

CASTLE ROCK CITY TRANSPORTATION BENEFIT DISTRICT  
DECEMBER 17, 2012 SPECIAL MEETING MINUTES

Time of meeting: 6:30 p.m.

Location of meeting: Castle Rock Senior Center, 222 Second Avenue SW, Castle Rock, WA

TBD President Paul Helenberg called the meeting to order at the above time and location. Board members present: Glenn Pingree, Earl Queen, Mike Davis and Ellen Rose.

City staff present: Public Works Director David Vorse and City Attorney Frank Randolph, Associate Attorney Nicole Tideman and City Clerk-Treasurer Ryana Covington

President Helenberg closed regular session at 6:34 p.m. and opened the Public Hearing to take testimony on the proposed 2013 fiscal year budget in the amount of \$46,500. Vorse noted that the proposed budget will need to be amended following adoption of the annual street plan in 2013 and final approval of the Public Works Trust Fund Loan to fund those projects.

Mr. Randolph stated he completed his research relating to limitations on how long the TBD can collect the voter-approved sales and use tax if it is being used to re-pay debt. Randolph stated RCW 82.14.0455 denotes that voter-approved sales and use tax proceeds initially can be collected for a period not to exceed ten years. However the RCW allows the voter-approved sales tax to be collected over a ten-year period if the moneys received are dedicated for the repayment of indebtedness incurred in accordance with the requirements of RCW Chapter 36.73. Randolph stated that he also checked the references within the Castle Rock TBD ballot measure, and they are in concurrence with the RCW.

In answer to Pingree's question, Covington stated that audit costs are estimated to be approximately \$500 and if not expended those funds would remain in the TBD fund.

There being no further comments, President Helenberg adjourned the Public Hearing at 6:41 p.m. and reconvened regular session.

Pingree made a motion, seconded by Queen to approve the minutes of the December 10, 2012 meeting. Unanimous 'Aye'.

Pingree made a motion, seconded by Rose to adopt TBD Ordinance 02-2012 adopting the 2013 budget in the amount of \$46,500. Unanimous 'Aye'.

Vorse reported that a draft street plan will be available for review at the next TBD meeting on January

28, 2013. He will be asking the board to prioritize that list. Vorse also stated the board will be asked to make a recommendation to City Council relating to the length of the loan offered by the Public Works Board for street repair.

In answer to Pingree's question, Vorse stated that most of the engineering can be done 'in-house'. Exceptions would be if any storm drainage or pump station engineering would be required.

Vorse explained that the street list will include 182 street sections. The sections were established in accordance with Washington State Transportation Improvement Board criteria to make it easier for submission of future grant applications.

The Board also reviewed the list of street sections identified as receiving State grant funding for overlays and seal coat projects in fiscal year 2013.

There being no further business, the meeting was adjourned at 6:55 p.m.

**Attest:**

**Approved:**

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**Ryana Covington, Secretary**

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**Paul Helenberg, President**