

Special Council Meeting  
Tape 1 of 1

February 12, 2007  
Side A

- 0006 Mayor Larsen called the Special Meeting of the Castle Rock City Council to order at 6:45 p.m. and adjourned for a 45 minute executive session to discuss personnel issues, with no action anticipated.
- 0040 At 7:34 p.m. City Attorney Tom O'Neill extended executive session for another 10 minutes to discuss personnel matters.
- 0058 Mayor Larsen adjourned the Special Meeting at 7:43 p.m.

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Clerk-Treasurer

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Mayor Barbara Larsen

Regular Council Meeting  
Tape 1 of 2

February 12, 2007  
Side A

- 0058 Mayor Barbara Larsen called the Regular Meeting of the Castle Rock City Council to order at 7:43 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Khembar Yund, Greg Marcil, Julie Bean and Jeff Skeie. Councilmember Smith was absent.
- 0108 Councilmember Skeie made a motion, seconded by Bean to approve the minutes of the January 22, 2007 Regular Council meeting. By roll call vote, unanimous 'Aye'.
- 0150 Roy Miller, 4235 Westside Highway, reports that concrete trucks from Sound Redi-Mix are damaging roads. These trucks are losing a white cement product, consisting of heavy silt with rocks which is hazardous to the environment and creates a road hazard. Miller listed various dates in 2006 and 2007 in which debris had fallen from these trucks. He felt this company is not being held responsible for the damage that the debris is causing. Miller requests that the city contact the Washington State Department of Transportation to address this issue.

Public Works Director David Vorse reports that SR411 is a state highway therefore this is a state issue. Castle Rock has a monthly street sweeping program that reduces the impact to city streets.

Cowlitz County Commissioner Axel Swanson stated that he will discuss this issue with the Cowlitz County Sheriffs Office. They may be able to issue a Public Safety Ticket. Commissioner Axel stated that he has received similar complaints in other areas.

Miller reports that he has a video tape recording showing numerous incidents of debris on the roadway from these trucks. Swanson suggests that Miller take this video to the Sheriffs Office.

- 0684 Mayor Larsen closed the regular meeting at 7:50 p.m. and opened the public hearing to take testimony on an amendment to increase fiscal year 2006 expenditure appropriations for Municipal Court, Finance Department and Water Fund.

Clerk-Treasurer Ryana Covington reports that these funds have exceeded appropriated levels due to unforeseen expenses in 2006, however sufficient funds are available in each affected budget to cover these costs. This amendment will increase those appropriations as follows: General Fund budgetary amendment of \$5,989 is needed for Municipal Court due to unanticipated court appointed attorney and jail costs; General Fund budgetary amendment of \$2,730 is needed for the Finance Office due to insurance and PERS retirement increases; and a Water Fund budgetary amendment of \$17,415 is needed to cover the unanticipated large amount of potable water that has recently been required to backwash the filters at the Water Treatment Plant when treating water with high turbidity.

- 0829 There being no public comment, Mayor Larsen closed the public hearing at 7:54 p.m. and opened the public hearing to take testimony on a request submitted by Bill Breneman for a Comprehensive Plan land use designation amendment and rezone from residential (R1) to commercial (C1) for properties that are currently developed both residential and commercial. The location of the property is 316 and 328 Huntington Avenue South and also includes parcels #30262, 30265 and 30427, on Huntington Avenue South.

City Planner T.J. Keiran reports that the Planning Commission held a hearing on September 13, 2006 and recommended approval of a Comprehensive Plan map amendment and rezone for five downtown properties owned by Bill Breneman on the condition that he provide an easement for the maintenance of the gas station water line, prior to council hearing this matter. This condition remains unresolved. Keiran recommends that council action on this rezone request be tabled until the utility easement is secured.

There being no further comment, Mayor Larsen closed the public hearing at 7:56 p.m. and resumed regular session.

- 1040 Ordinance 2007-02 amending the Castle Rock Comprehensive Land Use Designation and rezoning properties on Huntington Avenue S, from R1, residential to C1 commercial is tabled with no action taken at this time.
- 1084 Keiran stated that the Lower Columbia Community Action Council (CAP) has submitted an application for a 14 lot single family residential subdivision located

at 100 Michner Street SW. The U.S. Department of Housing and Urban Development (HUD) is providing funds for this project, and so the project was reviewed for compliance with the National Environmental Policy Act (NEPA). Staff found that this project meets the standards of NEPA and provided notice to that effect. The comment period expired on February 9<sup>th</sup> with no public comments being received.

