

CASTLE ROCK CITY TRANSPORTATION BENEFIT DISTRICT

Meetings held quarterly; March; June, September, December on fourth Monday of month

July 27, 2020
MEETING MINUTES

Time of meeting: 7:00 PM

Location: Castle Rock Senior Center, 222 Second Avenue SW, Castle Rock, Washington *Please note: This meeting was a virtual meeting due to Washington State Governor issued Proclamation 20-28 which includes temporarily prohibiting in-person public attendance at meetings subject to the Open Public Meeting Act (OPMA). Connectivity instructions were provided on the Agenda.*

Board members present: Board President Paul Helenberg, Board Members Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose. Although present, Board Member Queen was unable to participate in the meeting due to technology issues.

Staff present: Contracted City Attorney Frank Randolph, City Public Works Director Dave Vorse and TBD Clerk Carie Cuttonaro.

Board President Paul Helenberg opened the meeting at the above stated time and location, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Rose made a motion, seconded by Simonsen to approve the minutes of the November 25, 2019 TBD meeting. Motion carried by roll call vote. Board Members Lee, Kessler, Simonsen, and Rose voted 'Aye'.

REPORTS

-Cuttonaro noted the beginning balance, revenue, expenditures and current balance.

OLD BUSINESS

-Public Works Director Dave Vorse stated the Chip Seal List for 2020 included multiple streets and was completed last week. The sweeper went back through again this morning and most of the loose rock has been picked up.

NEW BUSINESS

a. Approval of the following invoices:

i. Association of WA Cities/RMSA invoice #79621; \$1,800.00

Simonsen made a motion, seconded by Rose to approve the City of Castle Rock invoice as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

ii. Boat Launch access road addition to the City of Castle Rock public street network and payment for the overlay work.

Vorse stated the City Council approved for the Boat Launch access to be added to the public street network. There is overlay work that will be completed this year and TBD funds can now be used to finance the overlay. Current expenditures budgeted total \$86,000. The additional funding needed

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(\$24,000) would bring the total expenditures to \$110,000. In response to Board Member Kessler's question, Vorse stated the overlay would last approximately 7 to 10 years.

Kessler made a motion, seconded by Rose to approve the additional expenditures of \$24,000. Motion carried by roll call vote. Councilmembers Lee, Kessler, Simonsen, and Rose voted 'Aye'.

OTHER BUSINESS

-Vorse stated we anticipate applying for two grants next month. One is a Pavement Preservation grant for chip seal and the other is for the Arterial Street Program for Pleasant Hill Rd.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:15 PM.

ATTEST:

APPROVED:

Carie Cuttonaro, Clerk

Paul Helenberg, TBD President