

- 0010 Mayor Pro-Tempore Greg Marcil called the regular meeting of the Castle Rock City Council to order at 7:30 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Earl Queen, Jack Reilly, Mike Mask and Khembar Yund. Mayor Barbara Larsen was absent due to illness.
- 0053 Councilmember Reilly made a motion, seconded by Queen to approve the minutes of the September 28, 2009 Regular Council Meeting. By roll call vote, Councilmembers Reilly, Queen and Mask voted 'Aye' and Councilmember Yund abstained. Motion carried.
- 0111 Mike Murphy, resident on Westside Highway, spoke against the ATV area proposed by Councilmember Mask. He moved into his residence in 2002 and he described the issues created by ATV and motorcycle users on the east side of the river, across from his residence. These issues included noise and dust and he felt both of those issues are injurious to residents. He cited State standards for acceptable decibel levels for noise and he felt these standards were exceeded. In addition, ATV users have chased away wildlife and endangered the river by riding in the water. He asked councilmembers to consider these impacts when deciding on this issue.
- Councilmember Mask stated the committee that is being formed is for the purpose of investigating the prospect of creating an area for use by ATV and motorcycle users and discussions have only been preliminary. He invited Mr. Murphy to participate in the committee discussions. Mask stated his only interest is in stimulating economy for the city and he has no personal interest in this project.
- 0742 City Attorney O'Neill announced that he has prepared for finalization certain documents relating to the Kennington development.
- 0826 City Engineer Mike Johnson stated the Whittle Creek mitigation work has been completed. He requests council approval of Change Order #1 in the amount of \$2160.00 for purchase of additional rock required for fill.
- 0915 Councilmember Yund made a motion, seconded by Reilly to approve payment of Change Order #1 in the amount of \$2,160 for additional rock used for the Whittle Creek Mitigation Project. Unanimous 'Aye'.
- 0933 Mr. Johnson requested council formally accept the Whittle Creek Mitigation project as complete; total contract amount \$58,194.38 including tax.
- 1025 Councilmember Yund made a motion, seconded by Queen to formally accept the Whittle Creek Mitigation Project as complete. By roll call vote, unanimous

‘Aye’.

- 1049 Mr. Johnson requested council approve an amendment to the engineering contract in the amount of \$11,970 for project management services of the Trail Repair project funded by ARRA stimulus funds. This would increase the total engineering service agreement for this project to \$23,249, which also includes engineering design.

In answer to Councilmember Reilly’s question, Johnson stated the revised construction completion date will allow for meeting the reporting requirements associated with the grant funds. Johnson stated the total ARRA funds was \$66,578. The construction bid was \$54,200. Due to timing the cost for engineer design was paid from other grant funds.

Johnson stated as soon as the Army Corps of Engineers completes their levee work, the city will issue a Notice To Proceed to the contractor for the Trail Repair Project.

- 1353 Councilmember Reilly made a motion, seconded by Mask to approve the Engineering Service Agreement amendment in the amount of \$11,970 for construction management services. By roll call vote, unanimous ‘Aye’.

- 1418 Public Works Director David Vorse explained that Cowlitz County 911 dispatch will no longer provide services for ‘after hour’ calling. Vorse reviewed information and pricing on two companies who provided proposals for this service. These were Advanced Messaging and Dispatch, Longview, Wa., and Professional Communication Services, Longview, Wa.

Vorse stated his department averages five to ten calls per month and he felt that the proposal submitted by Advanced Messaging and Dispatch would better fit the needs of his department. Councilmember Yund noted that the county dispatch center will not provide regular call-out services, but will continue to process emergency incidents such as for flood events. Vorse stated by contracting with a call center, the County’s 911 department would not need to use a ‘call down’ list to get city public works personnel.

Councilmember Mask questioned the terms of the contract for each call agency. Covington noted that the proposal from Advanced Messaging and Dispatch does not require a contract and their services are rendered on a monthly basis.

