

- 0008 Mayor Barbara Larsen called the Regular Meeting of the Castle Rock City Council to order at 7:32 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Khembar Yund, Greg Marcil, Julie Bean, Ed Smith and Jeff Skeie.
- 0085 Councilmember Bean made a motion, seconded by Yund to approve the minutes of the December 11, 2006 Regular Council meeting. By roll call vote, Councilmembers Smith and Skeie abstained, the rest "Aye", motion passed.
- 0113 Mayor Larsen closed the regular meeting at 7:34 and opened the public hearing to take testimony on an amendment of the 2006 fiscal year Street Fund in the amount of \$5,000.

Clerk-Treasurer Ryana Covington reports that a transfer of \$5,000 from the General Fund to the Street Fund is needed to cover costs incurred for unexpected repairs to the lift truck.

There being no further comment, Mayor Larsen closed the public hearing at 7:36 p.m. and resumed regular session.

- 0195 Gene Frymire, 304 Growlers Gulch, expressed concern on behalf of the Cowlitz Pomona Grange on the proposed development of the Cowlitz County Fairgrounds parking area for a senior center. The Grange objects to the development of this Cowlitz County owned property as it will eliminate the possibility of future expansion at the fairgrounds and reduce available parking. This objection is not to any specific proposed project.
- 0450 Evelyn Austin, 304 Old Spirit Lake Hwy, requests a utility adjustment for November. The reason for this high usage is unknown. Clerk-Treasurer Ryana Covington clarified that an adjustment to this account would be for unusual circumstances. Austin stated that she had been gone for a week in November. A leak was never found and the meter appears to be working properly.
- 0676 Councilmember Marcil made a motion, seconded by Yund to permit a utility adjustment for 304 Old Spirit Lake Hwy in the amount of \$209.47.

During discussion: In response to questions from Councilmember Skeie, Austin stated that she did not notice any accumulation of water in the yard and does not feel that a neighbor could be responsible due to the distance between properties.

In response to a question from Mayor Larsen, Public Works Director David Vorse replied that when meters malfunction they read low, not high.

Vote on motion: By roll call vote, unanimous 'Aye'.

0894 Duane Yeager on behalf of PJ's Pizza Express, 209 Huntington Avenue N, requests a utility leak adjustment for November due to a broken pipe that has been repaired. Because of the excessive amount of rain in November this leak was difficult to detect. This area of the private water line has had numerous breaks in the past and will be replaced soon. This section of pipe delivers water to the building next to PJ's and has been turned off as that building is not currently in use.

In response to a question from Yeager, Covington explained that sewer costs are incurred as these buildings are on an active account. The meter must be locked off in order to avoid that expense. A separate meter would be needed for the additional building.

1161 Councilmember Smith made a motion, seconded by Bean to approve a utility adjustment at 209 Huntington Avenue N in the amount of \$524.04. By roll call vote, unanimous 'Aye'.

1185 Public Works Director David Vorse requests a utility adjustment for Lions Pride Park, 1400 Huntington Avenue S. An irrigation pipe for the entrance features broke. This line is not locked off in the winter as it also supplies the restroom with water and includes sewer charges. This line has been repaired.

1264 Councilmember Skeie made a motion, seconded by Marcil to approve a utility adjustment at 1400 Huntington Avenue S in the amount of \$349.96. By roll call vote, unanimous 'Aye'.

1293 City Attorney Tom O'Neill reports that he has been unsuccessful in finalizing the Comcast Franchise Agreement.

1334 Police Chief Bob Heuer stated that he has a litigation issue for discussion in executive session.

Heuer reports that the upstairs remodel is nearing completion and the relocation has begun.

1392 City Engineer Mike Johnson reports that during the flood events in November two areas at Lions Pride Park sustained significant erosion. These areas of erosion are continuing to worsen. The erosion appears to have been the result of surface water collecting at local low points along the bank and cutting a channel in the saturated dredge spoils. In one location, an area approximately 60' x 30' has been eroded away. In another location, an area approximately 10' x 20' has been eroded away. Public Works Director David Vorse showed these problems to FEMA representatives when they visited, but FEMA indicated that they are not eligible for federal assistance because a structure was not damaged or endangered. If no action is taken, the bank along the south end of Lion's Pride Park will continue to erode away, ultimately endangering Huntington Avenue. The two areas where

erosion occurred in November are currently the most susceptible to further erosion since they are areas where concentrated stormwater runoff can funnel into. It appears that these erosion problems will likely require a two part solution.

First, the two areas where erosion recently occurred should be filled and armored to prevent further erosion. Approximately 200-300 cubic yards of rip rap might be needed to fill and armor these areas. In addition, surface grading at the top of the bank should be revised to direct water away from the bank in these areas. Berms or drainage structures and pipe could be used to accomplish this task. This work would likely require a Shoreline Substantial Development permit. As long as work occurred above the ordinary high-water mark, a Hydraulic Project Approval and Army Corps of Engineers permit should not be necessary. Estimated costs for this work range from \$20,000 to \$40,000.

