

CALL TO ORDER

Mayor Pro-Tempore Earl Queen called the June 22, 2015 regular meeting of the Castle Rock City Council to order at 7:32 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Ray Teter, Lee Kessler, Earl Queen, and Ellen Rose. Councilmember Mike Davis arrived at 7:34 p.m. and Mayor Helenberg arrived at 7:40 p.m.

INTRODUCTION

Police Chief Bob Heuer introduced Andrew Scrivner as a new Castle Rock Reserve Police officer. The chief stated Scrivner is pursuing a career in law enforcement and he will be a welcome addition to the department.

PUBLIC HEARING

Mayor Pro-Tempore Queen closed regular session and opened the Public Hearing at 7:35 p.m. to take testimony on the city's proposed Six-Year Transportation Plan for 2016-2021. City Engineer Mike Johnson stated the city is mandated to adopt a plan each year to identify priorities for street improvements for designated Arterial Streets. Johnson stated the proposed plan is essentially the same as adopted last year; with updated cost estimates projected for the duration of this proposed plan. The city continues to work on projects from this list. In 2015, sidewalk improvements are scheduled to be completed for both State Route 504 (Mount Saint Helens Way NE) and Front Avenue SW, including ADA ramps at all intersections. Johnson provided a synopsis of the other listed priorities. Johnson stated that projects identified on this plan could be eligible for state or federal funding opportunities. There being no public testimony, Mayor Pro-Tempore Queen closed the Public Hearing at 7:39 p.m. and resumed regular session.

DEPARTMENT/COMMITTEE REPORTS

Department Reports

1. Chief Bob Heuer reported officers responded to a stabbing incident on Cherry Street last Saturday. He noted this was a severe assault between two brothers, with the victim requiring Life Flight services. The suspect was arrested and has now posted bail. He commended the Reserve Officers who responded to the incident.
2. Covington reported the May revenue and expenditure reports, including the Fund Summary report will be distributed to councilmembers and department supervisors later this week.
3. Councilmember Teter asked if downtown businesses have the opportunity to be included on Interstate 5 signage. Vorse stated businesses would need to contact Washington State Department of Transportation. The noted WSDOT has criteria that businesses must meet to be included on the signs. He noted the State also charges a fee for this

signage.

4. Nancy Chennault, city representative to Cowlitz Economic Development Council (CEDC) provided the following report:
 - Paul Youmans from Pathways 2020 has offered to present the Cowlitz County Report Card to councilmembers.
 - Music on the Mountain first concert of the year is this Saturday.
 - Art on the Mountain also will be held this weekend
 - State Route 504 Corridor Planning Committee are looking at alternative activities to provide to tourists. She noted the 504 Corridor includes Castle Rock.
 - Alice Dietz has resigned her position at CEDC to take a position with PUD of Cowlitz County. Dietz had been working with the Forest Service to increase development opportunities.
 - City of Kelso will be participating in the Community Solar Farms program, which is a two year commitment to place solar units on city-owned light poles. For more information on this program, contact Ted Sprague at CEDC.
 - America In Bloom judges will be in Castle Rock in four weeks. They will be touring the city and provide an evaluation for community leaders to use.

CONSENT AGENDA

1. Councilmember Kessler made a motion, seconded by Rose to approve the minutes to the June 8, 2015 regular council meeting. By roll call vote, Councilmembers Teter, Rose and Queen voted 'Aye' and Councilmembers Kessler and Davis abstained. Motion passed.

OLD BUSINESS –

1. Councilmember Queen made a motion, seconded by Teter to approve Resolution No. 2015-07, a resolution expressing intent to adopt an update of the city's Shoreline Master Program and authorizing the submittal of the proposed Shoreline Master Program to Washington State Department of Ecology for final approval, on second reading. By roll call vote, unanimous 'Aye'.
2. Mayor Helenberg read correspondence from Jeff Hart, NW Motorsports advising they would like to reschedule their Rides, Rods and Rigs motor event for July 11th. He cancelled the original June 20th event, because of too many conflicting events in the area on that date. (Refer to May 11, 2015 city council minutes)

Mayor Helenberg noted that Castle Rock Pharmacy voiced concern over this proposal, because of other July events that are requiring street closures. They felt this added event, and associated street closures would create a financial impact on their business.

Councilmember Rose noted that July 11th is the Seattle To Portland bicycle run; and it is

expected over 12,000 riders will be participating in the event. July 16th is the Castle Rock Fair Parade and July 25th is the Rod Run to The Rock car show. Councilmember Teter stated he would rather see Mr. Hart's event on another weekend. Covington stated she had suggested Mr. Hart partner with the car show event. Councilmembers did not approve the July 11th date proposed by Mr. Hart; and suggested he be invited to attend the next council meeting to discuss other alternate dates.

3. Councilmember Kessler stated Chief Heuer continues to be concerned over the budgetary impact relating to city council's approval of tuition reimbursements for Officer Gann. Kessler noted the reimbursements will be extracted from the police training budget and these costs were not anticipated at the time the budget was adopted. Mayor Helenberg stated that issue was discussed by councilmembers, and if needed at year-end, a budgetary amendment could be done. Councilmembers Teter and Rose concurred that this was discussed by councilmembers and a budgetary amendment would be warranted. Mayor Helenberg stated if the total amount appropriated for the department's expenses is exceeded; then a budgetary amendment will be required at year end. Chief Heuer stated he was not present at that meeting, and for this reason had expressed concern to Councilmember Kessler. Mayor Helenberg advised Chief Heuer if at year-end, the chief expects to exceed his total appropriated budget; then he is to request a budgetary amendment.

