

CALL TO ORDER

Mayor Paul Helenberg called the October 28, 2019 regular meeting of the Castle Rock City Council to order at 7:33 PM, followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Also present: Librarian Vicki Selander, Police Chief Scott Neves, City Attorney Nicole Tideman, Public Works Director Dave Vorse, and Clerk-Treasurer Carie Cuttonaro.

AGENDA APPROVAL

Added one item to the agenda under New Business.

1. Approval for TIB "Re-Light Washington" Agreement.

Approval by consensus.

BUSINESS FROM THE FLOOR

None

DEPARTMENT REPORTS

Police Chief Scott Neves

-Trunk or Treat turned out well. Went through 4 ½ large bags of candy and were worried we'd run out.

Reserve Officer Tiffany Williamson built our display which was Minecraft.

-presented Council with CRMC 2.52 - Police Reserve Force and recommended changes to the ordinance, as some items haven't existed for a number of years. Changes include striking most of the ordinance, sections 2.52020 – 2.52.110 and updating section 2.52.010 to include reference to specific RCW and WAC codes.

Councilmember Kessler made a motion, seconded by Queen to approve the changes to CRMC 2.52 – Police Reserve Force. Motion carried by roll call vote, unanimous 'Aye'.

Public Works Director Dave Vorse

-attended the AWC RMSA annual conference in Chelan. Training included supervisor training for suspicion of drug and alcohol use. Received an additional \$500.00 for the Loss Control Grant for attending.

Clerk-Treasurer Carie Cuttonaro

-distributed cash, expense and revenue reports

-announced audit results – received a clean audit for the City for 2017, 2018 and TBD for 2016, 2017 and 2018. Received a management letter for concern over segregation of duties. Procedures have already been implemented to help eliminate concern.

Librarian Vicki Selander

-library will be open Halloween for trick or treating between 5 – 7 PM. Games and crafts will be available.

PUBLIC HEARING

Mayor Helenberg closed regular session at 7:42 to convene a Public Hearing to review estimated revenue sources for the 2020 expense budget (General Fund) and include considerations of possible increases in property tax revenues (Ad Valorem taxes) to be assessed for the fiscal year ending December 31, 2020. A comparison of current expenses and revenues from 2016 actual totals through 2020 estimated was available to the public and council. In addition, the levy calculation summary prepared by the Cowlitz County Assessor was also available for review. The City is limited, by law, to an

increase not greater than 1% over last year's actual levy amount, which equates to a total increase of \$5,457.00 for 2020. No public comment was offered. Mayor Helenberg closed the Public Hearing at 7:43 PM and resumed regular session.

Council and Ad Hoc Committees

Mayor Helenberg

- attended the Kelso portion of the Six Rivers Regional Trail Celebration last week; had a good turnout.
- Trunk or Treat was well attended; approximately 800-900 people.

CONSENT AGENDA

Tabled to next meeting.

OLD BUSINESS

1. *Request for Approval – Champ's Tree Service quote for tree work on Shear St SW. (This item was tabled during the October 14, 2019 Regular Council Meeting.)*

Councilmember Queen made a motion, seconded by Kessler to allow the owner to have the tree removed by a licensed contractor at the homeowner's expense.

NEW BUSINESS

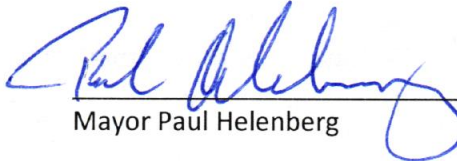
1. *Request to surplus vehicle obtained through forfeiture and trade for a used vehicle for the Police Department.*
2. **Added Item** Police Chief Scott Neves stated the Police Department has a need for an unmarked vehicle for surveillance use. The department has obtained a vehicle through forfeiture. We request to use one of the vehicles in surplus plus the forfeiture vehicle and trade them for a surveillance vehicle. We expect the value to be around \$7,000.

Councilmember Queen made a motion, seconded by Lee to approve the trade for purchase of a surveillance vehicle.

3. **Added Item** Request to approve the TIB agreement for the LED Streetlight Conversion project.
Councilmember Kessler made a motion, seconded by Rose to approve the agreement.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:59 PM.



Mayor Paul Helenberg



Clerk-Treasurer Carie Cuttonaro