Keiran requests that council consent to the Mayor signing form HUD-7015.15 stating that the project has been reviewed for compliance with NEPA laws and regulations, including proper public notice.

In response to a question from Councilmember Marcil, Keiran stated that the CAP property has been posted to notify of a Preliminary Platt Hearing on February 21<sup>st</sup>. CAP has submitted a request to vary from the Park and Open Spaces Dedication of Land requirements. The Planning Commission will present a recommendation after that hearing.

Councilmember Bean reports that she will abstain from voting on this issue as she is a CAP Board member.

- 1196 Councilmember Yund made a motion, seconded by Skeie to approve the Mayor's signing of form HUD-7015.15 stating that the CAP Subdivision Project has been reviewed for compliance with NEPA laws and regulations, including proper public notice. Councilmember Bean abstained, the rest Aye, motion passed.
- 1234 Keiran reviewed the following Planning Commission projects in 2006:
- A comprehensive plan and a zone change from residential to commercial were completed for 211 Second Avenue SW and 141 A street SW
  - Castle Rock Municipal Code Title 16 Subdivision Regulations was updated
  - Updated Public Works Standards and new Fee Schedule was adopted
  - Worked with Bill Breneman for a Comprehensive Plan land use designation amendment and rezone of the property at 316 and 328 Huntington Avenue South and parcels #30262, 30265 and 30427, on Huntington Avenue S
  - Began work on a 'code scrub' of the Zoning Code to identify and correct inconsistencies
- 1360 City Attorney Tom O'Neill reviewed the proposed ComCast Franchise Agreement for delivery of cable service to the community. He noted that ComCast was advised that this agreement would be discussed at this meeting, however no ComCast representative was present.

In Section 7.1 Franchise Fees the city will receive 3% of annual gross revenues from the operation of the cable system to provide cable service in the franchise area. By federal law the maximum amount allowed is 5%.

Section 2.2 Term of Franchise specifies that the term of this agreement is for five years. A longer term can be requested.

In response to a question from Councilmember Yund, O'Neill will research the term and fees that other cities receive.

In response to a question from Councilmember Skeie, O'Neill specified that under the terms of this agreement fees can be passed on to customers, however that could be negotiated.

Councilmembers Skeie and Yund would like the fees and terms of this agreement to be the same as in other communities.

City Engineer Mike Johnson commented upon Section 3.2.1 New Grades or Lines which provides for the relocation of grades or lines of any public way. Johnson suggests the inclusion of public utility to allow for more flexibility when relocating utility lines.

Public Works Director David Vorse pointed out Section 3.2.3 Restoration of Public Ways should include specifications that the restoration of any public way must meet City of Castle Rock Municipal Code relating to work in the public right-of-way. In addition, any restoration work must comply with Castle Rock Public Works Standards.

In response to a question from Councilmember Skeie, Vorse stated that when a road is cut it weakens the structure and must be repaired to comply with Castle Rock Public Works Standards.

In Section 11.3 Service to Governmental and Institutional Facilities Vorse would like to have internet service added.

1852 City Attorney Tom O'Neill will be working on the dangerous animal ordinance.

1877 Judy Chrisman, on behalf of her niece Shonda Simpson, 549 Balcer Street NE, requests a utility adjustment for January billing. Public Works has verified that there is no leak and therefore is not able to ascertain the high reading. Chrisman stated that Simpson's grandfather must have left water running when helping with repairs. Simpson told Chrisman that she had discovered a hose left on a few days after repairs were completed. Simpson is unable to attend this meeting as she is working.

In response to a question from Councilmember Skeie, Chrisman stated that they are reasonably certain that Simpson's grandfather left the water on as he has done this in the past.

In response to a question from Councilmember Yund, Covington reports that unusual circumstances is when there is no leak and the reason for high usage is unknown.

2051 Councilmember Bean made a motion, seconded by Marcil to approve a utility adjustment for 549 Balcer Street NE in the amount of \$153.23 for unusual circumstances. By roll call vote, Councilmember Skeie Nay, the rest Aye, motion passed.

