

CALL TO ORDER

Mayor Paul Helenberg called the May 8, 2017, regular meeting of the Castle Rock City Council to order at 7:30 pm., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen and Ellen Rose.

BUSINESS FROM THE FLOOR – NonePROCLAMATIONS

1. Mayor Helenberg read a proclamation for National Police Week; May 14-20, 2017 and presented the proclamation to Officer Charlie Worley. The mayor directed flags to be flown at half-staff on May 15, 2017 in honor of Peace Officer's Memorial Day.

Representatives from Cowlitz County Chaplains stated there have been 44 deaths this year across the nation. He thanked the officers for their service and noted what a privilege it is to work with the officers. Officer Worley praised the families, chaplains and local support for helping to make their job easier.

2. Mayor Helenberg read a proclamation honoring Castle Rock Lions Club in recognition of seventy years of service to the community. Mayor Helenberg noted several of their projects have had a significant positive impact and he praised their members for their leadership and vision.

DEPARTMENT REPORTSOfficer Charlie Worley, representing Castle Rock Police Department

- reported their department hosted a Drug Take Back day during the city's annual clean-up event. There was approximately ten pounds of pills turned in on that day. He estimated there have been over 230 pounds of unused pills collected through this program.
- last weekend Castle Rock Police Department hosted mock scene training for those attending the county's Reserve Academy. Worley reported the department has two reserves attending and both are doing exceptionally well in the academy. The academy continues for another month.
- the new police vehicle has arrived and is in the process of getting fit for use. He estimated the vehicle to be ready for use in two or three weeks.

City Attorney - Frank Randolph – no report

Public Works Director Dave Vorse

- updated city council on the sewer repair work on Huntington Avenue North. The damage to the pipe was longer than first estimated. Initially the damaged area was estimated to be 30' in length; however the damaged area was actually 92' long. The cost to repair this section was \$17,679.06 and the city is requesting Washington State Department of Transportation to pay for the entire repair cost. Vorse stated the repair project and the lining are now complete.

Librarian Vicki Selander – no report

Council And Ad Hoc Committee report

- Mayor Helenberg provided a summary of the April 29<sup>th</sup> Spring Clean-Up Event. Over 200 people volunteered, including 83 students from the High School and School Superintendent Jim Mabbott. The mayor thanked Nancy Chennault and her volunteers for their work and the Clean-Up Committee for a

well-organized event. Brian Engraf and Carolyn Kennington chaired the event. Vorse also noted that AmeriCorp volunteers helped at the Visitor Center.

Nancy Chennault, Castle Rock Community Development Alliance (CRCDA) Board Member

- distributed business cards for Castle Rock Community Development Alliance outlining their projects, identifying their website and Facebook page. Some of their listed projects include Festival of Lights, marketing, Castle Rock Blooms, Street Art and business development.

- Jana Gann, Chairperson for the Festival of Lights event reported their fundraiser bazaar, held on April 29<sup>th</sup> was not as successful as they had hoped. There were several vendors; however not enough shoppers. They will be evaluating future fundraisers; with the possibility of changing the date of the event.

- reported that AmeriCorps volunteers worked at the Visitor Center. They were able to begin work on a new picnic structure at that site. Chennault noted CRCDA has received several donations, some of which include the following: trees from several timber companies, bark dust from PacFibre, trucking from DeRosier Trucking, picnic structure building material from NW Innovation and an old logging truck from Krume Logging and Excavation. She also noted that Proven Winners again will be donating plants; including 100 roses, for the North Trailhead lot.

- reported there are now enough funds to complete the street banners. This project is funded by the annual Street Art project and through donations. She noted it takes about four years to raise funds for the banners.

