

Tape 1 of 1

Side A

- 0006 Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Ray Teter, Glenn Pingree, Earl Queen and Jack Reilly. Councilmember Mask was absent due to illness.
- 0032 Councilmember Pingree made a motion, seconded by Queen to approve the minutes of the April 12, 2010 Regular Council Meeting. By roll call vote, unanimous 'Aye'.
- 0110 Liz Klumpp, Washington Constituent Account Executive for the Bonneville Power Administration (BPA) provided information regarding the proposed I-5 Corridor Reinforcement Project which proposes to upgrade their transmission line to a 500 kilovolt line between Castle Rock and Troutdale, Oregon.

Councilmembers were provided with informational packets and a map dated December 21, 2009 delineating various proposed routes being considered for the upgrade.

Ms Klumpp emphasized that when BPA builds transmission lines, it does not do so for profit, but as a federal obligation. BPA provides approximately one-half of the electricity on a wholesale basis to customers in the northwest.

Last fall, Ms Klumpp met with Mayor Larsen and a few city representatives. At that meeting, city representatives suggested BPA consider locating a substation north of the city. As a result, BPA is seeking a good location for the site.

BPA last built a transmission line over forty years ago. Growth and population are stemming the need for the upgrade. The new transmission lines will: 1) relieve congestion; 2) provide ability to serve additional requests for transmission service and capacity; 3) will allow renewable energy standards in Washington and Oregon (such as wind generation power) to have capacity.

If additional capacity is not provided, critical transmission problems will occur within the next six years.

Currently BPA is finalizing the alternative routes and conducting public meetings to obtain comments and identify issues. A new route map will be released this summer at which time BPA will be completing field surveys of those areas. Following the completion of the surveys, a draft Environmental Impact Statement (EIS) will be released in 2011. Additional outreach meetings will then be held and it will take an additional year to complete the final EIS. BPA may need to obtain additional land for the project; BPA purchases easements but does not own the land.

In response to Mayor Helenberg's question, Klumpp stated the new transmission lines will have capability of expansion for future needs.

- 1749 Rick Johnson, Director of Humane Society of Cowlitz County explained that current city ordinances do not allow for case closure. As a result, he has been working with the city attorney and Chief Heuer to review the animal control ordinance from the City of Longview, which served as a basis for the amended animal control ordinance proposed at this meeting. Mr. Johnson explained issues where the current city policy is lacking in the area of enforcement.

Councilmember Teter questioned the purpose of requiring a dog license. Johnson stated this provides a means for tracking the animal, is a source of revenue to support animal control services, and provides a way to track rabies vaccinated animals.

Councilmember Teter stated that he feels annual licensing penalizes responsible pet owners. He also does not agree with the section that allows animal control officers to canvas houses within the city to see if animals are licensed. Teter stated the Humane Society currently are leaving door hangers threatening a \$50/day per dog penalty for failure to comply with licensing requirements.

In response to Councilmember Reilly's concerns, Johnson explained that the new ordinance will allow the animal control officer to remove the offending animal.

Chief Heuer explained that the annual license fee helps to offset numerous costs; veterinary care, adoption costs, facility operations, and staffing needs. Without the license fee, the costs to the city to contract with the Humane Society would need to drastically increase. Councilmember Teter did not feel it was right to have funding tied to the number of dogs that are licensed in a community. In addition, the proposed ordinance provides the ability for the Humane Society to immediately remove the dog from the premise just because they are not licensed. Mr. Johnson stated the Humane Society officer never removes an animal for that reason – it is their policy to try to retain the animal with their owner.

Johnson stated the license fees allow their agency to provide 24-hour service to the community and he listed various services available to the general public.

Councilmember Queen also stated the Humane Society contributes to the feral cat program, which provides spaying/neutering and one-time veterinary services for qualifying animals. Johnson advised that three times per year they sponsor a spay/neuter clinic for animals whose owners are low income.

Patricia Reilly stated that she has called the Humane Society and been provided with ownership information from the dog license number.

Covington asked if the current penalty fee being included on the door hangers will

be added to the fee schedule in the proposed new ordinance. Johnson stated the fees will remain the same, with the \$50 not added.