- 1919 Councilmember Mask made a motion, seconded by Queen to accept the proposal from Advanced Messaging and Dispatch at a cost of \$50/month, plus \$1/call, contingent upon the inclusion of dispute language being added to the agreement as requested by the city attorney.

Discussion: Vorse stated his department would begin using this service at the

beginning of 2010, if approved.

O'Neill stated he would contact the agency to have the dispute resolution wording included in the agreement.

By roll call vote, unanimous 'Aye'.

2024 In response to council action at the last meeting, Vorse provided estimates for paving Pioneer Avenue NE. Vorse noted that the city requested contractors to provide bid costs for hot mix overlay asphalt, not to exceed \$19,000. Estimates were as follows:

Lakeside Industries, Longview, WA 170 tons for \$19,000, including tax
DJ's Paving LLC, Vancouver, WA 110 tons for \$19,000 including tax

Vorse noted that Lakeside Industries would allow the city to do a 2" overlay a distance of 650' for Pioneer Avenue. This would be approximately 50' north of LaRue Street. If the city did a 1 1/2" overlay, the distance would be 800'. The total length of Pioneer Avenue is 950'.

Vorse stated he contacted Lakeside for an estimate to complete the entire length of Pioneer Avenue. A 1 1/2" overlay would cost an additional \$4,400 to complete the project to the end. He noted that no additional funds are available in the Street Fund, with the exception of those currently appropriated towards new software for budget and payroll programs. The software purchase will not be completed this year and will need to be included in the 2010 budget.

Councilmembers questioned if a 1 1/2" overlay would be sufficient, based on the current poor condition of the road base. Vorse stated the section of roadway at the south end of Pioneer Avenue was done with a 1 1/2" overlay. Mask felt that the council should do the project right; he does not want to have to redo the work in two years.

Covington summarized the Street Fund estimates projected for fiscal year 2010, as discussed in the budget committee meetings. The initial total revenue estimates for 2010 are approximately \$36,000. Vorse has submitted expense estimates of approximately \$80,000. The council will need to decide how to overcome this deficit for the upcoming year. She felt council should have this information prior to expending from the Street Fund.

In answer to a question from resident Howard Mason, Vorse stated the bid specs included the same quality of asphalt. He asked if Vorse would be willing to omit the software appropriation in 2010 if council approved the additional \$4,400 to complete the project. Vorse stated that the cost for the software upgrade is shared by numerous funds and will need to be re-appropriated next year if that project is to be completed.

Councilmember Marcil stated at the last meeting council approved expending the \$19,000 for the Pioneer Avenue overlay and the project should be completed as far as funds will allow. Councilmember Yund disagrees with only doing a partial length, citing that additional costs will be incurred for mobilization if council waits until next year to finish the project. Councilmember Mask stated he is not in favor of doing an 1 ½ “ overlay as he felt this would be inadequate for the roadway. Mask noted that council initially approved the overlay, with the knowledge that the full length of roadway could not be completed with the funds available. Councilmember Marcil suggested that next year REET funds could be used to complete the remaining 250’.

In answer to Councilmember Marcil’s question, Vorse felt that doing an 1 1/2” overlay would be a gamble, since there are few storm drains in the area and it would reduce the street crown. Mike Johnson stated that a 1 1’2” overlay is good when there is a good road base. He would recommend a 2” overlay.

3445 Councilmember Reilly made a motion, seconded by Mask to approve the bid provided by Lakeside Industries for 170 tons of hot mix asphalt at a cost of \$19,000, including tax. By roll call vote, unanimous ‘Aye’.

3623 Vorse reported that on October 21st and 22nd, he will be working with three separate High School classes where students will be learning about mitigation measures and helping to plant approximately 1000 plants for the Whittle Creek Mitigation Project. Vorse stated he will be teaching some classes, along with professionals from the Soil and Conservation District, Salmon Recovery Board and two other agencies to teach students in an outdoor classroom session.

