

CASTLE ROCK CITY TRANSPORTATION BENEFIT DISTRICT
Meetings held quarterly; March; June, September, December on fourth Monday of month

November 25, 2019
MEETING MINUTES

Time of meeting: 7:00 PM

Location: Castle Rock Senior Center, 222 Second Avenue SW, Castle Rock, Washington

Board members present: Board President Paul Helenberg, Board Members Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Staff present: Contracted City Attorney Nicole Tideman, City Public Works Director Dave Vorse and TBD Clerk Carie Cuttonaro.

Board President Paul Helenberg opened the meeting at the above stated time and location, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Queen made a motion, seconded by Rose to approve the minutes of the July 8, 2019 TBD meeting. Motion carried by roll call vote, unanimous 'Aye'.

REPORTS

-none

OLD BUSINESS

-none

NEW BUSINESS

a. Approval of the following invoices:

i. City of Castle Rock invoices:

1. #CR-14465; \$25,703.74
2. #CR-14466; \$ 4,867.98
3. #CR-14467; \$35,870.39
4. #CR-14470; \$10,000.00

Kessler made a motion, seconded by Queen to approve the City of Castle Rock invoices as presented. Motion carried by roll call vote, unanimous 'Aye'.

ii. Walstead Mertsching invoice:

1. #17124.007 – 28; \$144.00

Kessler made a motion, seconded by Rose to approve the Walstead Mertsching invoice as presented. Motion carried by roll call vote, unanimous 'Aye'.

iii. State Auditor's Office invoices:

1. #L133288; \$1,461.46
2. #L133794; \$1,901.90

Rose made a motion, seconded by Kessler to approve the State Auditor's Office invoices as presented. Motion carried by roll call vote, unanimous 'Aye'.

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- b. Cuttonaro stated the current balance in the TBD is \$179,201.22. Vorse stated the projects for 2020 include Chip Seal on Green Acres Way, Green Acres Dr, Fair Lane, Mosier Rd and Larsen Ln. Additionally, Overlay on Pleasant Hill Rd. The total cost of these projects is \$86,000.00. The TBD also pays for loans that are Streets related and this totals \$52,810.00. Total expenses budgeted for 2020 is \$138,810.00.

Kessler made a motion, seconded by Queen to approve the proposed TBD budget for 2020 as presented.

OTHER BUSINESS

-none

ADJOURNMENT

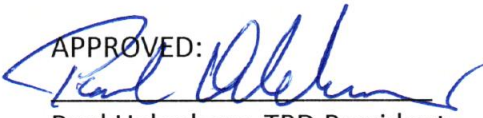
There being no further business, the meeting was adjourned at 7:08 PM.

ATTEST:



Carie Cuttonaro, Clerk

APPROVED:



Paul Helenberg, TBD President