For the long-term solution, the entire bank must be armored or the river energy must be better directed or dissipated. The dredge spoil banks are susceptible to erosion during high water. The existing pilings just upstream, tend to create an eddy that further erodes the bank. Due to endangered species concerns, it is unlikely that armoring with rip rap below the ordinary high water mark would be allowed by the Army Corps of Engineers. Installation of barbs and/or redirecting the piling at a sharper angle upstream to create a "barb" might be a potential solution for dissipating river energy. Alternatively, removal of the piling could reduce the eddys from forming. The best long-term solution will need to be developed through evaluation of alternatives with experts in river geomorphology. Any work in the river would require a Shoreline Permit, Hydraulic Project Approval, and Corps Permit. These permits can take 1-2 years to obtain. Estimated costs for this work range from \$50,000 to \$250,000.

Councilmember Smith noted that the federal government will assist after damage is done rather than spent a little money to prevent the damage from occurring. Johnson stated that these repairs may be eligible for FEMA Hazard Mitigation Program. Public Works Director David Vorse reports that after reviewing this problem with the FEMA Hazard Mitigation Officer, there is not a lot of hope of receiving this funding.

In response to a question from Councilmember Yund, Johnson stated that rock can be added to the areas of erosion above the ordinary high water mark to reduce further erosion. This will only require a Shoreline Permit.

Vorse pointed out that there are no funds for this material. The Port of Longview has a large quantity of concrete chunks that may be used for this purpose. Vorse will explore this option.

- 1613 Johnson reviewed the Front Avenue Sidewalk Project. A request for bids received a solitary bid last year that was subsequently rejected. Johnson recommends advertising for bids for this project at this time.
- 1647 Councilmember Bean made a motion, seconded by Yund to direct the City Engineer to advertise for bids on the Front Avenue N Sidewalk Project. By roll call vote, unanimous 'Aye'.

- 1664 Johnson updated that the Sewer Influent Trunkline Replacement Project is still being delayed due to the high groundwater table.

Councilmember Marcil reports that cars are having trouble driving over the ramp that was placed over the bypass pump on Third Avenue SW. In addition excavators are driving on the paved roads when they should be unloading this large equipment at the job site. Councilmember Skeie stated that the ramp on Second Avenue SW also causes problems. Councilmember Smith noted that equipment has crushed the sidewalk on Hibbard Street and Second Avenue SW. Johnson will notify the contractor of these issues.

- 1790 Clerk-Treasurer Ryana Covington requests payment of December expenditures in the amount of \$324,197.85 as outlined on the Summary of Claims and further described as check numbers 35637 through 35757 for general expenditures and check numbers 19328 through 19374 for payroll expenses.

- 1798 Councilmember Yund made a motion, seconded by Marcil to approve payment of December 2006 invoices in the amount of \$324,197.85, as described in the Summary of Claims. By roll call vote, unanimous 'Aye'.

1850 Report of Meetings

Councilmembers Yund and Marcil have attended meeting to evaluate supervisor's salaries. This will be discussed further in executive session.

- 1885 Councilmember Yund made a motion, seconded by Smith to approve Resolution 2006-21 relating to setting rates and minimum charges for water and sewer services and amending Resolutions 2004-11 and 2005-14, effective for January billing, on second reading.

During discussion: In response to a question from Councilmember Skeie regarding Section 4, statement "provided no water is used", Covington explained that this is unchanged from the previous resolution. Councilmember Skeie pointed out a confusing statement in Section 13 which is a typographical error. In response to a question from Councilmember Skeie regarding Section 14, Covington explained that residents on extended leave do not receive a late charge and have the choice of statement forwarding or holding until they return.

Vote on motion: By roll call vote, unanimous 'Aye'.

- 2032 Councilmember Marcil made a motion, seconded by Yund to approve Ordinance 2006-14 amending the Street Fund in the amount of \$5,000, on second reading. By roll call vote, unanimous 'Aye'.

- 2045 Councilmember Smith made a motion, seconded by Skeie to approve a utility adjustment for Wilson Oil Company, 110 Allen Avenue SE, in the amount of \$233.20. By roll call vote, unanimous 'Aye'.
- 2109 Councilmember Yund made a motion, seconded by Marcil to approve Resolution 2007-01 certifying designation of authorized representatives for the City, to obtain federal and/or state emergency or disaster relief funds, on first reading. By roll call vote, unanimous 'Aye'.

Covington reports that due to the full council vote of unanimous 'Aye', a second reading is not needed for Resolution 2007-01.

- 2144 Councilmember Yund made a motion, seconded by Skeie to retain Councilmember Smith as Mayor Pro Temp. By roll call vote, unanimous 'Aye'.

All 2007 Committee Appointments will remain the same as in 2006 with the exception of the Jail Committee which no longer meets.