If students want to further volunteer, on their own hours, the city will also be planting mitigation plants at the boat launch site.

3841 Vorse stated the reservoirs have been cleaned and inspected, with no problems noted. The outfall also was cleaned and inspected. Of the six ports, five were plugged and needed to be cleared.

3943 In answer to Councilmember Queen’s question, Vorse stated the parking lot base rock at the boat launch site has been completed and most of the topsoil in the mitigation area has been installed. Contractors are getting ready to form the concrete ramp. Vorse has a listing of suppliers for the center floats and he will be getting those prices soon. Once ordered, it is estimated that the docks will take six to eight weeks to arrive. Vorse estimated that it would be early next year before the launch is ready for use.

Vorse suggested the following as committee members to develop recommendations for implementation and assessment of launch fees:

- Councilmembers Queen and Marcil, Paul Helenberg, David Vorse, Dick Miller, Bob Janisch and George Comstock. By consensus, Councilmembers agreed to appoint the individuals recommended by Vorse to serve on this committee.
- 4310 Covington requested approval to pay September invoices in the amount of \$847,434.65 as described on the Summary of Claims and further described as check numbers 39069 through 39167 for general expenditures and check numbers 20853 through 20899 for payroll expenses. She noted that invoices have been reviewed by Councilmember Reilly prior to the meeting.
- 4315 Councilmember Yund made a motion, seconded by Queen to approve September invoices in the amount of \$847,434.65 as described on the Summary of Claims. By roll call vote, unanimous 'Aye'.
- 4346 Third quarter report from the Exhibit Hall: there were seventeen volunteers contributing 825 hours of service. From May through September, there were 949 visitors at the Exhibit Hall/Visitors Information Center.
- 4427 Council Report of Meetings:
Councilmembers Queen and Mask attended a budget committee meeting and participated in the collective bargaining negotiations for the police department.
- 4451 Councilmember Reilly made a motion, seconded by Mask to adopt Resolution No. 2009-09, a resolution identifying H.D. Fowler as sole provider for Master Meter and wireless connections, on second reading. By roll call vote, unanimous 'Aye'.
- 4522 Covington received correspondence from State of Washington, Department of Community Trade and Economic Development (now Department of Commerce) regarding the city's participation as an affiliate member of the Downtown Revitalization Tier System through the National Main Street program. The letter advised that the city has been removed from the program because city staff has not been able to attend any of the mandated training sessions. Covington advised that she did not attend the mandated conferences because of city budget cutbacks. The city could reapply for the program, but would need to budget for attending the training sessions. Councilmember Yund suggested that the Castle Rock Chamber of Commerce be asked if they would be interested in participating in the program instead of city staff. Covington stated she would present this opportunity to the chamber board members. City staff initially took the lead as part of the city's adopted Community Action Plan.
- 4819 Donna Williams, Second Avenue SW, stated there is a light in the alleyway behind her house that is being charged to her service. The previous owner had originally made this arrangement with the PUD and she is not interested in continuing this service. She currently pays \$6.50 per month for the light.

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4956 Ms Williams stated there are six houses in that block and the light does serve a purpose for those using the alley to access their garages. In answer to Councilmember Reilly's question, Ms Williams provided a history of when the light was installed by the previous owner, Gail Goodfellow. The PUD told her she has the option to have the light disconnected, which Williams would prefer to do. Councilmembers Queen and Reilly stated if this is her option, they would concur with her decision.

5334 Mayor Pro-Temp Marcil adjourned regular session at 8:30 p.m. for a twenty-minute Executive Session to discuss a personnel issue. No action is anticipated.

5411 Mayor Pro-Temp Marcil reconvened regular session at 8:45 p.m. and adjourned the meeting.

Greg Marcil, Mayor Pro-Temp

Clerk-Treasurer

