

CALL TO ORDER

Mayor Paul Helenberg called the December 09, 2019 regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Also present: Librarian Vicki Selander, Police Chief Scott Neves, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, Student Representative Maddie Neves, and Clerk-Treasurer Carie Cuttonaro.

AGENDA APPROVAL

Added two items to the agenda under New Business.

1. 2020 Salary Schedule
2. Oaths of Office for Mayor Helenberg and Councilmembers Queen, Simonsen and Rose.

Approval by consensus.

BUSINESS FROM THE FLOOR

None

DEPARTMENT REPORTS

None

Council and Ad Hoc Committees

Mayor Helenberg

-Festival of Lights is this Saturday.

Student Representative Maddie Neves

-Conferences were the last week in October. Averaged 257 students with at least one or more parent or guardian.

-November 12th was the Veterans Breakfast & Assembly. 40 Veterans attended. Student speaker was Anthony Maine. There was a Patriotic Concert in the evening, with over 500 community members in attendance.

-CRHS is averaging 93% student attendance this year. This is down 2% from the beginning of the school year.

-453 students are currently enrolled, decreased by 3 students since October.

-Football made it to the playoffs but lost the first game, 7 to 3. This was the first winning season since 2012.

-Soccer made it to districts and placed 4th. This is the furthest the team has gone since 2004.

-Volleyball made it to state, placing 1st in districts against Kingsway and 2nd in league against Kingsway.

-Winter sports turnouts prior to cuts made: 32 girls basketball, 27 boys basketball, 14 girls wrestling, 38 boys wrestling.

-December 11th; high school choir performs at 6:00 PM at the Castle Rock Senior Center.

-December 17th; middle and high school band holiday concert at 7:00 – 8:00 PM at the high school.

-December 19th; high school choir holiday concert at 7:00 PM.

CONSENT AGENDA

Meeting Minutes & Invoices

1. Approve the minutes of the November 25, 2019 Regular Council Meeting.
2. Approve the November 2019 invoices as described in the Fund Transaction Summary Rerpot, in the amount of \$458,872.82.

Councilmember Queen made a motion seconded by Rose to approve the Consent Agenda. Motion carried by roll call vote, unanimous 'Aye'.

PUBLIC HEARING

Mayor Helenberg closed regular session at 7:45 PM to convene a Public Hearing to take public testimony on the proposed budget for fiscal year ending December 31, 2020, including a proposed 2.5% increase in water, sewer and stormwater utility rates. No public comment was offered. Mayor Helenberg closed the Public Hearing at 7:45 PM and resumed regular session.

OLD BUSINESS

1. Public Works Director Dave Vorse stated the City was informed by PeaceHealth that they were discontinuing their Occupational Health section of operations. We submitted a Request for Proposals and received two. Staff recommends using Lower Columbia Occupational Health services.

Councilmember Kessler made a motion, seconded by Queen to approve occupational health services with Lower Columbia Occupational Health. Motion carried by roll call vote, unanimous 'Aye'.
2. Councilmember Kessler made a motion, seconded by Queen to approve Resolution No. 2019-06, a resolution relating to setting rates and minimum charge for water and sewer services to City of Castle Rock customers, and amending Resolution No. 2018-14, on second reading. Motion carried by roll call vote, unanimous 'Aye'.
3. Councilmember Kessler made a motion, seconded by Queen to approve Resolution No. 2019-07, a resolution of the City of Castle Rock, Washington, authorizing the financing of equipment through the State Treasurer, LOCAL Program, on second reading. Motion carried by roll call vote, unanimous 'Aye'.
4. Councilmember Queen made a motion, seconded by Kessler to approve Resolution No. 2019-08, a resolution of the City Council of the City of Castle Rock, Washington declaring the intent of the City of Castle Rock to adopt legislation to authorize a sales and use taxes for affordable and supportive housing in accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019), and other matters related thereto, on second reading. Motion carried by roll call vote, unanimous 'Aye'.
5. Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2019-06, an ordinance amending, in part, City of Castle Rock, Washington, Municipal Ordinance No. 2018-13, Stormwater Management Services by amending charges for all classifications, on second reading. Motion carried by roll call vote, unanimous 'Aye'.
6. Councilmember Queen made a motion, seconded by Kessler to approve Ordinance No. 2019-07, an ordinance of the City of Castle Rock, Washington authorizing the acquisition of personal property and execution of a financing contract and related documentation relating to the acquisition of said personal property, on second reading. Motion carried by roll call vote, unanimous 'Aye'.
7. Councilmember Queen made a motion, seconded by Kessler to approve Ordinance No. 2019-08, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2019 for the City of Castle Rock, Washington to include the following funds: General (Executive Department, Municipal Court, Police, Planning, Non-Departmental), Streets, Building Department, Local Criminal Justice, Water/Sewer Operating, Regional Water, Regional Sewer, and Regional Water Capital Improvement, on second reading. Motion carried by roll call vote, unanimous 'Aye'.
8. Councilmember Queen made a motion, seconded by Rose to approve Ordinance No. 2019-09, an ordinance adopting the budget of the City of Castle Rock, Washington for the fiscal year ending December 31, 2020 on second reading.

