

CALL TO ORDER

Mayor Paul Helenberg called the September 12, 2016, regular meeting of the Castle Rock City Council to order at 7:32 pm., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Keesler, Ellen Rose, and Earl Queen. Mike Davis was absent.

BUSINESS FROM THE FLOOR - NoneDEPARTMENT REPORTS

1. Public Works Director Dave Vorse announced that the Port of Longview has agreed to grant funding in the amount of \$49,350 toward the hydraulic evaluation for the Al Helenberg Memorial Boat Launch.
2. Mayor Helenberg reported attending the annual Bike Park Blowout event last weekend. There was a good turnout for the event.
3. Mayor Helenberg requested a 'Moment of Silence' in memory of Harold Erdelbrock, who died over the weekend. Mr. Erdelbrock was very active in the community and served on the Castle Rock School board.

The mayor also requested a 'Moment of Silence' for the 14 year old, Castle Rock Middle School student who recently committed suicide. The mayor stated this was very disturbing and a sad event for our community.

COUNCIL AND AD HOC COMMITTEE REPORTS

1. Mayor Helenberg noted that Nancy Chennault's term of office on the Cowlitz Economic Development board will end soon. The mayor stated he would submit for the board position to assure continued representation for Castle Rock. By consensus, Councilmembers supported submitting the mayor's name as representative to that board.

CONSENT AGENDA

1. Councilmember Queen made a motion seconded by Rose to approve the minutes of the August 22, 2016 regular council meeting. Councilmember Rose noted one correction to be made; Dr. Blaine Kennington offered a \$200 donation for the AIB Conference; not Dr. Ayoub as noted in the minutes. By roll call vote; unanimous 'Aye' to approve the minutes, as amended.
2. Councilmember Rose reviewed August invoices prior to the meeting. Councilmember Rose made motion, seconded by Queen to approve August invoices in the amount of \$480,782.29 as described on the Fund Transaction Summary and further described as check numbers 47424 through 47522 for general expenditures and check numbers 24810 through 24830 for payroll expenses, adjustment number EFT 462-8/16, EFT Payroll Draw 8/15/16 and EFT Payroll 8/31/16, NACHA Draw #1788881 and Month End NACHA Batch#1791946. By roll call vote; unanimous 'Aye'.
3. Covington requested approval to pay \$5,285.20 for Invoice #2286 from the City of Longview for sidewalk repairs on Front Avenue and Third Street. Public Works Director Dave Vorse stated \$3500 of this cost will be funded by an AWC Loss Control grant; with the remaining amount paid from the

Street Fund (sidewalk maintenance). This project took care of 90% of the city's tripping hazards. There are a couple of places that will need to be engineered prior to the repair work being completed. Councilmember Kessler made a motion seconded by Councilmember Rose to approve Invoice #2286 to the City of Longview as described above. By roll call vote; unanimous 'Aye'

Councilmember Lee noted an issue with the sidewalk on Huntington Avenue South, in front of the Christian Church parking lot. Vorse stated the city would be responsible if the sidewalk issue was created by the street trees. He would review that section of the sidewalk to determine if any repairs are needed at this time.

OLD BUSINESS - None

NEW BUSINESS

1. Public Works Director Dave Vorse requested council approval to extend the current year paving project to include the bridge approach and two other sections on Huntington Avenue South; at a cost not to exceed \$10,000. Vorse stated that \$40,000 was appropriated from the Transportation Benefit District (TBD) funds to pay for street improvements in 2016. The proposed projects did not cost as much as anticipated; and Vorse believes there are adequate funds remaining to repair those areas. Work would be completed by city and county forces. This project was initially considered to be completed in the current fiscal year; but was moved down the list because of concerns over adequate funding. Councilmember Queen made a motion, seconded by Rose to approve additional paving on Huntington Avenue South as requested by Vorse; for a cost not to exceed \$10,000 and funded by the TBD. By roll call vote; unanimous 'Aye'.
2. Councilmembers reviewed a request submitted by Connie Tastad, Pioneer Avenue NE, for an adjustment to her utility account in the amount of \$556.16; due to a broken water line under her house. The leak affected usage in the August billing period. Mayor Helenberg noted Ms. Tastad has submitted the required documentation and the leak was verified as being repaired. Councilmember Kessler made a motion seconded by Queen to approve a leak adjustment in the amount of \$556.16 for the month of August, as requested by Connie Tastad. By roll call vote; unanimous 'Aye'
3. Mayor Helenberg noted Councilmember Davis' continued absenteeism from council meetings and asked for council direction. Councilmembers requested the mayor contact Councilmember Davis to ascertain if he intends to continue to serve on the council. Councilmembers requested this issue be included for discussion at the next council meeting.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:46 pm.

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Mayor Paul Helenberg

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Clerk-Treasurer Ryana Covington