2082 Sean Risner, 513 Powell Road, requests a utility adjustment for January. This residence is one of three located above the Bond Reservoir that had booster pump failure when the Bond Reservoir level was low. The utility adjustment is requested due to unusual circumstances and the reason for this high read is unknown. Risner stated that these three residences were without water for three days and all three pumps required repairs. In addition his washing machine is broken and the water usage should have been less than normal. Risner would like to verify that in the future a low level alarm system will be in place for the Bond Reservoir to notify of low levels.

Public Works Director David Vorse does not know the reason for the high usage at Mr. Risner's residence. Public Works verified on three occasions that there is no leak at this residence. Plans for a low level alarm at the Bond Reservoir will be reviewed at the next Regular Council meeting.

2277 Councilmember Marcil made a motion, seconded by Yund to approve a utility adjustment for 513 Powell Road in the amount of \$59.06 for unusual circumstances.

During discussion: In response to a question from Councilmembers Yund and Bean, City Attorney Tom O'Neill stated that the amount of adjustment is limited to what is allowed in the city ordinance, unless the ordinance is amended.

Vote on motion: By roll call vote, unanimous Aye.

Risner commented that David Vorse has been great to work with throughout this event and he is grateful that the city provides water to his residence.

2464 Mayor Larsen received a request from Vader School District supports the Vader School levy and bond issue.

Tape 1 of 2

Side B

Castle Rock School District Superintendent Rick Wilde reports that both the levy and bond must pass to prevent the closure of Vader School. The Castle Rock School Board endorses this levy and bond.

By council consensus a letter in support of the levy and bond will be sent to the Vader School District.

Wilde stated that if the school folds there will be a redistricting of Winlock, Toledo and Castle Rock school districts.

- 2753 City Engineer Mike Johnson presented an engineering services proposal for Downtown Parking Improvements Phase 1 in the amount of \$14,950. This project will improve the parking areas between Jackson Street and Cowlitz Street West to enhance downtown parking in the central business district. The area is approximately 20,000 square feet. The City intends to complete the construction of this project using city labor and/or contract specialty portions of the work. Phase 1 will provide the design services for the development of construction plans for the parking lot improvements and will include design of the parking lot, storm drainage systems, and site lighting. The first phase will also include survey, preparation of conceptual parking lot design, stormwater analysis, and preparation of rough grading and stormwater plans. Lighting, paving and striping plans will be completed in future phases.

In response to a question from Councilmember Marcil, Vorse specified that funding for Phase 1, the stormwater portion of this project, will be taken from the Stormwater Fund. Funding for the grading portion will come from the Arterial Street Fund. This project has been included in the 2007 Budget.

In response to a question from Councilmember Skeie, Vorse specified that this project includes the city owned property between Jackson Street and Cowlitz Street West. This project will double the amount of parking that is currently available on Cowlitz Street West.

- 3075 Councilmember Yund made a motion, seconded Bean to approve the Gray & Osborne, Inc. engineering services proposal for Downtown Parking Improvements Phase 1 not to exceed \$14,950. By roll call vote, unanimous Aye.

- 3111 Johnson requests approval of the Sewer Influent Trunk Replacement Project Change Order #1. This change order suspends the contract until the groundwater levels recedes to allow time for completion of this project, with no cost changes. Work must resume on or before June 1, 2007 unless groundwater levels have not receded by that time. On the day that work resumes, the contractor, Creagan Excavating, Inc., shall have thirty-one calendar days to complete the work. The contractor shall monitor groundwater levels monthly and report to the city. If a failure occurs on the remaining existing sewer main on Hibbard Street SW, the contractor shall mobilize to the site and repair the failure within 48 hours.

In response to a question from Councilmember Bean, O'Neill stated that the original contract resolves the issue of attorney fees in case any dispute arises.

In response to a question from Councilmember Yund, Johnson stated that the contractor has restored the disturbed areas. Councilmember Yund pointed out that large holes have developed on First Avenue SW because the contractor has used equipment on the streets without providing protection for the street surface. Johnson stated that preconstruction photographs can be used to determine the extent of damage.

3355 Councilmember Bean made a motion, seconded by Yund to approve the Sewer Influent Trunk Replacement Project Change Order #1.

During discussion: Councilmember Skeie stated that the alley south of Aden Street SW needs to be hydroseeded. Johnson will add this to the preliminary punch list.

Vote on motion: By roll call vote, unanimous Aye.

