

CALL TO ORDER

Mayor Paul Helenberg called the March 13, 2017, regular meeting of the Castle Rock City Council to order at 7:31 pm., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen and Ellen Rose.

DEPARTMENT REPORTSSergeant Scott Neves (serving as Acting Police Chief)

- reported on status of Reserve Officer participating in the County's Reserve Officer Academy. Castle Rock Reserve Officer Zimmerman was voted as Class President by his peers.
- the new patrol vehicle has been ordered; estimated delivery in May. The vehicle will then be retrofitted before being placed into service.
- Chief Heuer's date of return has been extended; no return date has been determined at this time.

Nancy Chennault, Castle Rock Community Development Alliance (CRCDA) Board Member

- reported the Annual Meeting of CRCDA was well attended. The March 6th meeting included reports from various business owners and highlighted new business development.
- represented CRCDA at the Building Bridges Conference in California. She is planning to provide a presentation to both Cowlitz-Wahkiakum Council of Governments and the city council on conference highlights.

CONSENT AGENDA

1. Councilmember Queen made a motion, seconded by Rose to approve the minutes of the February 27, 2017 regular city council meeting. By roll call vote, unanimous 'Aye'.
2. Councilmember Queen made a motion, seconded by Rose to approve the minutes of the March 1, 2017 Special Council meeting.
3. Councilmember Lee reported he reviewed February invoices and did not find any issues. Councilmember Queen made a motion, seconded by Kessler to approve the February expenditures in the amount of \$248,551.26 as described on the Fund Transaction Summary and further described as adjustment number EFT 481-2/17 and check numbers 47995 through 48098 for general expenditures and adjustment number EFT Payroll Draw 2/15/17, NACHA Draw Pay Batch#1821368, EFT Payroll 2/28/17, NACHA January Pay Batch# 1823368 and check numbers 24956 through 24976 for payroll expenditures. By roll call vote, unanimous 'Aye'.

OLD BUSINESS

1. Councilmember Kessler made a motion, seconded by Queen to adopt Resolution No. 2017-01, a resolution declaring certain inventory items as surplus, on second reading. By roll call vote; unanimous 'Aye'.
2. Councilmember Queen made a motion, seconded by Kessler to adopt Resolution No. 2017-02, a resolution authorizing financing of equipment through the State Treasurer, Local Program, to fund purchase of a new patrol vehicle, on second reading. By roll call vote; unanimous 'Aye'.

NEW BUSINESS

1. Donne Grose, Chairperson for Rod Run To The Rock Car Show, requested council approval to use city right of way and to close several streets for the event. Mrs. Grose stated the car show will be held

July 22, 2017 from 5:30 a.m. to 4:30 p.m. She would also like permission to place event signage on city right-of-way. Grose stated the street closures would be the same as in past years and she would provide proof of liability insurance to the city. Councilmember Queen made a motion, seconded by Rose to allow the annual Rod Run To The Rock Car Show and to approve Mrs. Grose's request for street closures during the event and to place event signage on city right-of-way. By roll call vote; unanimous 'Aye'.

2. Ryan Becker, 409 Lakewood Ct. SE, requested an adjustment to his February utility bill in the amount of \$345.35 due to a leak. Councilmember Kessler made a motion, seconded by Queen to approve Mr. Becker's leak adjustment in the amount of \$345.35. By roll call vote; unanimous 'Aye'.
3. Public Works Director Dave Vorse requested council approval to remove several trees that had become a nuisance. Vorse provided pictures of the locations, which included the 400 block of Front Avenue NW, 200 block of Maple Street NE and the intersection of Third Avenue and A Street SW. Vorse summarized the reason for removal as follows:
 - Maple Street NE; series of Hawthorne trees which are shedding branches
 - Intersection of Third Avenue/A Street SW; tree is too large for the area. Causing lifting of sidewalk and tilting of hydrant.
 - 400 block of Front Avenue NW (across from Gateway Park); five trees that are too large for the area.

Councilmember Kessler asked if any of the trees will be replaced. Vorse stated there are no plans to replace the trees. The one located at the intersection of Third Avenue/A Street SW, is damaging the ADA sidewalk ramp; and replacement of that ramp is expensive. Nancy Chennault, CRCDA/Castle Rock America In Bloom representative stated there are plans to continue the landscape concept along Front Avenue NW to fit in with the Gateway Park landscape. Councilmember Kessler made a motion, seconded by Queen to approve removal of the trees as noted. By roll call vote; unanimous 'Aye'.

4. Councilmembers reviewed the fireworks application submitted by Castle Rock Lions Club in accordance with CRMC Chapter 5.32. Councilmember Queen made a motion, seconded by Rose to approve the Castle Rock Lions Club request to sell fireworks within the city limits. By roll call vote; unanimous 'Aye'.
5. Clerk-Treasurer Ryana Covington stated the city secured a loan with Rural Community Assistance Corporation (RCAC) to fund the Water Treatment Plant filter project. RCAC sent a letter dated March 4, 2017 to the city requesting approval of a loan modification which would amortize the loan over 111 months, without changing the original interest rate (5%). This modification would increase the city's monthly loan payment an additional \$88.31. If approved, the amended loan would be from April 1, 2017 and mature on June 1, 2026. RCAC requested the city adopt this loan modification by formal resolution and to return a signed acceptance to RCAC by March 25, 2017. In answer to Councilmember Kessler's question; Mr. Vorse stated this payment increase would not pose a significant budgetary issue. Councilmember Kessler made a motion, seconded by Rose to adopt Resolution No. 2017-04, a resolution approving the loan modification and authorizing the mayor to sign the Acceptance Agreement letter. By roll call vote; unanimous 'Aye'.
6. Councilmember Kessler made a motion, seconded by Rose to approve Resolution No. 2017-03, a resolution asking qualified voters to fund by Special Excess Levy the furnishing of public library

services to the citizens of Castle Rock and will submit the following question: 'Whether or not a Special Excise Levy on real property shall be had for the purpose of funding library services to the citizens of Castle rock during the year 2018, on first reading. By roll call vote; unanimous 'Aye'.

EXECUTIVE SESSION

Mayor Helenberg recessed regular session at 7:25 p.m. for a ten-minute executive session to discuss a purchase offer for city owned building located at 147 Front Avenue NW. The Mayor ended Executive Session and resumed regular session at 7:50 p.m.

Councilmember Kessler made a motion, seconded by Queen to accept the purchase offer. By roll call vote; unanimous 'Aye'.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:52 p.m.

Paul Helenberg, Mayor

Ryana Covington, Clerk-Treasurer