NEW BUSINESS-

1. Councilmembers reviewed Resolution No. 2015-08, related to including a library excess levy as an issue for the General Election. Mayor Helenberg noted this is currently included as an issue on the August 4th Primary Election; however election laws mandate that all resolutions for the General Election be submitted to Cowlitz County Elections no later than August 4th. If the library excess levy is approved by voters in the Primary Election, the city will request Cowlitz County to remove the issue from the General Election. Councilmember Kessler made a motion, seconded by Davis to approve Resolution No. 2015-08, a resolution a resolution requesting qualified voters of the City of Castle Rock to fund by special excess levy the furnishing of public library services to the citizens of Castle Rock and will submit the following question: 'Whether or not a special excess levy pm real property shall be had for the purpose of funding library services to the citizens of Castle Rock during the year 2016', on first reading.
2. Councilmember Teter made a motion, seconded by Davis to approve Resolution No. 2015-09, a resolution adopting the Six-Year Transportation Plan for the ensuing calendar years 2016-2021, on first reading.

Discussion: In answer to Councilmember Teter's question, Mr. Johnson stated the city pursues grants as they become available. One common grant is the Transportation Alternatives Program (formerly called Safe Routes To School), which is a funding option the city will review.

Vote on the motion: By roll call vote, unanimous 'Aye'.

3. City Engineer Mike Johnson requested approval of Change Order No. 3 with Lakeside Industries for the City-Wide Overlay project. The city will be receiving USDA Rural Development funding for this project. The change order will add mandatory USDA Rural Development language to the contract, and will become a supplement to the contract with Lakeside Industries. This change order will not change the amount of the contract, which is \$817,830.35, not including tax. In addition, the substantial completion contract time and the physical completion contract time will be unchanged. Johnson provided copies of an amended Change Order No. 3, which included language pertaining to retainage. Lakeside had completed work for the city last year and was paid retainage, with interest earnings. Section 1-09.9 (1) Retainage clarifies that no interest is to be paid to the contractor from work funded by USDA Rural Development. Johnson stated a signature line for USDA Rural Development has also been added. Councilmember Teter made a motion, seconded by Davis to approve Change Order No. 3 with Lakeside Industries for the City-Wide Overlay project. By roll call vote, unanimous 'Aye'.
4. Councilmember Davis made a motion, seconded by Rose to approve expenditure for placement of Port-A-Potties at Lions Pride Park on July 4th. By roll call vote, unanimous 'Aye'.
5. Vorse reported that Castle Rock Park Board is requesting permission to conduct a community awareness outreach to inform the public about the city's park system. At the same time, the Park Board also would like permission to solicit donations to be used to replace the playground equipment for Coldwater Park (located behind City Hall). Councilmembers did not offer any objection to either of the Castle Rock Park Board's requests.
6. North County Recreation Association requests permission to use the boat launch property for a Fishing Derby to be held September 18th and 19th. The derby begins on the 18th and will conclude on the 19th, with award presentations, live music and a barbecue. There will be a charge for the barbecue; but not for admittance to the event. Mayor Helenberg stated there will be an entry fee for the fishing derby, with 40% of the proceeds to be awarded as prizes to the winning placings.

Councilmember Kessler made a motion, seconded by Teter to approve the request from North County Recreation Association for use of the boat launch property to conduct a Fishing Derby as described. By roll call vote, unanimous 'Aye'.

7. Castle Rock Fair Board Association requests permission to place banners and signs on city right-of-way for the annual Castle Rock Fair and Parade to be held July 16th – 18th. Councilmember Teter made a motion, seconded by Queen to approve the Castle Rock Fair Board's request. By roll call vote, unanimous 'Aye'.
8. Castle Rock High School cheerleading squad requests permission to conduct their annual 'Rock-A-Thon' benefit at City Hall. Mayor Helenberg stated last year the event raised approximately \$1,600 in a 24-hour period.

Councilmember Queen made a motion, seconded by Davis to allow the Castle Rock High School cheerleading squad to use city property for this event.

Discussion: Councilmember Rose asked if the event included having cheerleaders sit in rocking chairs in front of City Hall and ask for money. Rose stated she recently had some High School students request a personal donation from her business, and she had them earn her donation by doing various tasks around the city. In answer to Chief Heuer's question, the mayor said he did not know when the event would occur. The mayor added that the cheer squad feels more secure holding their fundraising event near the police department.

Vote on the motion: Councilmembers Teter, Davis, Queen and Kessler voted 'Aye' and Councilmember Rose voted 'Nay'. Motion passed.

EXECUTIVE SESSION

Mayor Helenberg adjourned regular session at 8:00 p.m. for a ten-minute Executive Session to discuss evaluation of performance of public employee. Council may take action following this executive session.

City Attorney Randolph notified the public at 8:11 p.m. that the Executive Session will be extended to 8:20 p.m.

Mayor Helenberg resumed regular session at 8:20 p.m.

ADJOURNMENT

There being no further business, Mayor Paul Helenberg adjourned the regular meeting at 8:21 p.m.

Mayor Paul Helenberg

Clerk-Treasurer Ryana Covington