- 3435 In answer to Councilmember Teter's question, Mr. Johnson stated that cat licensing is an option and not required because it is too difficult to catch the animal. Johnson does not recommend the city require cat licensing, adding if the city council chooses to enforce cat licensing, the Humane Society would need to increase their fee to the city to cover additional officers for enforcement.
- 3659 Mayor Helenberg read a proclamation for Silver Star Service Banner Day, May 1<sup>st</sup>, 2010 recognizing the importance of those veterans who have served in our military.
- 3927 Mike Johnson, City Engineer, stated in response to a citizen's concern over speed issues on Larsen Lane SE, he has completed an evaluation of the criteria, road condition and site distances. The current speed limit on this roadway is 25 miles per hour, which is consistent with streets within the city limits. Signage for truck travel reflects a speed limitation of 20 miles per hour. According to standards, Johnson stated the speed limit is appropriate for the roadway, however there are some bushes that could be trimmed to improve site distances. He recommended those bushes be trimmed to 3' or lower in height. He does not recommend signage be used as a means for compliance, instead the city should work with the police department to resolve the issue.
- Councilmember Reilly asked if speed bumps could be installed on that roadway. Johnson stated this could be used for traffic calming, however it is expensive and the city would need to ascertain how emergency vehicles are to navigate through the area.
- Chief Heuer stated he feels the large shrubs are located on private property owned by the citizen who lodged the concern. He suggested that the radar reader board could be placed on the roadway to remind motorists of their speed.
- 4620 In answer to Mayor Helenberg's question, Mr. Johnson stated that the plans for the Riverfront Trail Extension have been sent to Washington State Department of Transportation for review. The approval for the Shoreline Permit application will be considered by city council on May 10<sup>th</sup>, and if approved, a 20 day review process by Department of Ecology will follow. In answer to Vorse's question, Johnson stated that he would recommend waiting until after council approves the Shoreline Permit before soliciting for construction bids. He would anticipate construction to begin end of May or the first part of June.
- 4809 Public Works Director David Vorse reported that the equipment has been secured for the Balcer Street NE water main project.

Side - B

The project is anticipated to begin May 3<sup>rd</sup>, with completion within a two or three week period. The cost of the materials is \$15,000, with the project initially budgeted for \$30,000. Affected residents will receive advanced notice of the project. The project will begin at the intersection of Woodard Avenue, south to McBride Court and include all new service connections to the properties.

5017 Currently one set of docks have been installed at a cost of \$95,000. Finishing work is still required on the ramp. When the ramp is completed, the boat launch will be opened. A pay station will be installed at a later date and annual passes will be available for purchase at City Hall.

5230 Steve White, Balcer Street resident asked if the water main project would include an upgrade to the hydrants. Vorse stated the current main is only 4" and the project would increase the main size to 8". According to the water model provided by the city engineer, this would provide a fire flow of approximately 1000 gallons/minute, which meets residential fire flow standards.

5426 As requested by the city council, Vorse presented bid pricing results for procurement of two 20-yard boxes to be used for hauling biosolids from the Wastewater Treatment Plant. Vorse stated he contacted Waste Control for names of suppliers. Results follow:

Western Cascade Container, Kelso, WA	\$11,955.32
WESSCO, Portland, OR	\$10,345.74
Waste Equipment, Albany, OR	No Response

Bid results are the total cost of the two boxes, with tax and delivery to the site included.

5550 Councilmember Reilly made a motion, seconded by Teter to accept the cost proposal submitted by WESSCO in the amount of \$10,345.74 for the containers. By roll call vote, unanimous 'Aye'.

5630 Mayor Helenberg requested the Public Works Director to address the issue of trimming the brush on Larsen Lane to improve site visibility, as recommended by the city engineer. For those bushes located on private property, Vorse will contact the responsible party to allow them to complete the work themselves.

5700 Clerk-Treasurer Ryana Covington presented the budget summary report for the first quarter. Documents presented include the budget Fund Summary Report and a Budgetary Comparison Report. Covington pointed out several of the funds currently requiring the use of non-budgeted revenues to meet expenditure requirements.

Covington also provided the first quarter General Fund January through March revenue comparisons for fiscal years 2008, 2009 and 2010. In 2010, the year to date total revenues, (excluding the beginning fund balance) is approximately \$50,000 over 2009 totals for the same period. Covington attributed this increase to an increase in property tax revenues over 2009 totals and to the US Department of Justice COPS grant, which is funding one law enforcement position.

Councilmembers also reviewed the first quarter Water/Sewer Utility Report. Water utilities have a net gain of \$20, 755, with the sewer utility having a net loss of \$52,491. Covington noted that water utilities continue to supplant sewer service needs, especially during months of low usage.

6029 Librarian Vicki Selander reports that Rebecca Edmiston has agreed to be hire back into her position as part-time library assistant. She will begin employment next month. Selander stated this is a rehire of the position that was eliminated last year due to budgetary cuts.

6048 Council Report Of Meetings:

Councilmember Pingree met State of Washington Department of Health consultants for an audit of the Water Treatment Plant operations. He noted that consultants were impressed with the operations and had some minor recommendations which will be implemented.

Councilmember Pingree also attended a CARE Coalition meeting. They will be helping to sponsor the 'I Topped The Rock' event and CARE will be needing fifty volunteers to assist.

6312 City Attorney Frank Randolph has reviewed proposed Resolution No. 2010-06, establishing fees for use of the boat launch facility. He recommends that Item #1 (denoted as Annual Boat Launch Permit) be changed to refer to an Annual Parking Permit to make the fees parallel with Item 2, denoted as 'Daily Parking Fee'.