3496 City Engineer Mike Johnson reviewed bid results that were opened on February 7<sup>th</sup> for the Front Avenue NW Sidewalk Project. Bids included the following:

BIDDER	Schedule A 5' Sidewalk	Schedule B 6' Sidewalk	Schedule C Texturing
All Concrete Specialties Vancouver, WA	\$159,050	\$167,930	\$18,750
Integrity Excavating Battleground, WA	\$137,155	\$145,130	\$5,000
McNealy Excavating Washougal, WA	\$138,670.85	\$144,528.85	\$15,187.50
Tapani Underground, Inc Battleground, WA	\$150,545	\$157,530	\$6,500
Five Rivers Construction Longview, WA	\$186,663.26	\$196,263.60	\$7,550.00
Creagan Excavating Woodland, Wa	\$176,814.70	\$185,698.70	\$4,750
CivilWorks NW Inc Vancouver, Wa	\$150,142	\$154,588.75	\$6,887.50
Nova Contracting Chehalis, WA	\$153,075	\$159,945	\$9,750
Clear Span Construction Hillsboro, OR	\$157,756.30	\$167,822.30	\$1,450
B & H Construction Olympia, WA	\$145,555	\$152,170	\$21,875
City Engineer Estimate:	\$123,490	\$129,370	\$11,250

Public Works Director David Vorse reports that the Transportation Improvement Board (TIB) Pedestrian Safety & Mobility Program grant for this project is \$100,000. The maximum available from TIB is \$138,092 and the city has submitted a request to increase the grant award amount. Engineering costs for this project is approximately \$20,000 which needs to be added to the total project cost.

A \$30,000 grant for this project from Cowlitz County Rural Development from the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy

for Users (SAFETEA-LU) program receives federal funds with federal regulations. Vorse stated that it can be difficult to use federal funds for a small project due to added federal grant requirements. To enable communities to begin projects in a timely manner, Cowlitz County has offered to exchange the federal funds for local funds that have less time consuming and costly requirements. Vorse stated that this fund swap is conditional upon negotiations with Cowlitz County. The city would be responsible for these funds if Cowlitz County is unable to meet the requirement for the federal funds.

Proposed funding for this project includes: TIB \$100,000 (with a possible increase of \$38,000), SAFETEA-LU \$30,000 and city funds \$15,000; total of \$183,000. Vorse recommended that if SAFETEA-LU funds are not available, funding for the city Entrance Feature Project could be reduced this year.

Vorse recommends councilmembers approve Schedule B, the six foot wide sidewalk, due to the likelihood of development in this downtown district. The low bid for Schedule B is McNealy Excavating in the amount of \$144,528.

In response to a question from Mayor Larsen, Vorse specified that a five foot wide grass strip between the curb and sidewalk will provide the right-of-way location for utilities. There will be no grass strip north of Barr Street after the sidewalk crosses Front Avenue. This region will require fill.

In response to a question from Councilmember Bean, Vorse stated that the sidewalk north of Barr Street could be reduced to a width of five feet.

In response to a question from Councilmember Yund, Vorse stated that Cowlitz County feels comfortable swapping funds, however, a formal agreement will be necessary.

Clerk-Treasurer Ryana Covington noted that the \$15,000 budgeted by the city is the mandatory match for the TIB funds.

In response to a question from Councilmember Yund, Johnson stated that councilmembers do not have the option of choosing separate contractors for each schedule. The award must go to a single contractor for the entire project.

In response to a question from Councilmember Bean, Johnson stated that the project must be awarded to the lowest qualified bidder for Schedule A or B, Schedule C is an add on. Vorse specified that in Schedule C the textured sidewalk will be installed only at the bulb outs which will be located at Shintaffer and Barr Street NW. In addition, if the Cowlitz Street West Revitalization Project is short of funds, the texturing may need to be cut from that project.

In response to a question from Councilmember Marcil, Johnson answered that the sidewalk on Cowlitz Street West is eight to ten feet wide in the business district.



This allows room for pedestrian passage, benches and planters. Vorse stated that six feet wide is usually the minimum width for a business district. Vorse recommends giving priority to width over texture.

In response to a question from Councilmember Skeie, Vorse stated that he has requested abutting property owners to provide specifications for future development to avoid future disturbance of the sidewalk.

Johnson stated that the council has 60 days to award the project. A reference check for low bidders still needs to be completed.

