember Skeie arrived at 8:27 p.m.

680 In answer to Councilmember Yund's question, Kraushaar disclosed that the water system pump is to be relocated approximately 40 feet. To address Councilmember Smith's concerns, Kraushaar revealed that no access would be obstructed by installing a walkway bridge between clarifiers.

715 Kraushaar reported that the Wastewater Treatment Plant Rehabilitation is 85 to 90% completed. At this time equipment is being tested and city personnel are being trained on the new equipment. The plant is scheduled to go online on January 27, 2005.

In response to Mayor Larsen's inquiry, Kraushaar revealed that he expects to request at least one more change order before project completion. At this time change orders have amounted to approximately \$115,000 from a change order budget of \$200,000.

742 Councilmember Smith made a motion, seconded by Marcil to approve Change Order #7 for the Wastewater Treatment Plant Rehabilitation in the amount of \$23,658.60. Councilmember Skeie abstained as he has not had an opportunity to evaluate the information on Change Order #7; the rest 'Aye', motion passed.

766 Councilmember Marcil made a motion, seconded by Yund to approve Resolution 2004-11 amending Resolution 2003-12 setting rates and minimum charge for water and sewer services to City of Castle Rock customers, on second reading. By roll call vote, unanimous 'Aye'.

774 Councilmember Bean made a motion, seconded by Smith to approve Ordinance 2004-10 rescinding Ordinance 2001-13 establishing an expendable Police Vehicle Replacement Fund and directing all revenues within that fund to be returned to the General Operating Fund, on second reading. By roll call vote, unanimous 'Aye'.

781 Councilmember Marcil made a motion, seconded by Yund to approve Ordinance 2004-11 adopting the budget of the City of Castle Rock, Washington for the fiscal year ending December 31, 2005, on second reading.

In discussion: Councilmember Skeie noted that his concerns over the 2005 budget were recorded at the November council meeting.

Vote on the above motion: Councilmember Bean voted 'Nay'; the rest 'Aye', motion passed.

792 Councilmember Smith made a motion, seconded by Skeie to approve a secondary leak adjustment for unusual circumstances to Jacqueline Virga, 830 Little Avenue NE in the amount of \$122.36. By roll call vote, unanimous 'Aye'.

797 Councilmember Yund made a motion, seconded by Smith to approve Ordinance 2004-12 amending the Police Department budget for fiscal year 2004, due to unforeseen overages in appropriations, on first reading.

During discussion: Clerk-Treasurer Ryana Covington explained that overages resulted from personnel changes and impacts from the 911 Dispatch Center. If expenditures remain at the same rate, it is estimated that the Police Department will have an overage for the 2004 budget of approximately \$35,000 to \$38,000.

Vote on above motion, unanimous 'Aye'.

817 Councilmember Marcil made a motion, seconded by Yund to approve Ordinance 2004-13 amending the DOT Spoil Site Budget for fiscal year 2004, due to unforeseen overages in appropriations, on first reading.

During discussion: Clerk-Treasurer Ryana Covington explained that overages were due to the fact that the Riverfront Trail was anticipated to be completed in 2003, the budget was not previously amended for actual completion in 2004, this ordinance will correct that.

Vote on above motion, unanimous 'Aye'.

840 Covington reports that Fire Chief Eric Koreis will be advertising to receive applications for a part-time clerk.

City Attorney Tom O'Neill reports that he will present a 'draft' ordinance to amend the utility deposit ordinance at the next regular meeting.

Councilmember Yund requests that O'Neill look into the feasibility of regulating the use of the city's incorporated name 'City of Castle Rock', by private businesses and corporations.

895 Police Chief Bob Heuer requests that the temporary provisional appointment of David Lott be extended an additional month thru

January 2005. Mr. Lott is needed until Officer Gann graduates from the academy on January 20, 2005.

- 912 Councilmember Smith made a motion, seconded by Bean to hire David Lott as the provisional officer for the month of January 2005.

During discussion: Councilmember Skeie stated that the General Fund did not include provisional officer wages for 2005. He also noted that no reimbursement of wages would be received for the period of January 21<sup>st</sup> to the 31<sup>st</sup>.

Vote on motion, Councilmember Skeie Nay; the rest 'Aye', motion passed.

- 954 Public Works Director David Vorse reports that the Flood Consortium was successful in changing the law requiring the Army Corps of Engineers (ACOE) to maintain flood protection levels outlined in the 1980 Mt St Helens Documents.

They are:

Kelso - 143 Year Flood  
Longview - 167 Year Flood  
Lexington - 167 Year Flood  
Castle Rock - 118 Year Flood

These levels exceed the 100-Year Flood limitations that ACOE normally provides. Vorse also summarized the latest updated survey information, citing the current level of protection as of November 2004 :

Kelso - 259 Year Flood  
Longview - 277 Year Flood  
Lexington - 230 Year Flood  
Castle Rock - 209 Year Flood

ACOE reports the Sediment Retention Structure on Mt. St. Helens is currently approximately 40% full. Congress has approved funds to begin studying how to maintain the new established protection levels.

- 990 Vorse reported that the city's grant application for \$500,000 from the Transportation Improvement Board for Small Cities was denied for Cowlitz Street West and Front Avenue NW. There have been regular public meeting to discuss a design for Cowlitz Street West and Front Avenue NW. The City Engineer will present a draft design at the January 24<sup>th</sup> Regular Council Meeting.

- 028 In response to Councilmember Marcil's concerns, the time extension agreement which was granted to Glenn Taylor to vacate the house on Jackson Street will be reviewed at the January 10<sup>th</sup> Regular Council Meeting.

- 040 Councilmember Smith remarked that the Cowlitz County Council of Governments has released information acquired from the Park Survey prior to forwarding the results to council. Vorse explained that the results were scheduled to go before the Park Board and then to council. The last Park Board Meeting was unexpectedly cancelled. However, Vorse will present those results at the next Regular Council Meeting.

- 068 Clerk-Treasurer Ryana Covington reports that John Kramer has been hired as the Exhibit Hall Director. Kramer is currently working to review the history of Castle Rock and collaborate events with civic leaders.

- 085 Librarian Vicki Selander revealed that the library's Christmas display won first place and People's Choice Award from the Chamber of Commerce during the commercial Christmas decorating contest event.
- 089 Council Report of Meetings  
Councilmember Marcil attended a Regional Water Board Meeting.
- 097 By consensus, Councilmembers cancelled the December 27<sup>th</sup> council meeting. The next Regular Council Meeting is scheduled for January 10, 2005.
- 099 Police Chief Bob Heuer stated that the Police Department had gathered 900 pound of food for the Longview Community Action Plan food drive. In addition, the Police Department had gathered \$460 in donations and officers took four children Christmas shopping.
- 117 Mayor Larsen adjourned the meeting at 9:05 p.m.

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Mayor Barbara Larsen

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Clerk-Treasurer