



CASTLE ROCK CITY COUNCIL AGENDA

Special Meeting – Monday, January 8, 2018

Location: Castle Rock Senior Center 222 Second Ave. SW, Castle Rock, WA

AGENDA

REGULAR MEETING- 7:30 P.M.

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Lee Kessler, Council Position 2 administration of Oath of Office

ROLL CALL

AGENDA ORDER

BUSINESS FROM THE FLOOR - prospective speakers, please complete Speaker Sign-In Card prior to the start of the meeting.

PRESENTATION - Recognition of service award, Justin Stennick, five years Castle Rock Police Reserve

DEPARTMENT REPORTS

City Attorney Nicole Tideman/Frank Randolph	
Police Acting Chief Scott Neves/Charlie Worley	Town Hall And Dinner event- Jan 18, 2018 5:30-7:30p to discuss prescription and other substance abuse issues.
Public Works Director, Dave Vorse	Report- summary of 2017 completed projects and 2018 proposed projects
City Engineer, Tom Gower	
City Planner, Gregg Dohrn	
Clerk-Treasurer, Ryana Covington	
Librarian Vicki Selander	

COUNCIL AND AD HOC COMMITTEE REPORTS

Mayor/Mayor Pro-Tempore/Councilmembers	2018 Committee and Department Appointments
Nancy Chennault - CRCDA Representative	
Maddie Neves - Student Representative	

CONSENT AGENDA

1. Approval of minutes: December 18, 2017 Special Meeting And Public Hearing
2. Approval of December 2017 invoices as described in the Fund Transaction Summary Report.
3. Approval to pay any additional outstanding December invoices received between January 8, 2018 and prior to January 22, 2018 City Council meeting to allow statutory closure of the 2017 fiscal year.

PRESENTATION

2017 America In Bloom summary and symposium report (Mayor Helenberg, Nancy Chennault, and Public Works Director Dave Vorse)

REGULAR AGENDA – council action requested

OLD BUSINESS –

1. Adoption of 2018 Salary Schedule – tabled from Dec 18, 2017 meeting
2. Ordinance No. 2018-01, an ordinance authorizing an interfund loan in the amount of \$10,000 from Fund 300 Swimming Pool Fund to Fund 170 DOT Spoil Site Fund to pay for completion of the land swap with Washington State Department of Natural Resources for property located on the west side of the Cowlitz River. This is a short-term interim loan to be in effect until the State Capital Plan is adopted by state legislators, on second reading.

NEW BUSINESS –

1. Terry Lorentson, Mt. St Helens Motorcycle Club, request to use city leased property located to the south of the motorcycle track for a Grand Prix event, scheduled for February 24, 2018.
2. Designation of mayor pro tempore, in accordance with RCW 35A.12.065. Last designation made in 2016.

3. Humane Society of Cowlitz County, fourth quarter 2017 report
4. Resolution No. 2018-01, a resolution supporting passage of an ordinance and adoption of a Charter by the Cowlitz County Board of Commissions re-establishing the Cowlitz County Public Safety Answering Point (PSAP) as an independent public authority, on first reading.
5. Acceptance of project as complete and release of retainage, pending completion of required Washington State bid documentation from contractor; for Trenchless Sewer Improvement work; C-More Pipe, contractor.
6. Acceptance of Exit 49 Pedestrian Improvement project as complete and approval of final progress estimate #4, pending completion of required Washington State bid documentation from contractor. Contractor: Advanced Excavating Specialist Final contract amount: \$450,746.85 (federal funds)
7. Approval for mayor to sign Cowlitz County PUD 'CEEP Plus Lighting Offer' Incentive/Implementation agreements to retrofit light fixtures at City Hall, (including the Senior Center), Water Treatment Plant, Wastewater Treatment Plant, Castle Rock Shop and Castle Rock Library
8. Approval to authorize initiation of engineering services for the Exit 49 Pedestrian Improvement Project Phase 2.
9. Approval to authorize engineering services to move forward for Huntington Avenue South Overlay Project.
10. Resolution No. 2018-02, a resolution designating the Water Treatment Plant and Wastewater Treatment Plant as Special Facilities, per RCW 39.04.280, on first reading.
11. Approval to procure services for utility asset management. Vendor: Dude Solutions-Mobile 311 in the amount of \$8,160 for software, \$1,985.00 for training and \$1,654.17 annual support services. Amount does not include tax.

EXECUTIVE SESSION

ADJOURNMENT

Non-Discrimination Statement - This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_sust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail at US Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, SW., Washington D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov Title VI - The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Ryana Covington at 360/274-8181 by 9:00 a.m. three days prior to the meeting. City Council reserves the right to add items to this agenda, as needed.