

CALL TO ORDER

Mayor Paul Helenberg called the March 09, 2020 regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, and Paul Simonsen. Councilmember Ellen Rose arrived at 7:34 PM.

Also present: Librarian Vicki Selander, Police Chief Scott Neves, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

AGENDA APPROVAL

Councilmember Queen made a motion, seconded by Kessler to approve the Agenda as presented. Motion carried by roll call vote, unanimous 'Aye'.

BUSINESS FROM THE FLOOR

None

DEPARTMENT REPORTS

Police Chief Scott Neves

- purchased five portable radios that was budgeted as a REET Fund purchase for 2020.
- Officer Zimmerman attended a mandatory 40-hour crisis intervention training last week. This was mandated by the State.
- I attended the NW Leadership Conference as part of my executive certification.
- we are close to finishing up the contract with the Cowlitz County Jail.
- meeting tomorrow with Longview Police Department to discuss major crime team that is being formed in order to meet requirements of I-940, in conjunction with an upcoming interlocal agreement with Clark and Lewis Counties to cover officer involved deadly use of force.

Clerk-Treasurer Carie Cuttonaro

- reported investment earnings in the amount of \$2,059.77 for the month of February.
- Small City Connector presented by AWC is next Wednesday in Long Beach – anyone interested please contact me. Dave Vorse, Mayor Helenberg are going.

Librarian Vicki Selander

- received \$4,000 in donations, with more coming in.

Council and Ad Hoc Committees

Mayor Helenberg

- Dave Vorse, Carie Cuttonaro and myself have listened in on a coronavirus updates webinar presented by the State Department of Health. There is another tomorrow we will join as well.
- school district is not sending students to the Castle Rock Senior Center or the Ryderwood Senior Center as a preventive measure.

Councilmember Ellen Rose arrived at 7:34 PM.

CRCDA Representative Nancy Chennault (via Mayor Helenberg)

- busy at the green house

CONSENT AGENDA

Meeting Minutes & Invoices

1. Approve the minutes of the February 24, 2020 Regular Council Meeting.
2. Approve the February 2020 invoices as described in the Fund Transaction Summary Report, in the amount of \$390,398.74.

Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda. Motion carried by roll call vote, unanimous 'Aye'.

#### OLD BUSINESS

none

#### NEW BUSINESS

1. Councilmember Kessler made a motion, seconded by Queen to approve the Castle Rock Lions Club notice of intent to sell fireworks within the City. Motion carried by roll call vote, unanimous 'Aye'.
2. City Engineer Tom Gower stated this is a no-cost change order but incorporates requirements for the Contractor to submit the Statements of Intent to Pay Prevailing Wages, Affidavits of Wages Paid, and Certified Payrolls into the online system.

Councilmember Kessler made a motion, seconded by Rose to approve Change Order #1 for the Dougherty Drive Improvements project. Motion carried by roll call vote, unanimous 'Aye'.

3. City Engineer Tom Gower stated this change order is to reverse a bid item that had previously been overpaid. The Contractor is issuing a payment back to the City in the amount of \$216.00.

Councilmember Queen made a motion, seconded by Rose to Pay Estimate No. 3 for the Exit 49 Pedestrian Improvements Project.

4. City Engineer Tom Gower stated this change order is a reconciliation item, that results in a reduction in the contract amount by \$6,330.96 bringing the current contract amount of \$304,336.44 to \$298,005.48. Gibbs & Olson also recommends the City accepts the work performed by Clark & Son's Excavating on the Exit 49 Pedestrian Improvements Project and close the project.

Councilmember Queen made a motion, seconded by Rose to approve Change Order #003, accept the work performed by Clark & Son's Excavating on the project, and close the project. Motion carried by roll call vote, unanimous 'Aye'.


5. Police Chief Scott Neves stated this is a continuation of an agreement for Officer Gann to participate in the Regional Fugitive Task Force. During Officer Gann's days off, the Marshals Service can contact him when they have identified a fugitive is in the area. Gann would then assist the Marshals Service. This is a pass-through grant at no cost to the City.

Councilmember Kessler made a motion, seconded by Queen to approve the Memorandum of Understanding with the Police Department and the United States Marshals Service. Motion carried by roll call vote, unanimous 'Aye'.

#### ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:42 PM.

  
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Clerk-Treasurer Carrie Cuttonaro

  
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Mayor Paul Helenberg