

CALL TO ORDER

Mayor Paul Helenberg called the August 28, 2017, regular meeting of the Castle Rock City Council to order at 7:30 pm., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen and Ellen Rose.

BUSINESS FROM THE FLOOR - NoneDEPARTMENT REPORTS

City Attorney Frank Randolph and Nicole Tideman - no report

Castle Rock Police Department - Sergeant Scott Neves

- updated councilmembers of the incidents that occurred over last weekend regarding a brawl at the Pastime Tavern and damage to one of the city's large hanging street baskets. Mayor Helenberg stated he wanted to be on record to state that the city would not tolerate acts of vandalism. He directed those responsible for damaging city property to be identified and prosecuted. He added that this is not the first incident of vandalism; there have been others involving spray paint at the High School and other locations. He noted community volunteers work too hard to make this a good town and the mayor does not want to see them discouraged.

- Neves stated the part-time patrol officers will finish next month and the department will be staffed with four patrol officers.

Public Works Director David Vorse -

- last Thursday, the dive team removed five logs from under the floats at the Boat Launch. Assisting the dive team were community volunteers George Comstock and Leroy Bonkowski. Vorse will see if the dive team could come back later this summer to remove some additional logs.

Clerk-Treasurer Ryana Covington -

- announced that Cari Cuttonaro has accepted the city's offer of employment for the Deputy Clerk I position. Cuttonaro currently works as a financial clerk with Cowlitz County Public Works. Her first day of employment with the city will be September 11<sup>th</sup>.

Council And Ad Hoc Committees –

- Councilmember Art Lee stated the city was not successful in obtaining a grant to build a dog park. Grant applications are accepted annually and the city intends to submit again next year.

Note – Councilmember Simonsen arrived at 7:38 p.m.

PUBLIC HEARING -

In accordance with RCW 35A.63.220, Mayor Helenberg closed the regular session and opened the Public Hearing at 7:40 p.m. to take testimony to discuss a second extension of the moratorium enacted March 9, 2016 prohibiting the retail sale, growing, production and processing of marijuana and cannabis-infused products intended for medical and/or recreational use within the Castle Rock city limits for up to an additional six-month period of time, during which the City will continue studying regulatory options and may propose amendments. Mayor Helenberg requested comment from either the public or staff. Covington noted there was not public present to offer comment. There being no comments, Mayor Helenberg closed the Public Hearing at 7:43 p.m. and resumed regular session.

CONSENT AGENDA

1. Councilmember Queen made a motion, seconded by Kessler to approve minutes to the August 14, 2017 regular council meeting. By roll call vote; unanimous 'Aye'.

OLD BUSINESS

1. City Attorney Frank Randolph stated he would amend proposed Ordinance No. 2017-02 to reflect the outcome of the Public Hearing held at this meeting. Randolph stated a Special Meeting will be held Tuesday, August 29, 2017 at 7:00 p.m. to consider adoption of Ordinance No. 2017-02, an ordinance relating to medical and recreational marijuana extending the moratorium adopted in Ordinance No. 2017-01 on the acceptance of applications and the issuance of permits for facilities engaged in the production, processing and/or sales of recreational and medical marijuana as well as collective gardens and medical marijuana cooperatives in all zoning districts of the City for a period of six months.
2. Mayor Helenberg explained that at the June 12<sup>th</sup> regular city council meeting, he agreed to serve as the city's representative to the Mosquito Control District Board. Cowlitz County Board of Commissioners require Castle Rock city council formally endorse this appointment. Councilmember Kessler made a motion, seconded by Queen to endorse appointment of Mayor Helenberg as the city's representative to the Cowlitz County Mosquito Control Board and Councilmember Lee Kessler as the city's alternate representative. By roll call vote, unanimous 'Aye'.

NEW BUSINESS

1. Councilmembers reviewed a request from Loretta Belt, Shear Street SW for an adjustment to her July 2016 utility bill due to a leak. Estimated amount of the adjustment is \$521.40. Covington stated there was a delay in addressing this leak adjustment request because additional information was requested of the customer. Covington noted the Public Works Director has now approved the repair as qualifying for an adjustment in accordance with city code. Councilmember Kessler made a motion, seconded by Queen to approve the leak adjustment for Loretta Belt in the amount of \$521.40.

Discussion: Public Works Director stated there is an issue of where the leak occurred and whether the leak was a fixture or a pipe. Vorse stated this appeared to be a pipe and does qualify for an adjustment per municipal code. In answer to Councilmember Simonsen's question, the pipe came out of the wall, under their sink. Vorse stated it leaked for four days and created damage to the residence. That damage was covered under the owner's personal insurance.

Vote on the above motion: By roll call vote, unanimous 'Aye'.

2. Sergeant Scott Neves (Acting Police Chief) reported that the oversight board for the Cowlitz County 9-1-1- center is considering a new governance proposal similar to CRESA, which is currently being used in Clark County. This would be a stand-alone system, where management is separate from the county. At this point Cowlitz County Commissioners have supported the change, however final agreements have yet to be drafted.

Neves stated the board voting ratio would be based on the percentage of each user entity's cost for the 9-1-1 service. As an example, Neves stated the City of Longview pays for approximately 60% of

the service costs. Under the proposal, that city would be allocated six out of the total 10 votes. Neves stated under the current 9-1-1 Council, each entity had one equal vote.

Neves stated he feels this change will result in a better system. As discussion progresses, a proposed agreement will be presented to city council for their review. In answer to Councilmember Simonsen's question; Neves stated under the proposal, the City of Longview will have the controlling vote regarding management of the 9-1-1 Center. Expenses to the participating agencies would be fixed, based on the entity's size and valuation. This is the same cost formula currently used under the existing 9-1-1 agreement.

In answer to Mayor Helenberg's question, Neves stated the new proposal has two separate governance boards; an operations board and a policy/budget board. Councilmember Kessler asked if the other small entities are supportive of this change. Neves stated so far they are in support; there have been extensive discussions on how to assess a value for 9-1-1 services for each user. Neves stated in Clark County, the City of Vancouver control CRESA.

Neves stated the board evaluated all other governance boards in Washington State; so extensive research was done. Adopting a similar governance model (such as used in Clark County), could also allow for development of a future regional dispatch center.

3. Mayor Helenberg requested council approval to allocate up to \$600 for a retirement event for Police Chief Bob Heuer (16 years of service) and Deputy Clerk II Joanne Purvis (25 years of service). The event is scheduled for September 7<sup>th</sup>, from 6:00 p.m. to 8:00 p.m. at Parker's Restaurant. Councilmember Queen made a motion, seconded by Kessler to approve allocation of \$600 for the retirement event. By roll call vote; unanimous 'Aye'.

#### ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:54 p.m. Mayor Helenberg reminded councilmembers of the Special Meeting scheduled for August 29<sup>th</sup> at 7:00 p.m. to consider adoption of Ordinance No. 2017-02.

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Paul Helenberg, Mayor

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Ryana Covington, Clerk-Treasurer