

CASTLE ROCK CITY TRANSPORTATION BENEFIT DISTRICT

FEBRUARY 25, 2013 MEETING MINUTES

Time of meeting: 6:30 p.m.

Location: Castle Rock Senior Center, 222 Second Avenue SW, Castle Rock, Washington

Board members present: Paul Helenberg, Ray Teter, Earl Queen, Glenn Pingree, Ellen Rose
TBD Clerk Ryana Covington

Also attending: Castle Rock Public Works Director David Vorse, City Attorney Frank Randolph, and Nicole Tideman.

Queen made a motion, seconded by Davis to approve the minutes from the January 28, 2013 TBD meeting. Vote: Pingree abstained, with the remaining voting 'Aye'. Motion passed.

Vorse distributed an updated summary of the city's grant overlay and chip seal projects and associated costs for 2013.

| <u>2013 Transportation Improvement Board grant funded overlay project</u> | <u>Cost</u> |
|---|-----------------|
| Cowlitz View Ct NW | \$23,598 |
| Brierwood Ct SE (Allen Street to pavement change) | \$ 7,819 |
| First Avenue SW (C to D Street) | \$ 9,434 |
| Fourth Avenue SW (Aden to Shear Street) | \$ 5,643 |
| (Note: if Warren-Shear is done; cost is \$11,000) | |
| Sixth Avenue SW | \$14,060 |
| Hibbard Street SW | <u>\$ 7,448</u> |
| Subtotal: | \$68,002 |
| Five sidewalk corners rebuilt to ADA standards | \$ 7,000 |
| Engineering for sidewalk design | \$ 5,000 |
| Prep work on street section | <u>\$10,000</u> |
| Subtotal: | \$22,000 |
| Total of overlay project costs as outlined above: | \$90,002 |

Vorse stated funding for the overlay costs will include \$82,739 Transportation Improvement Board (TIB) grant, \$4,355 for 5% city mandated match, and \$3,000 from the city's Stormwater Fund; total available funding of \$90,094.

Vorse also advised the board of additional utility issues that the city is considering:

| | |
|---|----------|
| Cowlitz View Court - stormwater improvements | \$ 7,000 |
| First Avenue and C Street SW - water main replacement | \$15,000 |
| Sixth Avenue -sewer repair | \$ 3,000 |

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He noted there is a chance that the water main replacement cited above might be able to be located in the grass strip, without creating any pavement issues.

Vorse summarized the city's TIB Grant for 2013 chip seal projects (Small Cities Pavement Preservation grant). TIB awarded funds over the amount needed for mandated street sections and has received approval to expend the full funding awarded on additional sections. Vorse stated the below sections in bold print are required to be done as part of the grant; the other sections are recommended:

| <u>2013 TIB Chip Seal grant work</u> | <u>Mandated by grant</u> | <u>Cost</u> |
|--------------------------------------|--------------------------|------------------------|
| Little Avenue NE | Yes | \$ 2,213 |
| Ramsey Street NE | | \$ 2,445 |
| McCoy Street NE | Yes | \$ 1,420 |
| Walsh Avenue NE | Yes | \$ 5,100 |
| Green Street NE | | \$ 1,630 |
| Northwood Court NE | | \$ 3,383 |
| North Street NE | | \$ 5,445 |
| Kalmbach Road | Yes | \$ 3,890 |
| Bond Road | Yes | <u>\$29,345</u> |
| | Subtotal: | \$54,871 |

Vorse stated with the work proposed for the above sections, it would make sense for the TBD Board to consider application of a single shot chip seal for the following sections because it would complete the street work proposed for those areas.

| | |
|-----------------------------------|-----------------|
| Searl Street | \$ 490 |
| Barr Street NW | \$ 1,090 |
| Shintaffer Street NW | \$ 5,000 |
| Jackson Street NW | <u>\$ 2,415</u> |
| Subtotal: | \$ 8,995 |
| Plus estimated cost for prep work | <u>\$ 7,346</u> |
| Total Additional: | \$16,341 |