Councilmember Reilly asked what percentage of disability will be required to qualify for a disabled veteran's pass. Councilmember Queen stated that Councilmember Mask said the requirement was 60% disability. Councilmember Reilly voiced concern that the city needs to establish a minimum disability percentage and have it referenced on the proposed resolution. Mr. Randolph suggested the resolution (Item 4) include the reference '60% or greater disability'. Vorse stated the intent of the Veterans Disability was to be the same as required by Cowlitz County. Staff will verify the county's percentage prior to the next council meeting.

6701 Councilmember Pingree made a motion, seconded by Queen to adopt Resolution No. 2010-06, on first reading. By roll call vote, unanimous 'Aye'.

- Council clarified their intent to establish the veteran's disability at 60% or greater, regardless of Cowlitz County's policy, therefore staff will not need to verify this information prior to the next meeting.
- 6814 Councilmember Pingree made a motion, seconded by Queen to approve the fireworks permit application submitted by the Castle Rock Eagles #556 for a stand to be located at 1300 Mt. St. Helens Way NE for July 4<sup>th</sup> sales. By roll call vote, unanimous 'Aye'.
- 6836 Mayor Helenberg encouraged everyone to participate in the upcoming Pride Day Community Clean-up Event to be held May 1<sup>st</sup>, from 8:00 am to 1:00 pm.
- 6926 Mr. Randolph explained the process used to develop the proposed Council Rules of Procedure. Mr. Roy Henson reviewed copies of procedures from the cities of Mukilteo and Yakima which were used as a basis for the document and Covington further provided input. Mayor Helenberg thanked the collaborative efforts from Mr. Randolph, Mr. Henson and Mrs. Covington on this project.
- 7021 Councilmember Reilly made a motion, seconded by Pingree to adopt Resolution No. 2010-05, a resolution adopting Council Rules of Procedure, on first reading. By roll call vote, unanimous 'Aye'.
- 7052 Mr. Randolph stated the initial draft of the proposed animal control ordinance needs to be corrected. Section 6.10.200 will be corrected to reflect that a person does not need to sign on a civil infraction notice; they have the option of either paying the fine, or requesting a hearing. Failure to do either will be deemed a misdemeanor offense. Mr. Randolph stated that Chief Heuer brought this to his attention and the corrected version will be provided to council prior to the second reading of the ordinance.
- 7243 Councilmember Pingree made a motion, seconded by Queen to adopt Ordinance No. 2010-04, an ordinance regarding animal control, on first reading.

Discussion: Councilmember Teter noted that he disagrees with Section 6.06.130 Survey, allowing the animal control authority to make house to house inquiries on the number of dogs owned and if they are licensed. Mayor Helenberg felt this would be useful if animal control were searching for a dog, such as in a biting incident.

Chief Heuer felt that if animal control investigation does not show that a license has been issued to an animal at a certain residence, this would provide reasonable suspicion to seek compliance. He feels that a house inquiry would be more palatable than receiving a citation in the mail.

Rick Johnson, stated that he would rather people comply, however the majority will not unless a survey is done. This is the only means for enforcing the

licensing requirements. Councilmember Reilly stated the survey also can serve to educate residents on the licensing requirement.

Vote on the above motion: Councilmembers Reilly, Queen and Pingree voted 'Aye'. Councilmember Teter voted 'Nay'. Motion carried.

Covington advised Mr. Johnson that some residents are confused as to which entity receives the animal licensing revenues. Covington stated she has had to provide proof to inquiring residents that all revenues are received and retained by the Humane Society of Cowlitz County. Mr. Johnson will speak with his staff.

7923 Councilmember Queen made a motion, seconded by Reilly to adopt Ordinance No. 2010-05, an ordinance establishing a Boat Launch Facility Fund, on first reading. By roll call vote, unanimous 'Aye'.

7947 Councilmember Pingree made a motion, seconded by Queen to adopt Ordinance No. 2010-06, an ordinance establishing a Building Code Account Fund, on first reading. By roll call vote, unanimous 'Aye'.

8010 Councilmembers reviewed the request for approval of a fireworks stand from the Castle Rock Lion's Club. Covington advised that this permit has not yet been reviewed by Cowlitz Fire Protection District #6 Fire Chief.

8032 Councilmember Reilly made a motion, seconded by Queen to approve the fireworks permit application submitted by the Castle Rock Lion's Club for a stand to be located at 209 Huntington Avenue North for July 4<sup>th</sup> sales, contingent upon approval by the Fire Chief.

Discussion: Public Works Director noted that the license application does not reflect the new location. Covington will contact the Lion's Club for correction of the location address prior to issuance.

By roll call vote, unanimous 'Aye'.

8149 Mayor Helenberg adjourned regular session at 9:05 p.m. for a thirty minute Executive Session to discuss personnel contractual issues. Council may choose to take action following the Executive Session.

Mayor Helenberg resumed regular session at 9:30 p.m. There being no further action taken, meeting was adjourned.

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Mayor Paul Helenberg

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Clerk-Treasurer

