

CALL TO ORDER

Mayor Paul Helenberg called the January 11, 2021 regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance. The following councilmembers were present via phone or computer: Art Lee, Lee Kessler, Earl Queen, and Ellen Rose. Councilmember Paul Simonsen was excused.

Also present: Police Chief Scott Neves, Police Sergeant Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

*Please note:*

1. *This meeting was a call-in meeting due to Washington State Governor issued Proclamation 20-28 which includes temporarily prohibiting in-person public attendance at meetings subject to the Open Public Meeting Act (OPMA). Call-in instructions were provided on the Agenda.*

AGENDA APPROVAL

Added two items to the agenda.

1. Employee Resignation
2. Ruby Hazen turns 100.

Councilmember Queen made a motion, seconded by Rose to approve the Agenda. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Rose voted 'Aye'.

BUSINESS FROM THE FLOOR

-none

DEPARTMENT REPORTS

Police Chief Scott Neves

-Officer Zimmerman is celebrating four years with the Castle Rock Police Department.

-Neves and Officer Yeager completed three-year BAC refresher.

Council and Ad Hoc Committees

-appointed the following committee and department representatives for 2021:

<b>2021 Committee and Departmental Appointments</b>		
<b>Council Liaison to City Departments</b>		
Law Enforcement	Lee Kessler	
Court	Earl Queen	
Finance	Art Lee	
Library	Ellen Rose	
Parks/Public Works	Paul Simonsen	
<b>Committee Appointments</b>	<b>Appointed</b>	<b>Alternate</b>
Mosquito Board	Paul Helenberg	
Lower Columbia Community Action Council	Paul Helenberg	
Emergency Management Advisory Committee	Paul Helenberg	
Cowlitz Public Health Advisory Committee	Ellen Rose	
Cowlitz-Wahkiakum Council of Governments (CWCOG)	Paul Helenberg	Dave Vorse, Carie Cuttonaro
Regional Transportation Planning Organization (TAC)	Dave Vorse	
Southwest WA Regional Transportation Planning (SWRTPO)	Paul Simonsen	
Regional Information Forum	Dave Vorse	Carie Cuttonaro
Cowlitz Economic Development Council	Paul Helenberg	

Watershed Management/Salmon Recovery Committee	Dave Vorse	Paul Helenberg
Regional Utility Board (2 Elected Reps)	Paul Helenberg	Art Lee
CDBG Home Rehab Committee	Ellen Rose	Art Lee
Chamber of Commerce	Paul Helenberg	Dave Vorse
CARE Coalition	Art Lee	Earl Queen
Housing Advisory Committee	Ellen Rose	
Vulnerable Adult Task Force	Charlie Worley	
Public Information Officer (PIO)	David Vorse	
Audit Committee Members (3)	Meetings - Ellen Rose, Art Lee Signatures - Ellen Rose, Art Lee, Lee Kessler	

-America in Bloom has already canceled the 2021 festivities due to COVID-19. This will be the 10<sup>th</sup> year that Castle Rock has been a part of the America in Bloom. Nancy Chennault, CRCDA Representative wanted Council to know that they will continue on as usual this year, and hopes that we can get the judges back next year.

CONSENT AGENDA

Meeting Minutes & Invoices

1. Approve the amended minutes of the December 14, 2020 Regular Council Meeting.
2. Approve the minutes of the December 28, 2020 Regular Council Meeting.
3. Approve the December 2020 invoices as described in the Fund Transaction Summary Report, in the amount of \$526,322.54.

Councilmember Kessler made a motion, seconded by Queen to approve the Consent Agenda. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

OLD BUSINESS

-none

NEW BUSINESS

1. Review and approval of Employment Agreement between the City and Scott Neves for the position of Police Chief, effective January 1, 2021.

Councilmember Kessler made a motion, seconded by Rose to approve the Employment Agreement between the City and Scott Neves for the position of Police Chief, effective January 1, 2021. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

2. Surplus department issued firearm and allow employee to purchase.

Police Chief Scott Neves stated that the department is currently in the middle of the replacement cycle on the side arms where an old version of the Smith and Wesson Corps Series 9MM and the only employee it currently affects is Neves. We need to declare them as surplus. Generally, firearms declared as surplus are taken to On Target Outdoors and are used towards the purchase of new firearms. In this case, we are seeking approval to allow Neves to purchase the firearm at trade-in value.

Councilmember Kessler made a motion, seconded by Queen to declare Police Chief Scott Neves' firearm as surplus and approve Neves' purchase of the firearm at trade-in value.


Further Discussion: In response to Councilmember Lee's question, Neves will be responsible for the costs associated with the transfer of registration, which will be handled through On Target Outdoors, which is a federal firearms licensed dealer.

Vote on the motion above: Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Rose voted 'Aye'.

3. \*Added Item\* Vicki Selander, Librarian, has resigned as the Librarian and is now volunteering to manage the volunteers at the library. The library is being ran by volunteers with the Friends of the Library for the near future, while they are trying to raise enough money to keep the library open.
4. \*Added Item\* Ruby Hazen, a resident at The Villager, turns 100 years of age on Saturday, January 16. Mayor Helenberg wished Ms. Hazen a happy birthday and added that a happy birthday message will be displayed on the reader board on the 16<sup>th</sup>.
5. \*Added Item\* Mayor Helenberg expressed heartfelt gratitude for Police Chief Scott Neves and presented him with a desk clock that is engraved with "Thank you for 19 years of service to the Citizens of Castle Rock". This is Chief Neves' last council meeting and we all wish him the best in his upcoming role as Fire Chief for Cowlitz 2 Fire & Rescue. Sergeant Worley will fill in as Interim Chief until the position can be filled. Neves stated it has been an honor to serve the citizens of Castle Rock, thanked Mayor Helenberg for the opportunities he has received. He has also requested to continue serving the citizens as a Reserve Officer, which has been approved by Acting Chief Worley. Councilmember Kessler added how Chief Neves could be counted on every time, no matter what, and that he provided solid leadership.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:50 PM.



Clerk-Treasurer Carrie Cuttonaro



Mayor Paul Helenberg