If the city and Cowlitz County agree to a fund swap, Councilmember Marcil would like to postpone the Entrance Features Project until the federal funds are secured.

4773 Councilmember Bean made a motion, seconded by Yund to award the Front Avenue Sidewalk Project Schedule B to McNealy Excavating contingent upon a positive reference check, and to swap funds with Cowlitz County to have those funds available for use on this project. By roll call vote, unanimous Aye.

4873 Vorse reports that a large water leak was discovered in the briers located near the slough, east of the Wastewater Treatment Plant. Since repairing the leak, the wells are now able to keep up with the water demand. Approximately 70,000 gallons per day was lost as a result of this leak.

Hughes Waterworks began performing citywide leak detection today. Four minor leaks were discovered. Vorse has recently been receiving reports of low water volume when the Water Treatment Plant is in backwash. He suspects the problem may be a malfunctioning valve, however he is currently working with the engineer to ascertain the reason

Tape 2 of 2

Side A

145 The engineer and Vorse discussed new State regulations which limit the amount of unaccountable water in the system.

215 Vorse provided a summary of projects completed in 2006 and proposed projects for 2007. He noted that in 2006, the city applied for 18 grants and low interest loans and was awarded \$4,110,000. Vorse credited his staff, public works secretary Barbara Roller and the finance office staff for the successful completion of these projects. Councilmember Yund remarked that for those who have questioned city employee salaries, this is a prime example of why the city council pays their people the amount that they do.

618 Clerk-Treasurer Ryana Covington requests payment of January expenditures in the amount of \$332,075.71 as outlined on the Summary of Claims and further

described as check numbers 35758 through 35886 for general expenditures and check numbers 19375 through 19416 for payroll expenses.

642 Councilmember Yund made a motion, seconded by Skeie to approve January expenditures in the amount of \$332,075.71 as outlined in the Summary of Claims.

In discussion: Councilmember Skeie questioned the purchase of polarized Oakley sunglasses in the amount of \$171.24. Chief Heuer had approved this purchase, from the uniforms and clothing expenditure line item.

Covington stated that when the monthly expenditure file report is distributed for review, any unusual expenses are brought to the attention of the Audit Committee members. It is their responsibility to request further information and to make a recommendation for payment. Information provided by Chief Heuer pertaining to this purchase was forwarded to the Audit Committee members.

Councilmember Skeie stated that he has reviewed the police officer bargaining contract, requiring officers to request approval for uniform purchases. The officer made the request and a supervisor approved the purchase to be credited against the officer's contractual uniform provision. Skeie stated that the bargaining contract identifies items that are to be considered uniforms, but does not include sunglasses. Skeie stated he is concerned that if this is considered a part of the officer's uniform, will the city need to provide this to everyone.

Councilmember Yund stated that his impression was that contractually, officers are given a set amount each year for uniforms.

Councilmembers reviewed the Collective Bargaining Contract that states 'city shall provide a uniform and cleaning allowance of \$650/year per officer.'

Councilmember Yund asked why the city does not pay the officer this stipend at the beginning of each calendar year. Covington answered that based on past practice in the police department each officer is required to submit their uniform expenditure for approval, prior to payment.

Councilmembers Bean and Skeie felt that sunglasses would not justify as a portion of the officer uniform, based on the CBA.

In answer to Mayor Larsen's question, Councilmember Skeie noted that sunglasses could be purchased at a lesser amount, however he still does not feel this is a uniform issue, but more of an equipment expense. If somebody wants to use a type of sunglasses that were not assigned as equipment, then they could purchase it themselves.

Councilmember Yund felt that the uniform allowance is included in the CBA as a benefit to the employee. Covington stated that Chief Heuer provided written

documentation regarding the benefits of this purchase and that documentation was forwarded to the Audit Committee.

Councilmember Skeie stated that if the CBA was worded differently, he would not have a concern. But based on past practice, that money is for uniforms and cleaning.

Councilmember Marcil felt this was out of range for the price of sunglasses. Councilmember Yund stated if this is a benefit to the employee in the amount of \$650 and they wanted to spend their allowance in this way, they should be able to, however they still are required to have their uniforms meet certain standards.

City Attorney O'Neill noted that whatever decision that council makes, the issue could be a grievable issue under the contract.

Councilmember Yund stated the purchase was approved by a supervisor and he suggested that this is an issue that should be taken up with Chief Heuer with reference to council's feelings pertaining to the expense and contract obligations.