Discussion: Councilmember Kessler noted some wages have not been settled and asked what had been budgeted for those. Clerk-Treasurer Cuttonaro stated the amounts included in the Salary Schedule sheet

are the budgeted amounts. Subsequent approved salary increases above the current budgeted amounts would require a budget amendment.

Motion carried by roll call vote, unanimous 'Aye'.

9. Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2019-10, an ordinance amending, City of Castle Rock, Municipal Code Chapter 13.16 Retail Water Sales, on second reading. Motion carried by roll call vote, unanimous 'Aye'.
10. Councilmember Queen made a motion, seconded by Rose to approve Ordinance No. TBD-2019-01, an ordinance adopting the budget of the Castle Rock City Transportation Benefit District, Castle Rock, Washington for the fiscal year ending December 31, 2020, on second reading. Motion carried by roll call vote, unanimous 'Aye'.

NEW BUSINESS

1. Councilmember Kessler made a motion, seconded by Queen to declare Public Works' 1996 Ford 350 Dump Truck as surplus. Motion carried by roll call vote, unanimous 'Aye'.
2. City Engineer Tom Gower stated that WSDOT is planning to re-deck the SR411 bridge. The City will replace the water (currently a 12" main, proposed to be 16") and sewer (currently a 6" main, proposed to be 8") across the bridge at the same time. WSDOT is currently in the design process with construction is scheduled for 2021. They need to have the design phase completed by September 2020. This authorization would allow Gibbs & Olson to coordinate between a sub-consultant and WSDOT during the design process, as well as assist with the permitting process.

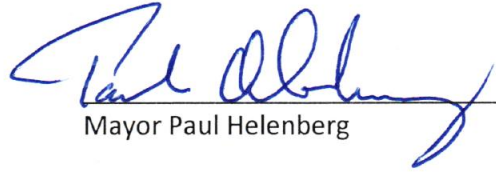
Councilmember Kessler made a motion, seconded by Queen to approve Authorization No. 2019-003; Replacement of Water & Sewer Pipelines across SR411 Bridge, not to exceed \$55,000. Motion carried by roll call vote, unanimous 'Aye'.
3. Councilmember Kessler made a motion, seconded by Queen to approve Agreement of Currency Transport Service with Columbia Security Service & Systems, Inc. Motion carried by roll call vote, unanimous 'Aye'.
4. Councilmember Kessler made a motion, seconded by Queen to adopt the 2020 Salary Schedule as-is, pending completion of negotiations. Motion carried by roll call vote, unanimous 'Aye'.
5. Clerk-Treasurer Carrie Cuttonaro administered the Oath of Office to newly elected officers; Paul Helenberg (Mayor), John Earl Queen (Council Position No. 3), Paul Simonsen (Council Position No. 4), and Ellen Rose (Council Position No. 5). Terms are for four years, expiring December 2023.
6. Request to cancel the next regular council meeting scheduled for December 23, 2019. Approval by consensus. Next regular council meeting is January 13, 2020.
7. Councilmember Simonsen inquired into the recent car prowling. Chief Neves stated it is an ongoing investigation, but based on items of value being passed over, believes its either juveniles or transients. The department has asked the public to lock their vehicles, as the unsecured vehicles are the ones that have been prowled. Officer hours have changed, with additional coverage, trying to catch the individuals responsible. There was one attempted vehicle theft, where a shaped key was being used. The suspect ended up fleeing on foot, unsuccessful in taking the vehicle. The key they were using was left behind, because the suspect couldn't get the key out of the ignition without pressing a button.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:02 PM.



Clerk-Treasurer Carie Cuttonaro



Mayor Paul Helenberg