CONSENT AGENDA

1. Councilmember Queen made a motion, seconded by Lee to approve the minutes of the April 24, 2017 regular city council meeting. By roll call vote, unanimous 'Aye'.
2. Councilmember Lee reviewed April invoices prior to this meeting; no issues were noted. Councilmember Queen made a motion, seconded by Rose to approve the April expenditures in the amount of \$494,143.30 as described on the Fund Cost Allocation report and further described as adjustment number EFT 492-4/17 and check numbers 48191 through 48277 for general expenditures and adjustment number EFT Payroll Draw 4/15/17, NACHA Draw Pay Batch#1831488, EFT Payroll 4/28/17, NACHA March Pay Batch# 1834127 and check numbers 24996 through 25014 for payroll expenditures. By roll call vote, unanimous 'Aye'.

OLD BUSINESS - None

NEW BUSINESS

1. Councilmembers reviewed a proposal from Cowlitz Clean Sweep for removal of a 1000 gallon underground storage tank located at the former Exhibit Hall building on Front Avenue NW. Estimated cost of this project is \$10,150, not including any applicable sales tax. Mayor Helenberg stated it has been determined that some contaminated soil is present. The city has been informed by AWC RMSA insurance that they will pay up to \$12,000 for the cost to remove and mitigate those environmental issues. Councilmember Kessler made a motion, seconded Queen to approve Cowlitz Clean Sweep proposal to remove the underground fuel tank located at the former Exhibit Hall building on Front Avenue NW. By roll call vote; unanimous 'Aye'.

Mayor Helenberg announced the sale of the former Exhibit Hall building was completed last week. The buyers will withhold \$20,000 from payment until the underground tanks are removed. In answer to Councilmember Rose's question, Mayor Helenberg stated the tanks are slated for

removal on May 26<sup>th</sup>.

2. Vorse requested approval of Resolution No. 2017-05, a resolution to deem the 2000 Rand Bobcat Skid steer as surplus. He noted the city has owned this equipment for quite a while and it is not big enough for current needs. Vorse stated he would like to sell this equipment and purchase another Skid steer this year. There was \$25,000 appropriated in the 2017 budget for purchase of a replacement skid steer. Vorse stated purchase price is between \$30,000 - \$35,000. He anticipates getting between \$15,000 - \$20,000 from the sale of the current skid steer; which would provide adequate funds from the new equipment. Councilmember Kessler made a motion, seconded by Rose to approve Resolution No. 2017-05, a resolution deeming certain inventory to be surplus and authorizing disposal, on first reading. By roll call vote; unanimous 'Aye'.

#### OTHER BUSINESS

- Nancy Chennault stated that one of the categories for the American In Bloom program is 'Heritage Preservation'. Castle Rock Bloom Team member Marti Boshardt has completed research on the historic jail and interpretive signage is being developed for the site. Private donations will cover the cost of the sign.
- Castle Rock Lions Club has donated \$3,000 for a structure to be erected over the old growth log at Lions Pride Park. In addition, a local Eagle Scout would like to complete this as part of his community project. He also will be soliciting funds for an interpretation sign.
- Chennault and city employee Brian Engkraf met with Jeff Sullivan of J & M Metal Works regarding the Huntington Avenue South entry feature project. Colors were selected for the acid wash to cover the concrete. The acid wash will be applied this week and the trough sealed. Mr. Sullivan will donate the stainless steel for the lettering and flying geese figures. Sullivan also will be doing the metal work for the waterfall. The metal work should be completed in approximately three weeks.
- Councilmember Queen asked for an update on the proposed improvements to the Boat Launch facility. Vorse stated he is waiting for legislation to approve the funding for the project. This funding will pay for the design and permitting; which will take up to two years to complete. Completion of the sand clean-up at the boat launch and dock repair is waiting approval from the Corps of Engineers.
- Pathways 2020 Community Report Card will be released on June 25<sup>th</sup>. Castle Rock Blooms will be featured as part of the presentation.
- Vorse reminded councilmembers of the June 22<sup>nd</sup> AWC RMSA Annual Loss Control dinner in Vancouver, WA. All attendees will receive one loss control grant per entity; so it would be beneficial to attend.

#### ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:08 p.m.

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Paul Helenberg, Mayor

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Ryana Covington, Clerk-Treasurer