Vorse also recommended consideration of the following street sections for the TBD Board to consider. The following are gravel streets, which would require a two-three shot coverage:

| | |
|-----------------------------------|-----------------|
| LaRue Street NE | \$ 4,000 |
| May Avenue NE | \$ 1,533 |
| Alder Street NE | \$ 1,778 |
| Fourth Avenue SW; 1000 block | \$ 3,600 |
| Cummings Street SW | <u>\$ 1,668</u> |
| Subtotal: | \$12,579 |
| Plus estimated cost for prep work | <u>\$ 3,225</u> |
| Total Additional: | \$15,804 |

Vorse suggested if funding is an issue, the Board could consider overlaying Fourth Avenue, from

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Warren to Shear (estimated cost of \$11,000) instead of work on the above gravel street sections. He stated that the total for the above listed chip seal work (grant funded) and the additional recommended street sections is \$87,016.

Funding for this chip seal work includes:

| | |
|----------------------------|-----------------|
| TIB grant awarded to city: | \$49,798 |
| City's mandated 5% match: | <u>\$ 2,621</u> |
| Grant related funding: | \$52,419 |

Additional funding needed from the TBD for recommended additional street sections: \$34,597

Vorse also advised that he is recommending to the city council the following utility improvements to be done for streets receiving chip sealing:

| | | |
|------------------|-------------------------|----------|
| Little Avenue NE | -water main replacement | \$20,000 |
| Barr Street NW | -sewer repair | \$ 2,000 |
| LaRue Street NE | -water main replacement | \$25,000 |
| May Avenue NE | -water main replacement | \$25,000 |
| | -sewer repair | \$ 5,000 |
| Fourth Avenue SW | -water main replacement | \$ 5,000 |

Vorse stated he is aware that the TBD Board had decided at their previous meeting not to do any overlay projects in 2013. However it appears that the PWTF loan funding awarded to the city is now in jeopardy due to State budget reallocations. He asked if it is fair to the residents to wait another year for those sections to be completed.

Vorse requested the Board provide direction on the following issues:

1. Is the Board interested in funding any overlay work in 2013?
Board President Helenberg agreed there is a low chance for the city to receive the PWTF loan.
2. If the Board agrees to fund overlay projects in 2013, do they want to modify the chip seal list to eliminate work on the gravel street sections and instead fund overlay work to complete Fourth Avenue SW, from Warren to Shear Street?
Helenberg/Pingree/Rose supported paving Fourth Avenue to complete that section of street, and removing the gravel streets from the chip seal list.

Teter asked if the proposed utility improvements needed for the chip seal street sections have been included in the city's 2013 budget. Vorse stated those will be included for consideration by the council when the 2014 budget proposals are submitted.

Teter made a motion, seconded by Queen to allocate TBD funds to complete the overlay work for the remaining section of Fourth Avenue SW (Warren to Shear Street). Vote: unanimous 'Aye'

Vorse stated this work should be completed by late summer/early fall of this year.

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Pingree made a motion, seconded by Teter to approve the chip seal work, omitting the gravel street sections as outlined above. Vote: unanimous 'Aye'.

Pingree stated that businesses have been told to increase their sales tax an additional .3%. Covington noted that the sales tax for the city will increase from 7.6% to 7.9% as a result of the voter approved TBD Sales tax increase for 2/10th of 1% and the increase by Cowlitz County of 1/10th of 1% to fund mental health services. Covington stated that Washington State Department of Revenue have sent notices to all businesses regarding changes in the sales tax.

Vorse stated city representatives have submitted a funding request through Representative Orcutt's office for \$500,000 in grant funding to replace the PWTF loan proceeds initially awarded to the city.

Board members concurred that no further Castle Rock City Transportation Improvement Board meetings will be required until June. As a result, the next scheduled TBD meeting will be June 24, 2013 at 6:30 p.m.

There being no further business, meeting was adjourned at 7:13 p.m.

ATTEST:

APPROVED:

Ryana Covington, Secretary

Paul Helenberg, President