Councilmembers Skeie and Bean voiced concern with developing a past practice issue. Councilmember Skeie stated if the CBA would include uniform and equipment purchases, he would not have a problem with this issue. He does not want to expand the definition of uniforms. Councilmember Yund stated that this definition has already been expanded with the purchase of jump suits.

In answer to Councilmember Marcil's question, Councilmember Yund noted that Kelso, Longview and Kalama pay directly to the officers the total amount of their uniform allowance.

In answer to Councilmember Bean's question, Covington stated that the police budgeted line item for uniforms and clothing is budgeted at more than \$650/officer because it also includes expenses for Chief Heuer and for repair or replacement of uniforms damaged in the line of duty.

Mr. O'Neill reviewed Article 8 of the CBA contract and determined that nothing would prohibit the council from paying the officer a lump sum of \$650/year for uniforms. He stated that the contract is restrictive to what expenses it is applied to; literally for uniform and cleaning allowance and includes a list of items to be provided by the city.

In answer to Councilmember Yund's question, O'Neill stated there is also a provision in the contract that allows the employee to use money in the clothing allowance to upgrade.

O'Neill suggested that the contract could be modified to meet the needs of the department.

Councilmember Skeie stated he would prefer that the city not pay for sunglasses, but rather distribute the clothing allowance funds in the CBA contract directly to the officers. Then if they want to use it for equipment, he does not have a problem with that.

Councilmember Bean stated this would also reduce the administrative workload for Chief Heuer.

Councilmember Yund made a motion, seconded by Skeie to amend the above motion to approve the January expenditures in the amount of \$331,904.47, and deleting payment to Matco Tools in the amount of \$171.24. By roll call vote, unanimous 'Aye'.

- 1719 Councilmember Bean made a motion, seconded by Skeie to pay the officers at the beginning of each year their uniform allowances, less any expenditure already made in 2007.

Discussion: Councilmember Marcil noted that under the current practice, the city would still be able to retain the unspent funds. Councilmembers Yund and Skeie stated these funds do get used.

Councilmember Yund stated his intent is that the money is distributed in accordance to current tax laws.

Vote on the above motion: Councilmember Marcil voted 'Nay' and the remaining councilmembers voted 'Aye'. Motion carried.

- 1901 Mayor Larsen and Councilmember Bean attended the Lower Community Action Program (CAP) annual banquet.
- 1971 Councilmember Bean made a motion, seconded by Yund to approve the leak adjustment request submitted by Kathleen Reece, 514 Fifth Avenue SW in the amount of \$119.86. By roll call vote, unanimous 'Aye'.
- 2002 Councilmember Bean made a motion, seconded by Yund to approve Resolution No. 2007-02, a resolution establishing vacation schedules for full-time city employees not covered by a collective bargaining agreement, on first reading. By roll call vote, unanimous 'Aye'.
- 2062 Mayor Larsen requested the clerk-treasurer to provide salary comparisons for the mayor and city councilmembers, based on the most recent AWC Salary Survey. A committee to review these comparisons will be established at the next regular council meeting.

- 2077 Councilmember Yund made a motion, seconded by Bean to approve Ordinance No. 2007-01, an ordinance amending appropriations for fiscal year 2006. Amendments will affect the Municipal Court, Finance Department and Water/Sewer Fund, on first reading. By roll call vote, Unanimous 'Aye'.
- 2088 Councilmember Skeie requested to clarify on public record the reason for voting against adoption of the salary schedule. He stated that during discussion pertaining to the police department Collective Bargaining Agreement, there was a miscommunication relating to the salary percentage increase. He voted to approve the contract because he believed that the increase was limited to 4% over the 2006 rates. If he had known that the contract allowed for a 10% increase in the base, plus other items, he would not have voted for the contract.
- 2158 Mayor Larsen read a letter from Barbara and Alan Thompson, Olympia, WA., praising the response and assistance they received from Clerk-Treasurer Ryana Covington and Deputy Clerk II Joanne Purvis. Mr. and Mrs. Thompson own property within the city limits. The letter also praises the Castle Rock Police Department for their response to a recent break-in at their property.
- 2222 Mayor Larsen adjourned the meeting at 9:55 p.m.

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Mayor Barbara Larsen

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Clerk-Treasurer