

1. CALL TO ORDER

- a. Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance.
- b. Councilmembers present: Art Lee, Lee Kessler, Earl Queen, and Ellen Rose.
Councilmember Paul Simonsen was excused as he was experiencing technical difficulties.
Staff present: Acting Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, City Planner Gregg Dohrn, and Clerk-Treasurer Carie Cuttonaro.
- c. Added to Agenda: Day Wireless quote for up-fitting charges for new police vehicle.

2. PROCLAMATIONS & PRESENTATIONS – none

3. BUSINESS FROM THE FLOOR/PHONE – none

4. DEPARTMENT REPORTS

Clerk-Treasurer Carie Cuttonaro

- Annual State Auditor’s Reports for the TBD and the City have been submitted.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

Mayor Paul Helenberg

- Mosquito board hired Frank Randolph as their attorney. Bob Gregory was also hired for a short period to help with operations and help streamline.

6. PUBLIC HEARINGS – none

7. CONSENT AGENDA – Minutes

- a. **Approve the minutes of the May 10, 2021 Regular Council Meeting.**
Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted ‘Aye’.

8. OLD BUSINESS – none

9. NEW BUSINESS

1. Cowlitz County Fire District #6 requests to place a banner for helmet safety for a few months at the Bike Park.

Councilmember Kessler made a motion, seconded by Queen to approve banner for helmet safety at the Bike Park. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted ‘Aye’.

2. Adoption of the Water System Plan for the City of Castle Rock Regional Water System.

City Engineer Tom Gower presented. Evaluation results suggest a 4% rate increase per year through 2023 and then 5% starting 2024.

Councilmember Kessler made a motion, seconded by Rose to approve adoption of the water system plan for the City’s regional water system. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted ‘Aye’.

3. Acceptance of latecomer fee for West Place water main. Latecomer fee is \$10,085.70. (tabled from 4/26/21)

Public Works Director Dave Vorse presented.

Councilmember Kessler made a motion, seconded by Queen to approve the acceptance of latecomer fee for West Place water main. Motion carried by roll call vote.

Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

4. Special Event Permit #2021-0011 – Parents of the Class of 2021 request for 2021 Senior Parade to be held June 8, 2021 starting at 6:30pm.

Councilmember Queen made a motion, seconded by Kessler to approve Special Event Permit #2021-0011.

After further discussion, Councilmember Queen amended his motion to allow street closure from 7:00 PM to 8:00 PM.

After further discussion, Councilmember Queen amended his amended motion to include proof of liability insurance.

Amended motion carried by roll call vote. Councilmembers Lee, Kessler, and Queen voted 'Aye'. Councilmember Rose abstained.

5. Castle Rock BSA Troop #313 has advised of their intent to sell fireworks in 2021, per CRC 5.32 (c).

Councilmember Kessler made a motion, seconded by Queen to approve the Castle Rock BSA Troop #313's notice of intent to sell fireworks within the City. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

6. Day Wireless Quotation #Q011848 – for new vehicle to replace damaged vehicle (purchase approved 5/10/2021). Total up-fitting cost \$12,811.97 includes tax.

Councilmember Kessler made a motion, seconded by Queen to approve Day Wireless Quotation #Q011848. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.


10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:15 PM.



Clerk-Treasurer Carrie Cuttonaro



Mayor Paul Helenberg